

Fees and charges 2025/2026

ALL FEES AND CHARGES ARE GST INCLUSIVE UNLESS OTHERWISE STATED

These fees and charges are subject to change after adoption in the event of any legislative or service changes.

Corporate service charges

Customer enquiries

First 30 minutes of staff costs are free, after that pro-rata \$60/hour

Black & White Photocopying

Single Sided - A4	\$0.35
Single Sided - A3	\$0.55
Double Sided - A4	\$0.45
Double Sided - A3	\$0.65
Single Sided - A2	\$3.35
Single Sided - A1	\$4.55
Single Sided - A0	\$7.50

Colour Photocopying

Single Sided - A4	\$2.85
Single Sided - A3	\$4.45
Double Sided - A4	\$3.90
Double Sided - A3	\$5.60

Laminating

A4 - Per Page	\$5
A3 - Per Page	\$7

Binding

Small - less than 100 pages	\$10
Large - more than 100 pages	\$15

Scanning and scanning to email

Large scale format scanning	\$5 per scan
Document scanning via photocopy machine	\$0.10 per page

Requests under the Local Government Official Information and Meetings Act (LGOIMA)

First hour of staff costs	Free
First 20 black and white copies	Free
Additional time	\$41 per ½ hour
Black and white copies in excess of 20 pages	\$0.20
Other costs – recovery	Actual cost
Other charges as per fees and charges schedule	

Meeting room hire

Pakiwaitara building meeting room	\$310 general public \$155 community groups
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Financial Services

Rates settlement refund processing fee	\$32
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Land Information Services

Land online Search—CT or Plan Instrument	\$10
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Land Information

GIS Map—A4	\$11
GIS Map- A4 with aerial photos	\$16.50
GIS Map - A3	\$22.50
GIS Map - A3 with aerial photos	\$34
GIS Client Services (per hour)	\$109

Property Files

Property File	\$30 per file request
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Land information memoranda

LIMs are issued per valuation number. Where multiple valuation numbers are under one title, individual LIMs will be required. Where there is more than one Certificate of Title, obtaining additional titles will be charged. A LIM does not include provision of a Certificate of Title.

Land Information Memoranda – Residential Property	\$360
Land Information Memoranda – Commercial Property	\$567
Urgent residential only - within 48 hours	\$515.5
Hourly rate for time exceeding standard deposit	\$206

Visitor information services

Printing and photocopying	Refer to the Corporate Services fees above.
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Westland Library

Referral to Credit Recoveries – Administration fee	\$20
DVDs	\$2
Replacement cards	\$1
Lost / Damaged Items	Replacement Cost
Interlibrary loans (per item)	\$9.50 - \$250
Overseas Interlibrary loans (per item)	At cost
Activity Packs	\$2 - \$5
Book Covering	\$16 – \$20
Computer print outs A4	\$0.30
Computer print outs A4 – colour	\$2.60

Westland Library

Photocopying

A4	As for computer print-outs
A3 B/W	\$0.60
A3 Colour	\$4.50

Room Hire

Available during library opening hours

History Room	\$30 per hour
Digital Learning Centre	\$62 for 4 hour block \$103 for 8 hour block

Hokitika Museum

Admission fee

Westland residents	Free
Adult 16+ (visitors)	\$10
Youth (visitors) (0 years - 16 years)	Free

Special exhibitions* may incur an additional entry cost.

*This includes travelling exhibitions and displays that are not part of the Museum's standard exhibition spaces.

