



ORDINARY COUNCIL MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY 27 APRIL 2023 COMMENCING AT 1 PM

The Council Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. KARAKIA TĪMATANGA OPENING KARAKIA

The opening Karakia was read by Cr Ashley Cassin

2. MEMBERS PRESENT AND APOLOGIES

Chairperson	Her Worship the Mayor	
Members	Cr Gillett	Cr Phelps
	Cr Neale	Cr Burden
	Cr Baird	Cr Davidson
	Cr Cassin	Cr Manera
	Kw Tumahai	Kw Madgwick

NGĀ WHAKAPAAHA APOLOGIES

No apologies received.

STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Group Manager, Regulatory, Planning and Community Services; S. Baxendale, Group Manager District Assets; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor (via zoom); S. Johnston; Governance Administrator; C. Nabben, Finance Accountant; K. Jackson, Transportation Manager.

3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council table. There were no changes to the Interest Register noted.

4. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Council Agenda.

5. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

The Minutes of the previous Meeting were circulated separately via Microsoft Teams.

- **Ordinary Council Meeting Minutes – 23 March 2023**

Moved Cr Baird seconded Cr Phelps and **Resolved** that the Minutes of the Ordinary Council Meeting held on the 23 March 2023 be confirmed as a true and correct record of the meeting.

***CHAIRS STATEMENT – I Approve** that my digital signature be added to the confirmed Ordinary Council Meeting Minutes of 23 March 2023.

6. **ACTION LIST**

The Chief Executive Simon Bastion spoke to the Action List and provided the following updates:

1. The Buildings review (Pakiwaitara, Council Building & Government House) is still ongoing. Additional work has been commissioned to revisit the numbers that were originally proposed in 2019 as supply chain costs have changed since then. These updated figures will be used in some of the evaluation criteria and hoping to have this information on hand before the end of June, and further session(s) with Councillors via workshop(s) will be held to review those options.
2. A presentation regarding the Racecourse Evaluation will be spoken to by Joseph & Associates later in the meeting regarding consultation process.
3. A letter of support has been provided from the Mayor to the Westland Industrial Heritage Park and Heritage Hokitika regarding the Future of the Replica Fox Moth aircraft.

There was a discussion held regarding the waterproofing done on Pakiwaitara Building. The Chief Executive advised that Council is only being billed for time worked and a copy of the indicated price of works would be circulated to Councillors.

In terms of Pakiwaitara being used as a go-between or selling and leasing the building – the Chief Executive advised that they will be part of the options considered.

The Council Building is currently having remediation works done focusing on the roof above the stairwell to fix the leaks, which is costing approximately \$17-20k.

Moved Cr Gillett seconded Cr Davidson and **Resolved** that the updated Action List be received.

7. **NGĀ TĀPAETANGA PRESENTATIONS**

- **Pounamu Pathway**

Kaitaki Francois Tumahai, Te Rūnanga o Ngāti Waewae Iwi Representative spoke to this presentation and provided an update on where the project is at and advised that funding was obtained from the Provincial Growth Fund (PGF) for 4 Pounamu Pathway Centres on the West Coast of the South Island. Weta Workshop is on board who are designing the concepts of the hubs.

- **Grey District – Mawhera**

- Te Taurahere o Te Tai Poutini
 - The Pounamu Pathway Visitor Experience
- Ara Pounamu, The Great Pa, Hokitika Guardians, Tane's Kingdom
- Ancestors' settlements, Trade and Legends

- The Great Pa – Mawhera: based on original Pa site in Greymouth
 - 5 Whare within the building each telling their own story
- Atea – a large space which will open up opportunities to host functions or to utilise the space in other ways
- Legends Whare
 - Ideas for the Legends Whare (faces)
- Ancestors Whare – based on Chief Tūhuru
 - Tūhuru Likeness & Expression Development & various visuals in different attire
 - Imagery of items to attire/adorn Tūhuru with
- Battles Whare – tell the stories of the battles on the Tai Poutini, and stories updated every few years.
- Trade Whare – Pounamu, Gold, Coal & stories told accordingly
 - Imagery what is in the Kete in the Trade Whare through digital imagery
- Settlement Whare – like a movie there, image on wall moves, sounds & visuals
- New Beginnings Whare – from then to today (Pounamu, Gold, and Coal)
- Wall of photos – imagery that changes, significant people from the region
- Retail space

