

CONSULTATION DOCUMENT

TE KAHUI O POUTINI WESTLAND DISTRICT COUNCIL DRAFT ANNUAL PLAN 2026/2027



Tena Koutou

THIS IS WESTLAND DISTRICT COUNCIL'S 2026/2027 ANNUAL PLAN CONSULTATION DOCUMENT. IN THIS DOCUMENT WE SET OUT THE PROPOSED CHANGES FOR YEAR TWO OF THE LONG-TERM PLAN 2025 – 2035 (LTP) AND ASK FOR YOUR FEEDBACK

This document outlines the changes to Council's workplan and costs that the Council budgeted for the second year of the Long-Term Plan 2025-2034 (LTP). This document outlines the changes to Council's work programme, services, and costs for the upcoming financial year, as part of the Annual Plan review of the Long-Term Plan 2025–2034 (LTP).

Since the LTP was adopted, there have continued to be changes in the economic environment. While some pressures have stabilised, Council is still operating in a context of elevated costs, ongoing affordability challenges for households, and increasing expectations on local government to maintain and deliver essential infrastructure and services.

Council has undertaken a thorough review of its planned work programme and operating model to ensure that services remain sustainable, fit for purpose, and aligned with available funding. This includes a focus on identifying efficiencies, making better use of existing resources, and ensuring that the cost of services is shared fairly across the community.

A number of targeted changes are proposed through this Annual Plan. These include adjustments to service levels, operating hours, and the use of reserves, all of which are outlined in this document. The intent is to reduce cost pressures where possible, while continuing to deliver core services and maintain essential infrastructure.

Council has also reviewed its Fees and Charges, with proposed changes outlined later in this document on pages.

We recognise that any change can have an impact, and we are committed to being transparent about the decisions we are making and the reasons for them.

We welcome feedback from the community on the proposals set out in this document and encourage everyone to share their views.

KEY DATES

SUBMISSIONS OPEN: 9am, 10 April 2026

SUBMISSIONS CLOSE: 4pm, 10 May 2026

HEARING, DELIBERATION AND DECISION: 9am, 13 & 14 May 2026 (Day two will only be used if necessary)

Our Long-Term Plan is on our website: <https://www.westlanddc.govt.nz/your-council/plans-policies-and-bylaws/long-term-plan/>

SHARE YOUR FEEDBACK

IN PERSON You have the option to speak to Council during the hearing on 13th or 14th May 2026. If you make a submission in writing, or online tick the box on the submission form to advise that you would like to speak at the hearing. If you only want to submit in person (no written submission), either call or email us to discuss this option.

If you choose to speak to the hearing you can join elected members in the Council Chamber or join electronically through Zoom. Staff will contact you to confirm your preferred option and advise you of your timeslot.

ONLINE You can make a written submission using the online form. Go to: [Draft Annual Plan 2026/2027 | Westland District Council](#)

IN WRITING Complete the printable submission form. You can return it by post, or by scanning it and sending us an email. Alternatively, send us a letter or email with your submission.

- **POST:** Westland District Council, 36 Weld Street, Hokitika 7811
- **EMAIL:** consult@westlanddc.govt.nz

OVER THE PHONE: If using the online submission form or sending an email is not an option, you can make a submission by calling Council on the number below.

- **PHONE:** 03 756 9010
- **FREEPHONE:** 0800 474 834

Please note: submissions will be publicly available on the council's website, through inclusion in council agendas, and/or retrievable by request under the Local Government Official Information and Meetings Act 1987. Contact details will be redacted under the Privacy Act 1993.

CHANGES IN YOUR RATES BILL

You will see a change in the rates on your rates bill for 2026/2027. Examples of indicative proposed rates, based on our preferred options, are on p 15.

Information on your property's proposed rates for 2026/2027 will be available in the Council's Rating Information Database (RID) online in June 2026.

What is driving our budget?

In developing the budget for the 2026/2027 year, Council considered both internal and external factors. Council has assumed that:

- We will continue to deliver services at the same level.
- We will continue to receive discretionary external funding for projects.
- That ratepayers will, in most cases, be able to pay their rates.
- There is ongoing benefit to the wider community.