Research

Westland Residents - In person enquiry first half hour	\$5
Additional hours thereafter	\$30 per half hour
In person enquiry first half hour – non-Westland Residents	First half hour \$15
Additional hours thereafter	\$36 per half hour thereafter
Written research service (per hour)	\$67 \$36 (minimum charge)
Special project research	By negotiation
Filming under supervision	\$77/hour

Photographs

Laser copy on card	A5/A4: \$10 A3: \$15
Digital image	\$30

Photocopies

Photocopying- Black and white A4 and A3 Refer to charges as set out in Corporate Services Charges

Reproduction fees The following charges are for reproduction of Museum items for the purposes below, and are additional to the above charges

Commercial reproduction	By negotiation
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Venue Hire

Carnegie Gallery Hire (per week)	\$1000
Commission on sales	30%
Staff supervision outside normal hours	\$60 per hour

Sports field charges

Cass Square (season hire)

Touch Rugby per season	\$500
Softball per season	\$272
Rugby - per season	\$1,417
Cricket per season	\$272
Soccer per season	\$1,417

Cass Square (casual use)

Daily	\$272
Hourly	\$34
Wildfoods Festival	\$13,042
Showers and Changing Rooms	\$91
Changing Rooms only	\$39
Commercial Operators.	To be negotiated depending on type of usage

Hokitika Swimming Pool

Spectator	Free
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Single Admission

Adult	\$6
Senior Citizen (60+)	\$4.50
Child at school	\$3
Pre-Schooler and Adult	\$4
Additional Pre-Schooler with adult	\$1.50
Family (2 adults / 2 children)	\$15

Concession Ticket - 10 Swims

Adult	\$45
Senior Citizen (60+)	\$30
Child at school	\$25
Pre-Schooler and Adult	\$32
Family (2 adults / 2 children)	\$110

3 month pass

Adult	\$100
Senior Citizen (60+)	\$75
Child at school	\$60
Pre-Schooler and Adult	\$75

Season Ticket

Adult	\$340
Senior Citizen (60+)	\$270
Child at school	\$210

Hokitika Swimming Pool

AquaFit Classes (Includes entry to swimming pool)

Single Class

Adult	\$7
Senior Citizen (60+)	\$6
Child at school	\$5

Concession Ticket – 10 Classes

Adult	\$65
Senior Citizen (60+)	\$55
Child at school	\$45

Cemetery Charges

Hokitika

New grave (includes plot, interment and maintenance in perpetuity)	\$2,062
Ashes: plot purchase and interment (includes plot in Garden area and opening of plot)	\$722
Pre-purchase new Plot (interment added at the time)	\$1,860
Dig Grave site to extra depth	\$258
Additional cost to excavate grave on Saturday, Sunday or Public Holiday	\$440
Reopen a grave site	\$1,031
Inter Ashes in an existing grave	\$360
New grave in RSA area	\$1,031
Reopen a grave in the RSA Area	\$1,031
Inter a child under 12 in Lawn Area	\$2,060
Inter a child in children's section (Hokitika only)	\$722
Research of cemetery records for family trees per hour (one hour minimum charge)	\$40
Muslim burials	At cost

Ross and Kumara

New grave (includes plot, interment and maintenance in perpetuity)	\$2,060
Pre-purchase new plot (interment added at the time)	\$1,855
Inter Ashes (including registration)	\$722
Note: Ashes berms are not currently available in Kumara or Ross but are under development.)	
Reopen a grave site	\$1,031
Research of cemetery records for family trees per hour (one hour minimum charge)	\$40

Animal Control

Dog control

Standard Registration

Certified Disability Assistance Dog	No charge
Unneutered dog	\$115
Neutered dog	\$80
<i>20% discount for Gold Card holders on non- working dog registration fee. Gold Card must be presented at the time of payment.</i>	
First working dog	\$80
Additional working dog/s	\$57.50

Dangerous dogs

Registration Fee: all areas	Standard registration fee plus 50%
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Late Registration

Registration Penalty – from 1 August	50% of applicable registration fee
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Dog Impounding Fees

First Impounding Offence	\$100
Second Impounding Offence	\$250
Third Impounding Offence	\$400
<i>Second & third impounding will apply if occurring within 12 months of the first impounding date.</i>	
Feeding per day	\$30
Call-out for Dog Reclaiming (after hours)	\$150
Microchipping per dog	\$35
Bark Collars	\$50
	<i>Bond of \$30 is refundable on return of undamaged collar to the Council.</i>

Investigations

Investigation Fee	\$150 per hour
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Impounding Act