Hokitika Guardians of Pounamu

- Conceptual idea – based on pounamu & the awa (river)
- Models/sculptures – need to raise funds to have a big scale taniwha
- This will take up the space of the current building and one behind it
- Concept images – based on water and pounamu
- Concept – table shape of river, with digital imagery that tells stories
- Current site & building
- Configuration
- Conceptual buildings
- Architectural designs being done now – once done will be sent through to Councillors

Cr Cassin questioned the rollout for the Haast Hub and Kw Tumahai advised the following dates:

Greymouth is opening on 25 November 2023

Punakaiki is opening 1st week of December 2023

Kawatiri is scheduled to open in the first-second quarter of 2024

Haast is scheduled to open in the third-fourth quarter of 2024

Hokitika will be opening in 2025

Moved Cr Burden seconded Cr Neale and **Resolved** that the presentation from Kaitaki Francois Tumahai of Te Runanga o Ngati Waewae be received.

- **Joseph & Associates – Community Engagement Plan**

Hokitika Town Belt East Development – April 2023

Paul Zaanan, & Jason Mills, Joseph & Associates spoke to this presentation.

The Infrastructure Acceleration Fund (IAF) Team met in Hokitika on Thursday 20 April 2023 to discuss a resolution passed by Westland District Council whereby Joseph & Associates were asked to prepare an overview on the future use of the former Hokitika Racecourse.

The following communication and engagement plan is for Council's consideration for implementation:

Team

Rachel Leitch – SME Community Engagement

Paul Zaanan – Project Lead

Jason Mill – Design & Coordination

Overview

- LTP
- Zoning
- IAF Process

Consultation & Engagement (within previous recommendations):

- Core to success of the development
- Stakeholder meetings
- Synergy with recreational reserve and residentially zone land development
- Findings contribute to criteria for potential EOI/RFP & development agreement

Identified Stakeholders

- Current users of land area (former racecourse)
- Local Iwi
- Neighbours of East Town Belt
- Event owners / Managers
- Long Term Plan submitters
- Sport & Recreational groups
- Westland District Council rate payers

Method of Engagement

- Stakeholder facilitated workshops
- Have your Say – (online engagement via WDC Website)
- Drop-in sessions
- Print format questionnaire

Consultation & Engagement to date

- Long Term Plan (LTP)
- Westland District Council Discussions with current land users
- Recreation Sport and Leisure (RSL) – sports groups engagement and report
- Te Tai o Poutini Plan (TTPP)

Engagement Content – Sharing Information

- Westland District Council ownership and possible development intention
- Land sale from racecourse to Westland District Council
- Long Term Plan
- Infrastructure Acceleration Fund (IAF)
- EOI/RFP for potential development partner

Jason Mills spoke to the following slides:

Engagement content –

Land use – historic & current

- Original historic zoning
- Existing structures
- Current users

Land use – proposed

- Housing
- Recreational
- Community / commercial spaces
- Linkages

Future vision for Hokitika

- Current statistical forecast
- Aging population
- Declining population

Engagement Content – Seeking Information

- Seeking Information
- Balance of residential vs recreational
- Extension of Park Road to Town Belt East
- Utilisation and integration of existing assets (buildings)
- Types of residential dwellings

Engagement Content – Seeking information

- Future vision for Hokitika
- Changing the forecast
- Who do you want to live here
- The proposed development is an opportunity (to retain and attract people)

The Call to Engage

Rachel Leitch from Joseph & Associates spoke to this & provided information on the following slide:

- Direct invite via existing channels
- Westland District Council Website
- Westland District Council Social Media Channels
- Full page newspaper advertisement

Post Engagement

- Written report provided by Joseph & Associates – Findings of what people have said within Workshops.
- Findings (collated data)
- Recommendations
- Presentation to Westland District Council

Paul Zaanan spoke to the final 2 slides of the presentation:

Timeline:

Date/Timing	Activity
24/4/23	Council Meeting
Early May	Early Awareness email to key stakeholders
Early May	Social Media
Early May	Media Release + full page print advert
Mid-May	Workshop – Stakeholder Group 1 – Users / LTP Submitters
Mid-May	Workshop – Stakeholder group 1 – Neighbours and affected residents
Mid-May – Early June	Have your say online (WDC Website) & print questionnaire at Westland District Council Locations.
Early June	Drop In
Late June	Report to Council

Council Feedback

- Content Correct
- Timeline activity correct
- Questions

Discussion was had regarding the proposed engagement, with support from around the table to ensure crystal clear, concise communication and engagement with the community to enable the public to understand and engage with what is happening, agreeing that a short sharp timeline is appropriate.