Internal considerations

Council has taken a number of internal factors into account when developing the draft Annual Plan. These include the cumulative impact of previous decisions to manage rate increases over recent years, including:

- Decisions to limit or defer rate increases in earlier years to reduce immediate pressure on the community
- Maintaining rates increases at or around inflation levels during periods of economic uncertainty

While these decisions provided short-term relief for ratepayers, they have had a compounding effect over time. This has reduced the level of funding available to support services and infrastructure and has increased the need to ensure that services are now appropriately funded on a sustainable basis.

External considerations

Council is operating within a changing economic environment, which continues to place pressure on costs and service delivery.

Key external factors include:

- **Interest rates**
Interest rates have increased significantly from the historic lows experienced at the time the Long-Term Plan was developed. While there are signs of easing, borrowing costs remain higher than long-term averages, increasing the cost of financing capital projects and servicing existing debt.
- **Inflation**
Inflation has eased from peak levels but remains above long-term averages in key areas relevant to local government, particularly construction and infrastructure. This continues to increase the cost of delivering projects, maintaining assets, and providing day-to-day services.

If Council were to continue budgeting based on lower cost assumptions, there is a risk that planned services and projects could not be delivered at the expected level or within available budgets.

PROPOSED RATES

Overall we are proposing a 6.0% **average** increase to rates, which is below the 8.61% we planned in the LTP.

However, the average figure does not tell the full story and many ratepayers will see changes outside of the average in their rate bills.

Individual ratepayers increases vary dependant on location, property capital value and the services provided. The indicative range of changes from the sample rates is from (10.82%) to 19.25%.

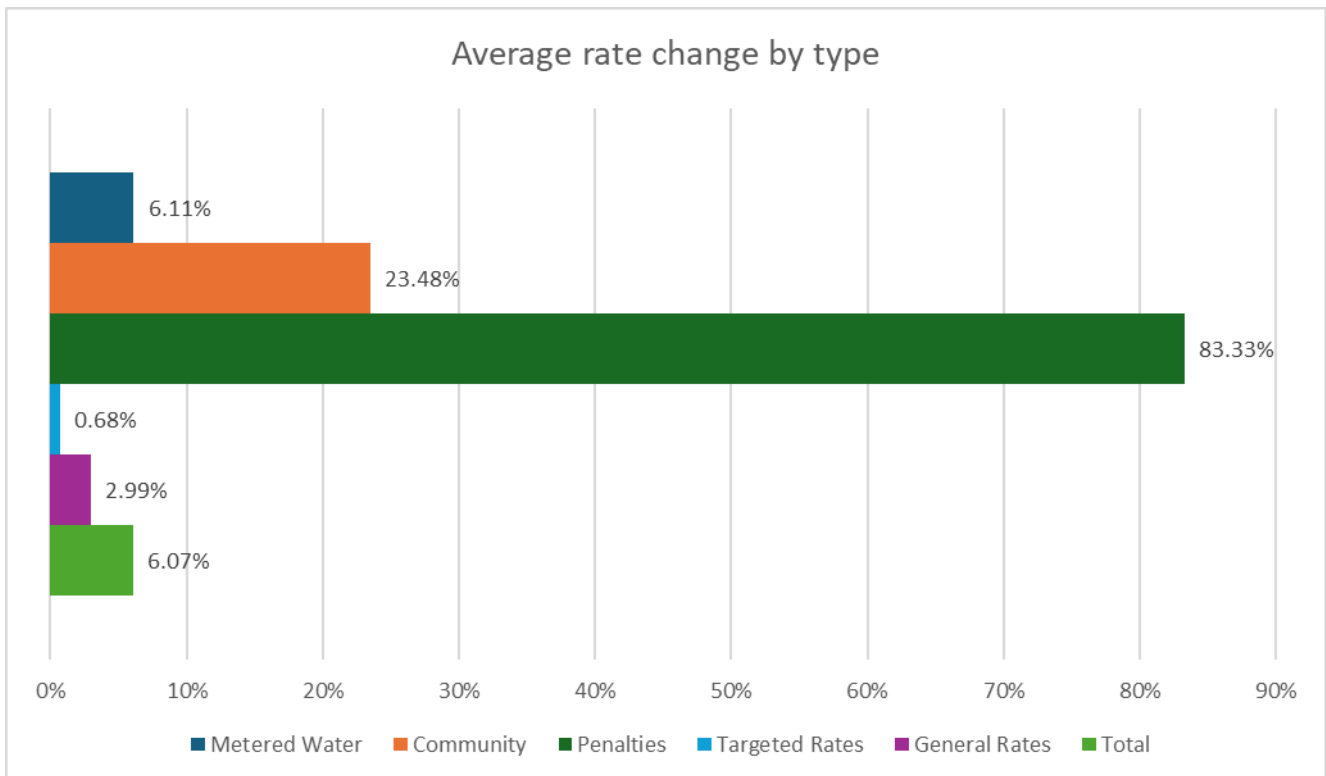
LTP 2026/2027 rate increase	8.61%
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Proposed average Annual Plan increase*	6.00%
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Rates Limit	7.00%
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* The annual average rates increase is calculated as the difference between the total proposed annual plan rates and the prior year total annual plan rates, divided by the prior year total annual plan rates.