Stock Control Callout Fees	\$225 per callout
Stock poundage and sustenance Fees	Cattle, horse, deer, mule: \$30/head/day Sheep, goats, pigs, other animals: \$10/head/day

Environmental Services

Food Act 2014

Registration of Food Control Plan	\$310
Registration of National Programmes & National Programmes operating under a Food Control Plan	\$310
Renewal of Food Control Plan & National Programmes	\$206
Renewal of National Programmes operating under a Food Control Plan	\$155
Amendment to registration – amendment of Food Control Plan Registration or National Programme	\$155

Environmental Services

Verification / Audit (Includes up to two hours of verification activities) – including site visits and compliance checks with food plans.	\$288 (Any time over and above initial two hours is charged at \$185/hour)
Compliance and Monitoring fee	\$185 per hour

Health Act 1956

Hairdressers Registration	\$360
Offensive Trade Registration	\$410
Mortuary Registration	\$360
Camping Ground Registration	\$360
Camping Ground - fewer than 10 sites	\$255
Transfer of Registration	50% of registration fee
Overdue Health Act Licences	50% penalty day after expiry date

Miscellaneous Charges (Fees)

Transfer of any licence registration of premises	\$113
Inspection or Advisory visit (non-routine)	\$185
Follow-up inspection or corrective action assessment (includes any licence type or audit or compliance inspection type)	\$150
Water or Food Sample Testing	Actual cost
Environmental Health Officer (Hourly rate when extended time required to resolve issues)	\$185

LGA Activities

Trading in Public Places (hawkers and mobile Shops)

Full Year	\$551
1 October to 31 March only	\$385
50% penalty fee for trading outside of this period	

Activities under other Legislation

Amusement Devices

For one device, for the first seven days of proposed operation or part thereof.	\$12
For each additional device operated by the same owner, for the first seven days or part thereof.	\$2.00
For each device, for each further period of seven days or part thereof.	\$1.00

Class 4 Gaming

Class 4 Gambling Venue	\$515.5
Licence inspection Fee	\$258

Resource Management

NOTE: All fees and charges below are non-refundable or transferable, and unless specified as a Fixed Fee, are deposits and minimum fees paid as initial charges on application. Staff time will be calculated at the hourly rates below. Under Section 36 of the Resource Management Act 1991, the costs of staff time and costs incurred processing the consent over the deposit will be invoiced, and where a charge is inadequate to enable the recovery of actual and reasonable costs the Council may require payment of any additional charge. The invoice may be raised partway through the application process.

The costs incurred for the monitoring of consents and investigations of consent related incidents are to be recovered under Sections 36(1)(c) and 36(5) of the Resource Management Act 1991.

The costs incurred for the compliance investigations of non-consented incidents will be recovered under Section 150 of the Local Government Act 2002.

Any external professional fees will be passed on to the applicant as charged to Council.

Printed copy of the District Plan	\$206
Public enquiries (including pre-application meetings) that exceed 30 minutes of staff input	\$206 per hour
Preparation and change to the District Plan deposit	\$10,310

Land Use: Deposit

Consent for single Rural Dwelling	\$1,35
Vegetation Clearance	\$1,650
Commercial Activity	\$1,650
Industrial Activity	\$1,650
Land use activities (not listed elsewhere)	\$1,340
Limited (where more than one party) or Public Notification of resource consents (in addition to deposit)	\$1,031
Hearing	\$5,200

Subdivision: Deposit

Subdivisions 2-5 lots	\$1,3400
Subdivision 2 -5 lots with Land Use	\$1,650
Subdivisions 6-10 lots	\$2,165
Subdivisions 6-10 lots with Land Use	\$3,200
Subdivisions 11+ lots	\$3,700
Subdivisions 11+ lots with Land Use	\$5,250