Rachael Leitch reiterated that the workshop environment is kept tight to ensure discussion is kept within parameters around what is being discussed.

Council agreed that evening workshops and weekend drop-in sessions was the best for majority of public and councillors, along with some day-time ones to cover the field of availability.

Cr Gillett queried whether the public was aware that Councils intention was to do 'infrastructure only' regarding the Race Course and hadn't seen any media release.

The Mayor advised that the Community had been advised that Council would come out with discussions that the Community would need to be involved with.

The Chief Executive also advised that the public were aware that Council was successful with funding for infrastructure works to the value of \$3.79M from Kainga Ora. The works include roading, water, footpaths etc. Nothing has been circulated to the community in regard to future design; that part of the next stage is working with the Community to finalise those design ideas.

The Mayor also reiterated that the discussion being taken out to the Community was purely regarding what was being looked at on the site and wanting Community feedback.

Moved Cr Baird seconded Cr Neale and **Resolved** that the presentation from Paul Zaanan and Jason Mills of Joseph & Associates be received.

- **Better Off Funding Update**

Scott Baxendale, Group Manager, District Assets spoke to this presentation and introduced Kate Baird who was in the room, who is part of the District Assets Team and has been working closely with the Better Off Funding.

Better Off Funding (BOF) was originally proposed in 2 tranches. This presentation update report is based on Tranche 1. Recently the Government has announced that Tranche 2 will not be progressing.

- **Summary**

- Council applied for Better Off Funding in 2022, and application accepted beginning of 2023.
- January 2023 Council claimed for the first 10% of Tranche One Funding (\$2.79M). This claim was successful at a total sum of \$266,577M.
- Individual community funding agreements have been completed and will be sent out to the local community groups in coming weeks with reporting templates required to be completed monthly by the community groups and submitted back to Council. This information is required by the Department of Internal Affairs.
- Initial utilisation of Tranche One funding was proposed to 73 individual projects spread across Westland District, however due to 2 large projects requiring more funding to be completed, Council resolved to reallocate the entire Township Development Fund (\$690K) to the Hokitika Swimming Pool and part of the Community Halls Fund (\$260k) to the Carnegie Strengthen project in April 2023.

- **Financial Update – Tranche One**

- Claim One Breakdown
- Spent to date Breakdown

- **Community Funding Projects**

- Bay Community Hall

- Fox Glacier Memorial Arboretum
- Harihari Civil Defence Plan
- Lake Kaniere Community Resilience Plan
- Lions Club Lazar Park Hall Upgrade

Cr Burden raised whether the communities have been contacted or communicated with regarding the previously allocated Better Off Funding that have since been reallocated – specifically the Kowhitirangi Community, and whether the reallocation of the money affect this community’s hall project?

Kate Baird advised that Sam Blight (Contractor) was in contact with the Kowhitirangi community and has asked how much money they needed to finish their project, and believes the communication is clear with them.

The Mayor advised that clear communications between the communities and Council is essential.

Scott Baxendale advised that he would follow this up – specifically where Tranche Two funding may have been expected for future projects.

Moved Cr Gillett seconded Cr Davidson and **Resolved** that the Better Off Funding Update presentation from Scott Baxendale, Group Manager, District Assets be received.

- **Transportation Update**

Karl Jackson, Transportation Manager spoke to the presentation and provided the following update:

- **Updated topics Covered**

- **2022 WC Transport Survey** (link will be made available on the intranet for this)

- **2023 Dr Rodney Tolley Walkshop**

- **Parking Strategy Progress Update**

- Next Steps: a parking survey for public feedback to be carried out after June. The Mayor reminded the Transportation Manager to include the elderly in the survey process – as many are not online.

- **Completed Works**

- **Works Underway**

- West Coast Councils Bridge & Structure Asset Management Contract
- West Coast Councils Regional Asset Management Services Contract
- Haast Jackson Bay Resilience improvements
- Haast Jackson Bay Pavement Rehabilitation
- Footpath Maintenance/Renewals

- **Upcoming Works**

- Fox Creek Culvert Repair Works
- Speed Limits around Schools – still in preliminary stages with delivery set for 2023/2024 fiscal year
- 2023/2024 Reseal Programme
- Waitaha Valley Road Improvements

- **Recent / Ongoing Challenges**

- Images of various areas around the District

- **Asset Retreat**

- Other Councils are considering this proposition
- Some roads are just not economically viable to keep fixing / maintaining

- Open conversation to be had between Council and the public to agree on an asset retreat strategy.