Rates are made up of general rates, which impacts all ratepayers, and targeted rate types: targeted rates, penalties, community rates, and metered water.



Understanding your rates

Rate Assessments

Rates assessments are made up of two types of rates: *General Rates* and *Targeted Rates*. Everybody pays a general rate which is set and assessed on the capital value of all rateable land in the district. General rates are also affected by the location and use category (differentials) defined for each property. Some categories pay at higher or lower rates.

Targeted rates are payable by properties in a certain location, or those that receive, or are able to receive, a particular benefit. Targeted rates can be calculated on a value basis or a uniform basis. Most of Council's present targeted rates are calculated on a uniform or flat basis, which means all ratepayers pay the same amount, irrespective of the value of their property.

Uniform Annual General Charge (UAGC)

The Uniform Annual General Charge is the only targeted rate that applies to all properties.

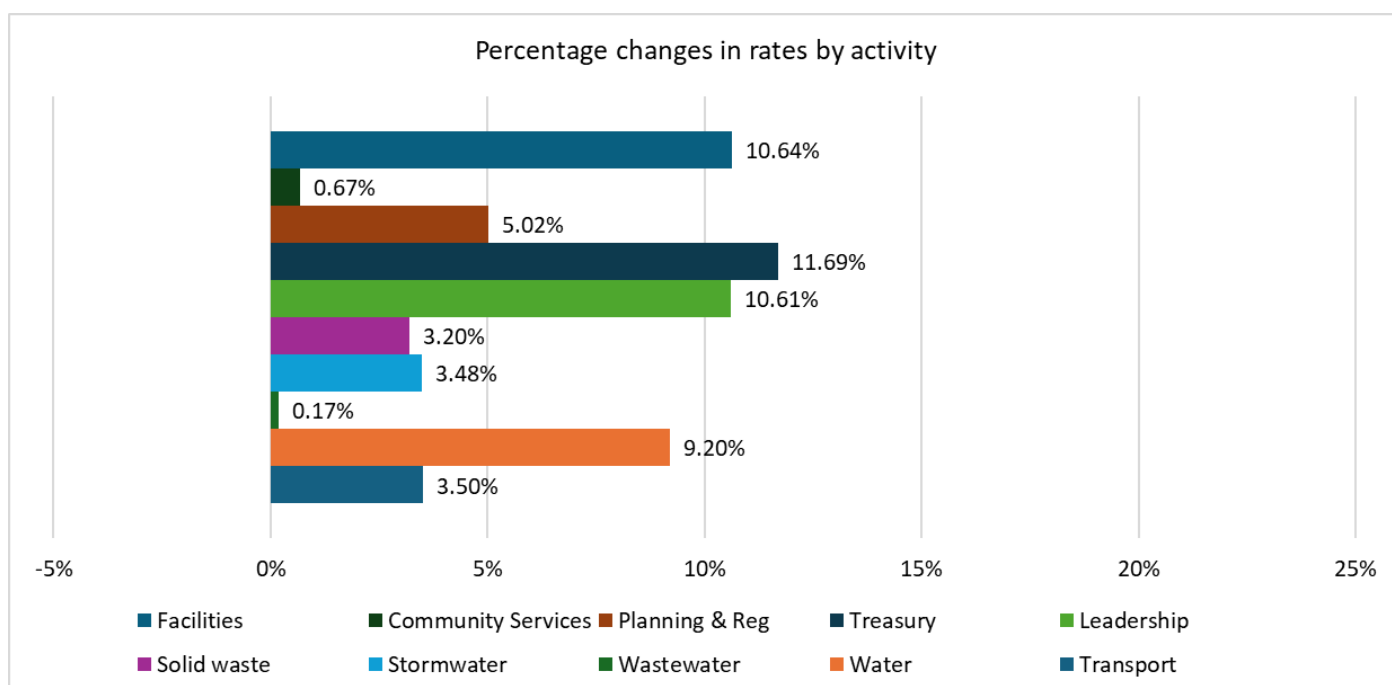
Other factors affecting your rates

Each year Council calculates how much it needs to collect in rates from ratepayers to fund community infrastructure and services. This figure is then used to calculate the general and targeted rates assessment on individual properties.

Two factors affect what an individual ratepayer might pay in rates from year to year. The first is the Quotable Value NZ property valuation which occurs every three years. The other factor is a change in use of the land. If either of these two factors change then the rates calculation on the property changes.

What your rates are used for

If Council adopts all the proposals in this document, rates for each activity will increase/decrease by the following percentage of rates:



What has changed in our plan?

Remittance of Rate Penalty

Council sends rate demands to all ratepayers on a quarterly basis. The demand due dates are 3 months after the demand is issued.

Once the three-month period has elapsed the bill is considered overdue. Letters are then issued to those ratepayers who have not paid their bill and a penalty of 10% of the overdue amount is applied to the outstanding balance.