General & Certificates

Administration fee for every consent application: fixed fee	\$210
Internal engineering review for every consent application	\$52.50
Return of incomplete application	\$210
Variations to Resource Consent	\$928
Existing Use Application	\$950
Surrender of Resource Consent	\$700
Transfer of Resource Consent: fixed fee	\$100
Certificates and Permitted Subdivision (Compliance, marginal and temporary, boundary activities)	\$670
Section 125 Extension of time application: fixed fee	\$928
Section 223 Survey Plan Approval: fixed fee	\$206
Section 224 Approval fee	\$722 plus staff time if inspection required

Resource Management

Monitoring charges	\$206 per hour
Release of covenants, caveats, encumbrances, authority and instruction, amalgamations, easements, right of way approval, esplanade strips or reserve creation/variation or waiver and other title instruments	\$670 plus applicable legal fee

Designations

Variations to Designations	\$2062
New Designations, Notices of Requirement and Heritage Orders	\$3093
Approval of outline plan	\$876
Consideration of waiving outline plan	\$876

Personnel time

Planning staff time per hour.	\$206 per hour
Includes resource consent processing activities	
Compliance staff monitoring and investigation time per hour	\$206 per hour
Administration staff time per hour	\$185 per hour
Incidental costs inclusive of obtaining necessary information	Actual costs of obtaining information
Internal engineering services per hour which exceed 15 minutes	\$206 per hour
Contractor staff processing time per hour for resource consent activities.	At cost
Independent hearing commissioner	At cost

Compliance

Issue of infringement notice	\$300 - \$1,000 pursuant to Schedule 1, Infringement Offences and Fees of the Resource Management Regulations 1999.
Return of items seized pursuant to section 328 of the Resource Management Act 1991: fixed fee	\$618

Recreation contribution

5% of the value of each new allotment or the value of 4,000m² of each new allotment, whichever is the lesser. The minimum charge is \$3,931.72 per new allotment and the maximum charge is \$5,750 per new allotment, both GST-inclusive.

The above contributions are based on average values of the Westland QV Sales Linesflow data from the 1st July 2022 till the 17th February 2023. (\$68.32 per m²)

Performance Bonds

Performance bonds may be put in place from time to time with the amount to be established on a case-by-case basis. Non-refundable lodgement fee \$670

Relocated buildings

In addition to Building Consent Fees, and the Building Research Levy, a minimum deposit of up to \$10,310 is required for buildings being relocated.

Building Act Activity

The cost of your building consent depends on the type of application, costs of the work involved, levies, how long it takes to process and how many inspections you will need.

An estimated number of inspections will be charged for at the outset, with additional inspections charged for at the end of the project. Refunds may be available for any unused inspections, which is calculated at the end of the job.

All building work over a certain value attract MBIE and BRANZ levies and an insurance charge— see end of building consent fees and charges for this.

You, as the owner, are responsible for paying the fees. If you withdraw an application at any stage, you are still required to pay charges incurred for the consent.

All new housing/residential, commercial buildings, major alterations and Certificate of Acceptances require the deposit to be paid. Deposits are non-refundable, please ensure your application is complete before lodging.

Any functions or services that are provided but are not specifically detailed in this schedule will be charged at the relevant officer charge out rate.

Housing / Residential Units – Single and Multi-Unit

Deposit – per application	\$3,000
Project Information Memorandum (with BC application)	\$235 plus processing fees
Compliance Check - RMA / Planning	\$105 plus processing time if over 30 minutes
Consent fee	Category Res 1 & 2 \$595 Res 3 \$775 Multi units x 2 or more \$1,185 All plus processing fees
Alpha One / Objective Build online processing charge	\$92 for total value of work less than \$125,000, or 0.075% for total value of work over \$125,000
BCA Quality Assurance / Accreditation Levy	Single unit \$400 Multi-units \$800
Inspection Fees	\$235 each
Code Compliance Certificate	Category Res 1 & 2 \$593 Res 3 \$775 Multi units x 2 or more \$1,185 All plus processing fees