Discussion ensued around Road Asset retreat regarding other Councils who are considering this option, whether they had alternative roads to use, and whether Asset Retreats happen after storm damage / event or if it was a cost saving exercise.

Karl Jackson advised that other Councils who were considering this option often had no other alternative road to use, and that Asset Retreats were largely looked at after storm damage, however it could be for many reasons – such as: erosion, or water ways changing over time and lifting and scouring closer and closer to the roads. The only other option would be to relocate the road, but sometimes there is nowhere to relocate the road to.

The Chief Executive advised that a Road Asset Retreat would be a collective decision made via Council including the affected parties.

Karl Jackson also gave an update on Special Purpose Roads and advised that the Haast to Jacksons Bay Road is a Special Purpose Road (SPR). The intention is that all SPRs are to be transitioned back to the local Road Controlling Authorities (RCA's) and that transition happens in the next National Land Transport Plan (NLTP). At the end of this funding round, the SPR's will be under Council control – at which point it won't qualify for 100% funding but 62% funding. The affordability is not there with the councils to maintain and take the assets on. It is being worked on with Transport Agency Board.

The Chief Executive advised that Westland District Council is working in conjunction with the Buller Council as they are in the same position regarding the road to Karamea. Doing it collectively with the same approach to the Transport Agency Board.

Cr Burden queried the works at Fox Creek Culvert and sought clarification on what is being done.

Karl Jackson advised that a detailed inspection of the culvert showed that the Eastern side had deteriorated with no base left and works are underway to fill with concrete, mesh, and grouting invert of the pipe. The western barrel is in reasonable condition, and the same process will take place, if need be, once the eastern side is completed.

Cr Burden also queried the standard of works completed on Bealey, Hall and Rolleston Streets where fine plaster cement was laid and only lasted 6 weeks and seemed to be creating more of a mess than what was there previously.

Karl Jackson advised that those works would need to be investigated and addressed with the contractor. The work does get checked during stages of construction to ensure specifications are being adhered to, and the contractor has to guarantee their work.

Cr Burden also queried whether there was any further planned maintenance on the footpaths in the Hokitika CBD, specifically for moss and mould.

Karl Jackson advised that nothing was planned for the immediate future, however, it can be looked into.

Cr Riley left the chambers at 2:53pm and returned to the Chambers at: 2:55pm

Cr Neale expressed interest in having further discussions around having a 30km area not just around schools, but the 1.2km distance, which almost encompasses the whole town.

Moved Cr Cassin seconded Cr Neale and **Resolved** that the presentation from Karl Jackson, Transportation Manager be received.

8. PŪRONGO KAIMAHI STAFF REPORTS

• **Chief Executive Quarterly Report**

Simon Bastion, Chief Executive spoke to this item and advised that the purpose of this report is to provide an update on all aspects of what is happening in the Westland District, and update Council on any matters of significance and priority and specifically highlighted the following parts of the report:

- The announcement by Government to change the direction of 3 Waters Reform to Affordable Water. Taking it from 4 entities to 10 and extending the timeline for everyone to be on board by 2026. A full analysis of how this affects local council is yet to be done. The biggest impact is the withdrawal of Tranche 2 funding, and whilst Council had not allocated that funding, it does have a flow on effect – such as reviewing contracts for water services for supply and servicing with those contracts needing to be re-negotiated prior to the transfer across. On the 10 May 2023, CE's and Group staff will be meeting and workshopping to see what this change means for Councils on the West Coast and taking that feedback to the Canterbury forum.
- Hokitika Wastewater Treatment Plant – negotiations opened up with Westland Milk & further conversations with Silver Fern Farms. A workshop is being held 28 April 2023 with Westland Milk and hoping for a positive outcome from that.
- Program of Works – a lot of activity over the last 6 months with Regulatory Reforms, 3 Waters, Induction of the New Council, Annual Plan, and various projects.
- Random Vandalism has been happening in the region; specifically issues on the Cycle Trail and down in Haast with signage.
- Mayor's Task Force for Jobs (MTFFJ) – this program is still well engaged and well supported and on target to meet criteria for KPI's. The Team have started a 10-week new deployment program which is unique and the first within NZ. The national issue of funding for MTFFJ – the contract finishes at the end of June, and the government have not confirmed funding for the next year. Max Baxter who is the mayoral lead on behalf of the mayors of NZ is hoping to get a 3-year commitment of funding for job and program assurance.
- New Staff have joined the Council Team, including Kate Campbell the new HR Advisor; Leon Hume, Senior Building Control Officer; Logan Ogilvie, Compliance and Health & Safety Officer; a new Senior Planner, a new Office Assistant, and internal promotions as well.