If the ratepayer settles the bill within 7 days of receipt of the notice Council will remit (refund) the 10% charge.

Council has the option to stop the refund process, once the bill is overdue the charge will remain on the account and will need to be paid to bring the account back up to date.

Option 1:	Council no longer remits (refunds) interest charges on overdue rate demands.	Once interest has been charged on an overdue rate demand the charge would stand. This would increase Council revenue from those ratepayers who do not pay their rates demands on time. The overall average decrease in rates would be 0.29%.
Option 2:	Council continues to remit (refund) penalties where the rate payer pays within 7 days of the overdue notice.	This is how Council currently operates and there would be an increase in revenue. There would be no overall change to rates.

Option 1 is the preferred option. This option provides a more consistent and transparent approach to the application of penalties on overdue rates, reinforces the importance of timely payment, and reduces administrative processes associated with remitting charges.

It also generates additional revenue from those ratepayers who do not pay on time, enabling a modest reduction in rates across the wider community.

Changes to Pool Operating Hours

Council currently operates the Hokitika Pool across both summer and winter periods, with a combination of public access and programmed use.

Summer operating hours (October to March) are Monday to Friday 6.00am to 6.00pm, and Saturday, Sunday and public holidays 9.00am to 5.00pm.

Winter operating hours (April to September) are Monday to Friday 6.00am to 5.00pm, and Saturday, Sunday and public holidays 9.00am to 5.00pm.

In addition to general public use, the pool is also used by organised groups outside standard closing times. Swim Club operates on Sundays from 5.00pm to 7.00pm, Swim School operates Tuesday to Friday between 3.30pm and 5.30pm, and Aqua classes operate on Thursdays between 5.15pm and 6.15pm.

This results in the pool remaining open beyond standard operating hours and requires additional staffing time to support these activities.