Commercial/Industrial

Deposit – per application	\$3,000
Project Information Memorandum	\$340 plus processing fees
Compliance Check – RMA / Planning	\$105 plus processing time if over 30 minutes
Consent fee	Category Com 1 & 2 \$775 Com 3 \$950 plus processing fees
Alpha One / Objective Build online processing charge	\$92 for total value of work less than \$125,000, or 0.075% for total value of work over \$125,000
BCA Quality Assurance / Accreditation Levy	\$500
Inspection Fee	\$235 each
Code Compliance Certificate –.	Category Com 1 & 2 \$775 Com 3 \$950 All plus processing fees

Building Act Activity

Accessory Buildings – garages, shed, sleepouts, temporary buildings, pool, signs and demolition outside of Schedule 1 etc

Project Information Memorandum	\$235 plus processing fees
Compliance Check – RMA	\$105 plus processing time if over 30 minutes
Consent & processing	\$215 plus processing fees
Alpha One / Objective Build online processing charge	\$92 for total value of work less than \$125,000, or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$200
Inspection Fee	\$235 each
Code Compliance Certificate	\$215 plus processing fees

Minor Alterations/Renovations (<\$150,000)

Project Information Memorandum	\$235 plus processing fees
Compliance Check - RMA	\$105 plus processing time if over 30 minutes
Consent fee	\$215 plus processing fees
Alpha One / Objective Build online processing charge	\$92 for total value of work less than \$125,000, or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$200
Inspection Fee	\$235 each
Code Compliance Certificate	\$215 plus processing fees

Major Alterations/Renovations (>\$150,000 and over)

Deposit - required	\$3,000
Project Information Memorandum	\$235 plus processing fees
Compliance Check - RMA	\$105 plus processing time if over 30 minutes
Consent fee	Category Res 1 & 2 \$595 Res 3 \$775 Category Com 1 & 2 \$775 Com 3 \$916 plus processing fees
Alpha One / Objective Build online processing charge	\$92 for total value of work less than \$125,000, or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$400
Inspection Fee	\$225 each
Code Compliance Certificate	Category Res 1 & 2 \$595 Res 3 \$775 Category Com 1 & 2 \$775 Com 3 \$916 plus processing fees

Building Act Activity

Free-standing Spaceheater

Set fee, including one inspection	\$635
Additional Inspection Fees	\$235 each
Additional Processing	As per processing section.

Plumbing & Drainage

Project Information Memoranda	\$235
Compliance Check	\$105 plus processing time if over 30 minutes
Consent fee	\$215 plus processing fees
Alpha One / Objective Build online processing charge	\$92 for total value of work less than \$125,000, or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$65
Inspection Fee	\$235 each
Code Compliance Certificate	\$215 plus processing fees

Application for Project Information Memorandum (PIM) only

BCA Accreditation Levy	\$65
PIM Fees - Residential	\$2357 plus processing fees
PIM Fee - Commercial/Industrial	\$340 plus processing fees
Alpha One / Objective Build online processing charge	\$92
Compliance Check	\$105 plus processing time if over 30 minutes

++Where any building charge is inadequate to enable the recovery of the actual and reasonable costs, a further charge may be payable.

Marquees Only

Consent fee	\$70 plus processing fees
Alpha One / Objective Build online processing charge	\$92 for total value of work less than \$125,000, or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$62
Inspection Fee	\$235 each
Code Compliance Certificate	\$70 plus processing fees

Other Building Act Activities

Receiving and Checking Building Warrant of Fitness (BWOFF)

BWOFF - On or before due date	\$65 backflow preventor only \$200 (2 – 4 specified systems) \$300 (5 – 6 specified systems) \$400 (7 or more specified systems)
After due date	\$200 late fee
BWOFF – audits	\$235 per inspection Plus processing time

Building Act Activity

Compliance Schedules

New Compliance Schedules	\$455 plus processing fees \$166
Duplicate/copy Compliance Schedules	
Amendment to compliance schedule	\$235 plus processing fees

Certificate of Acceptance

Certificate of Acceptance – Emergency works	A fee of \$595 plus any fees, charges and levies that would have been payable had a building consent been applied for plus processing fees
Certificate of Acceptance – all other works application fee	\$1,850 flat fee plus any fees, charges and levies that would have been payable had a building consent been applied for in accordance with Section 97 of the Building Act 2004. plus processing fees