The Chief Executive advised that there was one item of interest that was not on the quarterly report that required feedback and direction from Councillors which was around Tourism Infrastructure Funding (TIF) and advised that applications for funding were currently open and would close on the 8 May 2023.

The Chief Executive reminded Councillors of the issue with the Hokitika Gorge Swing Bridge that is at the end of its life. A report completed by WSP concluded that at least \$200k needs to be spent on the swing bridge to extend its life for up to 5-6 more years. Conversations have been had with Department of Conservation (DoC) who would like to build a new swing bridge and advised they have funding for design concepts, but no funding to build a new bridge; they load tested it before

Christmas 2022 and it is still able to be used for the next 12 months, but with no guarantee after that. The Chief Executive advised that if Council supports an application for 75% funding (rather than a 50/50 share), it will likely cost Council \$50k, and looking at a 5-year lifespan for the bridge, it equated to \$10k per year to keep the whole track open. DoC is keen to support this application and can provide a letter of support.

If Council resolved not to apply for TIF funding, Council would close the bridge, and put a fund in the next Annual Plan to remove it in its entirety, which would make the Gorge/Track only one way.

The Chief Executive advised that this bridge is the only asset in the Hokitika Gorge that is a Council asset and has been there for 93 years. Council did try to divest it to the Department of Conservation, but they declined due to the age and state of the bridge. The Department of Conservation have no funding in their capital works program.

Cr Manera left the chambers at 3:16pm and returned at: 3:22pm.

Kw Madgwick queried the tranche 2 money and wondered if it could have gone towards the Hokitika Wastewater plant.

The Chief Executive advised that Tranche 1 funding was not allowed to be spent on 3 waters assets, and it was presumed the same for Tranche 2.

Kw Madgwick also commented about the issue of some confusion amongst the community where it has been misinterpreted that 'putrid water' is going to be put out into the sea – but it is not. The outfall would have the treated, filtered, processed water that gets piped 800m out to sea, which seems like a good solution.

Kw Madgwick also asked about the fluoridation and where there was any further conversation from the Government about it.

The Chief Executive advised that there has been no further dialogue. This line of enquiry was from the Ministry of Health Department (not the 3 Waters) and advised that Council will need to reassess the impact of deferring for 2 years. It will be a requirement for Council to lead that conversation. Until the transfer to the new entity, that conversation will be taken up with the new entities and communities.

Cr Cassin queried where Council may find alternative funding now that \$8m in Tranche 2 has been withdrawn.

The Chief Executive advised that Council would look at coming back as part of a Long-Term Plan (LTP) Budget.

The Mayor queried the Paringa toilets over budget & solar system yet to be installed and wondered whether the over spend incorporates the purchase of the solar system yet to be installed?

The Chief Executive advised that he would need to find that out and get it clarified.

The Mayor also expressed concern at the budget for Cass Square E-Bike charging stations that are being made and toilets yet to be installed – whether they were going to be over budget.

The Chief Executive advised that he would get clarification on this and ensure it would not be over budget.

Cr Burden queried the vandalism that has been occurring and wondered if the vandalised toilets on the cycle trail would be reinstalled.

The Chief Executive advised that they would be.

Councillors agreed that the TIF funding application should proceed.

Moved Cr Gillet seconded Cr Phelps and **Resolved** that:

1. The Quarterly Report from the Chief Executive dated 27 April 2023 be received.

- **Financial Report**

Cody Nabben, Financial Accountant spoke to this item and advised that the purpose of this report is to provide an indication of Council's financial performance for the month to 31 March 2023.

The Mayor queried the contracted costs that over budget in Planning and Building by \$250k due to staff shortages and whether Council are underestimating the workload requirement or is it because there are gaps and Council are needing to outsource work to complete jobs.

Te Aroha Cook advised that some employment offers are happening at the moment and hopefully that will relieve the work load.

Moved Cr Baird seconded Cr Neale and **Resolved** that:

1. That the Financial Performance Report for 31 March 2023 be received.

- **Appointment of New Deputy Mayor**

Simon Bastion, Chief Executive to speak to this item and advised that the purpose of this report is to inform Council that the Mayor has appointed a new Deputy Mayor under Section 41A Role and powers of Mayor, Local Government Act 2002 due to the previous Deputy Mayor (Cr Gillett) having tendered his resignation for the position of Deputy Mayor.