Option 1:	All pool users operate within standard opening hours	<p>Under this option, all users would be required to vacate the facility at closing time, rather than finishing activities at that time. Programmed use outside of normal operating hours would cease.</p> <p>This would reduce staffing requirements and improve alignment between operating hours and resourcing.</p> <p>The estimated saving is \$6,500, equating to an overall average decrease in rates of 0.02%.</p> <p>Savings are expected to be higher in practice, as unbudgeted staff time associated with extended hours would also be reduced.</p>
Option 2:	Council continues to allow use of the pool outside standard operating hours.	<p>This reflects the current operating model, where user groups can operate beyond closing times.</p> <p>There would be no change to operating costs and no overall change to rates.</p>

Option 1 is the preferred option. This would provide a more sustainable and consistent operating model, reduces unplanned staffing costs, and delivers a modest reduction in rates while maintaining public access to the facility.

Changes to Museum Operating Hours

Council currently operates the Hokitika Museum on a consistent schedule across both summer and winter periods.

Summer operating hours (October to March) are Monday to Friday 10.00am to 4.00pm, and Saturday, Sunday and public holidays 10.00am to 4.00pm.

Winter operating hours (April to September) are Monday to Friday 10.00am to 4.00pm, and Saturday, Sunday and public holidays 10.00am to 4.00pm.

This provides a seven-day service year-round, with consistent opening hours regardless of seasonal demand.

<p>Option 1:</p>	<p>Reduce operating hours to better align with seasonal visitor demand.</p>	<p>Under this option, operating hours would change as follows:</p> <ul style="list-style-type: none"> • Summer: Saturday, Sunday and public holidays 10.00am to 3.00pm • Winter: Saturday 10.00am to 3.00pm • Winter: Closed Sunday and Monday <p>Weekday operating hours would remain unchanged.</p> <p>This would reduce staffing and operating costs while maintaining access during peak periods.</p> <p>The estimated saving is \$49,000, equating to an overall average decrease in rates of 0.18%.</p>
<p>Option 2:</p>	<p>Further reduce operating hours to prioritise cost savings.</p>	<p>Under this option, operating hours would change as follows:</p> <ul style="list-style-type: none"> • Summer: Saturday, Sunday and public holidays 10.00am to 2.00pm • Winter: Saturday 10.00am to 2.00pm • Winter: Closed Sunday and Monday <p>Weekday operating hours would remain unchanged.</p> <p>This would reduce staffing and operating costs while maintaining access during peak periods.</p> <p>The estimated saving is \$59,000, equating to an overall average decrease in rates of 0.21%.</p>
<p>Option 3:</p>	<p>Council continues with the current operating hours.</p>	<p>This reflects the existing model, with the museum open seven days a week from 10.00am to 4.00pm year-round.</p> <p>There would be no change to operating costs and no overall change to rates.</p>

Option 2 is the preferred option. This option improves operational efficiency, reduces costs, and delivers a modest reduction in rates while maintaining a consistent level of access during key visitor periods.

Changes to Library Operating Hours

Council currently operates the Hokitika Library on a consistent schedule across both summer and winter periods.

Operating hours are Monday to Friday 9.30am to 5.30pm, and Saturday 10.00am to 4.00pm. The library is closed on Sundays.

This provides a six-day service with extended weekday and weekend access.

<p>Option 1:</p>	<p>Reduce operating hours to better align with usage and operating costs.</p>	<p>Under this option, operating hours would change as follows:</p> <ul style="list-style-type: none"> • Monday to Friday 9.30am to 5.00pm • Saturday 10.00am to 2.00pm • Closed Sunday <p>This represents a 30-minute reduction in weekday hours and a two-hour reduction on Saturdays.</p> <p>This would reduce staffing and operating costs while maintaining access across six days of the week.</p> <p>The estimated saving is \$39,000, equating to an overall average decrease in rates of 0.14%.</p>
<p>Option 2:</p>	<p>Further reduce operating hours to prioritise cost savings.</p>	<p>Under this option, operating hours would change as follows:</p> <ul style="list-style-type: none"> • Monday to Friday 9.30am to 5.00pm • Saturday 10.00am to 1.00pm • Closed Sunday <p>This represents a 30-minute reduction in weekday hours and a three-hour reduction on Saturdays.</p> <p>This would reduce staffing and operating costs while maintaining access across six days of the week.</p> <p>The estimated saving is \$48,000, equating to an overall average decrease in rates of 0.17%.</p>
<p>Option 3:</p>	<p>Council continues with the current operating hours.</p>	<p>This reflects the existing model, with weekday hours to 5.30pm and Saturday hours to 4.00pm.</p> <p>There would be no change to operating costs and no overall change to rates.</p>

Option 2 is the preferred option. This option improves operational efficiency, reduces costs, and delivers a modest reduction in rates while maintaining a consistent level of access to library services.