Other Building Charges

Withdrawal or Lapse of Building Consent	\$155
Waiver / Modification for Durability	\$155
Notices to Fix	\$546, includes 1 investigation inspection and 1 hour processing time. Additional inspections will be charged accordingly as per the inspection fees.
Notice to Fix – Building Warrant of Fitness	\$285, includes processing fees
Residential Swimming Pool compliance inspection	\$235 per inspection
Certificate of Public Use [CPU] (valid for 12 months from issue)	\$565, includes one hour processing time
Additional CPUs for the same consent	\$820, includes one hour processing time
Minor - Variation to building consent	\$115 plus processing fees
Building consent amendment	\$355 plus processing fees, additional inspections and levies (includes Objective fee charge and quality/ accreditation levy)
Accreditation charge for amendments	\$100
Extension of time for exercise of building consent	\$175
Signing of Certificates for Lodgement (s 72 & s75)	\$350
Deposit to lodge s 72/75 certificate	\$670 (actual costs to be charged) includes lawyers costs,, and lodgement fee.
Signing / Removal of s 73 or 75 certificate	\$350
Section 124 notice – dangerous/insanitary buildings (except in the event of a natural disaster)	\$350
Extension of time for obtaining CCC	\$175
Preparation of Sec 37 Certificate	\$85
Reapply for a CCC once it is refused	\$175
Exemptions under Schedule 1(2)	\$400 plus levies & hourly processing \$92 Objective Build charge fees apply whether the decision is to approve or decline the application.

Building Act Activity

Investigation/Additional / Site Inspections	\$235 each
Desktop / Remote inspection – only with prior approval and 2 day booking	\$160 each
Cancellation of inspection – on the day of	\$130 each
Certificate of compliance (district licencing agency) – building code assessment for fire safety and sanitary facilities in a building, done with a alcohol licence application	\$250, includes one hour processing time
Building Infringement	Relevant set fee plus \$155 administration charge
Application for extension of time – Heritage Earthquake prone building	\$360, includes one hour processing fees
Receiving and reviewing of engineer/ information relating to status of an earthquake prone building	\$460, includes one hour processing fees
Issue of Earthquake prone building notice (S133AL)	\$260, includes 1 hour processing fees
Removal of an Earthquake prone building notice	\$260 includes 1 hour processing fees
Application for or information for Determinations	Hourly rate for staff involved and lawyers' fees
Applications for court orders	\$150 plus processing costs
File lodgement fee for BCA to supplying records to the TA under S238 of the Building Act 2004	\$155

Insurance / Legal Levy

Residential, and accessory buildings: assessed value of work over \$20,000

Accessory buildings	\$100
Housing / Residential standalone units	\$300
Housing/Residential multi units of 2	\$650
Housing/Residential muti units 3 or more	\$850
Commercial	\$500

Hourly Fee structure for staff – per hour

Processing fees per hour	Refer to Hourly staff fees below
Administration staff	\$155
Compliance, monitoring & enforcement officer	\$210
Residential Building Control Officer	\$210
Commercial Building Control Officer	\$230
Building Team Leader/Manager	\$260
Infrastructure Officer fees	\$210
Meetings charge out rate – staff	Refer to Hourly fee structure for staff (first 30 minutes free)
Specialist / consultancy specific design input	At cost plus 10%

Building Research Levy

In addition to the Building Consent Fee, a Building Research Levy based upon \$1.00 per \$1,000 or part thereof of total value is required to be paid.

Consents of lesser value than \$20,000 are exempt from this levy.

Building MBIE Levy

In addition to the Building Consent, a Building Industry Levy based upon \$1.75 per \$1,000 or part thereof of total value is required to be paid.

Consents of lesser value than \$65,000 are exempt from this levy.

Building Act Activity

Independent Building Consent Authority (BCA)

Where the services of a Building Certifier are used, the fee will be established on a case-by-case basis to ensure full cost recovery.