Moved Cr Baird seconded Cr Davidson and **Resolved** that:

1. The Report to Council – Appointment of Deputy Mayor be received.

Moved Cr Phelps seconded Cr Davidson and **Resolved** that:

2. Councillor Ashley Cassin is appointed as Deputy Mayor of Westland District Council effective immediately.

- **Confirmation of Appointments**

Simon Bastion, Chief Executive spoke to this item and advised that the purpose of this report is to confirm the amendment to Council appointments to committees, community organisation liaison roles and other appointments for the remainder of the 2022-2025 Triennium after revision by Her Worship the Mayor.

Some councillors expressed their concern at not having any discussion about the changes to the appointments to various committees etc and whilst happy to accept the changes, would have preferred to have councillors involved in the change process.

Cr Gillett queried whether decisions could be made in standing committees without going to full Council, and also queried who would chair a committee if the chair cannot attend.

The Chief Executive advised Cr Gillett to refer to the Terms of Reference for each committee, as it should explain the process.

Moved Cr Manera seconded Cr Gillett and **Resolved** that:

1. The report be received.

2. That Council confirms the amended appointments to committees, community organisations and other appointments for the remainder of the 2022-2025 Triennium.

- **Elected Members Remuneration**

Simon Bastion, Chief Executive to spoke to this item and advised that the purpose of this report is to advise elected members of the remuneration pool and Mayor’s remuneration as determined by the Remuneration Authority for the period beginning 1 July 2022 to 30 June 2023.

Kw Madgwick expressed his views regarding the annual remuneration of \$50k for the Deputy Mayor position was too much, and suggested it be lowered to \$40k with the remaining \$10k be spread between the remaining councillors.

The Chief Executive advised that the Deputy Mayor has to stand up as Mayor on occasion and represent accordingly and advised that the remuneration cannot be readjusted for those occasions.

The Mayor commented that the annual remuneration of the Deputy Mayor is not only reflective of the committees that Cr Cassin is on and the responsibility involved with them, but also reflective of the workload (which is different to a councillor) and expectation of the role. Her worship advised that council needs to be mindful that every council has different levels of input from each councillor, with some going well above the duties of a councillor. There is pressure as the Mayor to be in many meetings and Cr Cassin will be called on to stand in and reiterated that there is a difference of expectation and workload.

The Mayor also advised that Susan Freeman the Chief Executive from Local Government New Zealand (LGNZ) would be in Westland on Monday and would be a good opportunity to discuss these issues with her.

Moved Cr Davidson seconded Cr Manera and **Resolved** that:

1. Council Receives the Report
2. Resolve the remuneration as set out in the table under point 3.7.
3. Council request staff to advise the Remuneration Authority of the changes to the Committee Structure, and the proposed allocation of the remuneration pool

Office	Annual Rem	Base Rem	Additional	Total Pool
Mayor	\$ 105,174	\$ -	\$ -	\$ -
Deputy Mayor	\$ 50,000	\$ 28,000	\$ 22,000	\$ 50,000
Councillor (no additional responsibility) x 7	\$ 28,000	\$ 28,000	\$ -	\$ 196,000
Councillor (minimum remuneration)	\$ 20,907	\$ -	\$ -	\$ -
Total pool (not including mayor)				\$ 246,000

- **Harihari Cemetery Committee – Appointment of New Trustees**

Simon Bastion, Chief Executive to spoke to this item and advised that the purpose of this report is to seek Council approval for a new Trustee to be appointed the Harihari Cemetery Committee.

Moved Cr Cassin seconded Cr Manera and **Resolved** that:

1. The report be received.
2. Council approve the addition of Mr Paul Mackie of La Fontaine, Harihari as a Trustee on the Harihari Cemetery Committee.

Moved Cr Burden, seconded Cr Gillett and **Resolved** that Council adjourn for a 5-minute break.

Moved Cr Baird, seconded Cr Burden and **Resolved** that the open part of the meeting be closed.

9. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Baird seconded Cr Neale and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.00 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 23 March 2023	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2.	Heaney and Partners – Update on Legal Matters	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons Schedule 7(2)(a))
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))
2	The withholding of the information is necessary to maintain Legal professional privilege Schedule 7(2)(g)

Moved Cr Phelps seconded Cr Neale and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4:53pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 25 MAY 2023
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 4:53 PM

Confirmed by:

**Deputy Mayor Cassin
Chair**

Date: 25 May 2023