Election Signs – if not exempt work under Schedule 1 of the Building Act 2004

Up to 3 signs	\$335, plus online fees, accreditation levy and processing time.
Up to 6 signs	\$670 , plus online fees, accreditation levy and processing time.
For each additional sign in excess of 6. signs	\$25

Reports

Monthly building consent reports	\$85
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Baches on Unformed Legal Road

Annual Site Fee	\$2,717
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District Assets

Water Supply Connections

Actual cost recovery relating to the installation of water supply connections.

Sewerage & Stormwater Connections

Actual cost recovery relating to the installation of sewerage and stormwater connections.

Sewerage Supply

Trade Waste charges are levied separately according to waste volume and utilisation of sewerage system.

Minimum fee of \$3000 per annum

Dumping into sewerage system, annually	\$3000
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Water Supply Annual Charges

Hokitika / Kaniere Water Supply	Commercial metered supply per cubic metre \$3.00
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The minimum charge for commercial or significant user metered water connections is the same as the commercial water rate.

Council reserves the right to negotiate metered charges with significant users

Treated Supplies—Rural Towns Fox Glacier / Franz Josef / Commercial metered supply per cubic metre \$3.00

Whataroa / Hari Hari

Vehicle Crossings

Actual cost recovery relating to the installation of vehicle crossings.

Road Damage – New Build

Road damage deposit – refundable deposit	\$2,500
Road Damage (unconsented works) enforcement	\$210 per hour
Remedial action for unconsented road works	Full cost of remedial work required plus staff time

Building and consent process

Internal / External charge	\$210 per hour
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Temporary Road Closures

Non-refundable application fee	\$206
Additional Information request (from applicant)	\$110 per hour
Public Notification on approval	At cost
Management of temporary road closure	At cost
Call Out / Audit of Traffic Management Plan	\$262 per hour (including after-hours)
Not for Profit Organisations	Exempt

Jackson Bay Wharf Charge (prices exclude GST)

Commercial Fishing Vessels operating from the Wharf for discharge of wet fish and / or crayfish must have a licence to occupy.

Annual Charge

Vessels over 13.7 metres (45 feet)	\$5200
Vessels between 9.1 metres and 13.7 metres (30-45 feet)	\$1,933
Vessels up to 9.1 metres (30 feet)	\$1,385
Casual users landing wet fish (per tonne)	\$30
Casual users landing crayfish (per tonne)	\$390

Other Vessels (not discharging) must pay a daily charge (24 hours) as below

Vessels over 13.7 metres (45 feet)	\$325
Vessels between 9.1 metres and 13.7 metres (30-45 feet)	\$260
Vessels up to 9.1 metres (30 feet)	\$135
Recreational Boat Ramp use	\$10 per day
Car parking	\$10

WASTE MANAGEMENT

Any legislative charges under the Waste Management Act will be imposed as a levy if required.

Note: Government requires Council to charge a levy of \$70.00 per tonne, or equivalent volume at non weighbridge sites, on all waste disposed of to landfill. This is included in the below fees.

For non-standard loads, the Transfer Station Operators reserve the right:

- To measure the waste and charge the per cubic metre rate or;
- To measure the load and use the Ministry for the Environment Conversion Factors for compacted or dense waste.

Hokitika Transfer Station

Refuse Site Gate Fees

General Waste

Per tonne	\$600
60L bag	\$6.2

Green Waste

Green Waste per tonne	\$60
60L bag Green Waste uncompacted	\$1
Accepted Recyclable Items*	Free

*All glass will be accepted free of charge.

Other

Cars Prepared (Conditions apply, per item)	\$200
Tyres	Up to 5 free at a time

Non-weighbridge Sites

Uncompacted General Waste

Per Cubic Metre small loads < 0.5m ³	\$95
Per Cubic Metre large loads > 0.5m ³	\$120
60L bag	\$7
120L Wheelie Bin	\$15
240L Wheelie Bin	\$30
Small Trailer /Ute (0.68m ³)*	\$85
Medium Trailer (0.91m ³)*	\$120
Cage or Large Trailer (2.7m ³)*	\$350

*Haast only

All sorted glass accepted free of charge

Uncompacted Green Waste

Per Cubic Metre	\$11.50
60L bag	\$0.75
Small Trailer /Ute (0.68m ³)	\$7.50
Medium Trailer (0.91m ³)	\$11.50

All Sites: Other Items

Gas Bottle Disposal	\$15
Whiteware (Fridges must be degassed, per item)	\$17
Tyres (Based on average weight of 7.5kg, per item)	\$15
Tyres over 7.5kg e.g. truck tyres	\$25

Rubbish & recycling receptacles

Replacement and additional recycling bin 240 L (maximum 2x \$175 sets of bins per household)

Replacement and additional rubbish bin 120 L (maximum 2x \$150 sets of bins per household)

Delivery fee per replacement bin \$75

SALE AND SUPPLY OF ALCOHOL

On, Off or Club Licence

Applications and renewals for On, Off or Club Licence are assessed using a cost / risk rating system. The cost / risk rating of the premises is the sum of the highest applicable weighting for the type of premises and type of licence, the hours of operation and any enforcement holdings in the last 18 months.

Cost/risk rating	Fees category	Application fee \$ incl GST	Annual fee \$ incl GST
0-2	Very low	\$368	\$161
3-5	Low	\$609.50	\$391
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1035
26 plus	Very High	\$1,207.50	\$1437.50

The cost/risk rating used to set the fees above is calculated using the tables below.

Latest alcohol sales time allowed for premises

Type of Premises	Latest trading time allowed (during 24 hour period)	Weighting
Premises for which an on-licence or club-licence is held or sought	2.00 am or earlier	0
	Between 2.01 and 3.00 am	3
	Any time after 3.00 am	5
Premises for which an off-licence is held or sought (other than remote sales)	10.00 pm or earlier	0
	Any time after 10.00 pm	3
Remote sales premises	Not applicable	0

Type of premises

Type of Licence	Type of Premises	Weighting
On-licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other premises not otherwise specified	5
	BYO restaurants, theatres, cinemas, winery cellar doors	2
Off-Licence	Supermarket, grocery store, bottle store	15
	Hotel, Tavern	10
	Class 1, 2 or 3 club, remote sale premises, premises not otherwise specified	5
Club-licence	Winery cellar doors	2
	Class 1 club	10
	Class 2 club	5
	Class 3 club	2

Enforcement holdings

Number of enforcement holdings in respect of the premises in the last 18 months	Weighting
None	0
One	10
Two or more	20

Definitions for types of premises

Type	Class	Description
Restaurants	1	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a significant bar area and operates that bar area at least one night a week in the manner of a tavern.
	2	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a separate bar area and does not operate that bar area in the manner of a tavern at any time.
	3	A restaurant that has or applies for an on-licence and, in the opinion of the Territorial Authority, only serves alcohol to the table and does not have a separate bar area.
	BYO	A restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Clubs	1	A club that has or applies for a club licence and has at least 1,000 members of purchase age and in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
	2	A club that has or applies for a club licence and is not a class 1 or class 3 club
	3	A club that has or applies for a club licence and has fewer than 250 members of purchase age and in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Remote sales premises		Premises for which an off-licence is or will be endorsed under section 40 of the Act.
Enforcement holding		A holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.

SPECIAL LICENCES

The fee payable for a Special Licence is assessed using a cost / risk rating system depending on the size of the event and the number of events applied for.

Large event: Means an event that the territorial authority believes on reasonable grounds will have patronage of more than 400 people.

Medium event: Means an event that the territorial authority believes on reasonable grounds will have patronage of between 100 and 400 people.

Small event: Means an event that the territorial authority believes on reasonable grounds will have patronage of fewer than 100 people.

Class	Issued in respect of	Application fee \$ incl GST
1	1 large event: More than 3 medium events: More than 12 small events	\$575
2	3 to 12 small events: 1 to 3 medium events	\$207
3	1 – 2 small events	\$63.25