Changes to iSite Operating Hours

Council currently operates the Hokitika isite across both summer and winter periods, with variations in weekend and public holiday hours.

Summer operating hours (October to March) are Monday to Friday 9.00am to 5.00pm, and Saturday, Sunday and public holidays 10.00am to 4.00pm.

Winter operating hours (April to September) are Monday to Friday 9.00am to 5.00pm, and Saturday, Sunday and public holidays 10.00am to 2.00pm.

This provides a seven-day service during summer and a reduced weekend service during winter.

<p>Option 1:</p>	<p>Reduce operating hours to better align with demand and operating costs.</p>	<p>Under this option, operating hours would change as follows:</p> <ul style="list-style-type: none"> • Monday to Friday 9.00am to 4.30pm • Saturday 10.00am to 2.00pm (year-round) • Winter: Closed Sundays <p>This represents a 30-minute reduction in weekday hours, a two-hour reduction on Saturdays during summer, and the removal of Sunday opening during winter.</p> <p>This would reduce staffing and operating costs while maintaining core visitor servicing during peak periods.</p> <p>The estimated saving is \$32,000, equating to an overall average decrease in rates of 0.12%.</p>
<p>Option 2:</p>	<p>Further reduce operating hours to prioritise cost savings.</p>	<p>Under this option, operating hours would change as follows:</p> <ul style="list-style-type: none"> • Monday to Friday 9.00am to 4.00pm • Saturday 10.00am to 2.00pm (year-round) • Winter: Closed Sundays <p>This represents a 1-hour reduction in weekday hours, a three-hour reduction on Saturdays during summer, and the removal of Sunday opening during winter.</p> <p>This would reduce staffing and operating costs while maintaining core visitor servicing during peak periods.</p> <p>The estimated saving is \$52,000, equating to an overall average decrease in rates of 0.19%.</p>
<p>Option 3:</p>	<p>Council continues with the current operating hours</p>	<p>This reflects the existing model, with extended summer weekend hours and year-round weekday coverage to 5.00pm.</p> <p>There would be no change to operating costs and no overall change to rates.</p>

Option 2 is the preferred option. This option improves operational efficiency, reduces costs, and delivers a modest reduction in rates while maintaining a consistent level of access to visitor services.

Library Reserves

Council currently maintains a ringfenced reserve for the Hokitika Library to fund capital expenditure.

This reserve is used to support both capital works to the library building and the renewal of library collections.

The reserve is expected to have a balance of approximately \$458,000 at the end of the current financial year.

Under the current approach, funded depreciation of \$86,000 per annum is allocated to this reserve to ensure it is maintained over time.

Forecast expenditure from the reserve for the next financial year is up to \$60,000.

Option 1:	Do not fund depreciation for the library reserve in the next financial year.	Under this option, no additional funding would be added to the reserve through depreciation. Instead, existing reserves would be drawn down to meet forecast capital expenditure requirements. This reflects the current strength of the reserve and its ability to support planned expenditure in the short term. The estimated saving is \$86,000, equating to an overall average decrease in rates of 0.31%.
Option 2:	Continue to fund depreciation to the library reserve.	This reflects the current approach, where the reserve is topped up annually to maintain funding for future capital works and renewals. There would be no change to operating costs and no overall change to rates.

Option 1 is the preferred option. This option makes use of existing reserves to meet planned expenditure, reduces short-term cost pressures, and delivers a reduction in rates while maintaining the ability to fund anticipated capital needs.

Heritage Park

When the Heritage Park erects new buildings, these are vested to Council (they are gifted to Council and become Council assets). Council must therefore depreciate these buildings (account for the wear and tear on the building and reduce their value).

Council has the option to either fund this depreciation, that is to charge rates for the value of the depreciation and set these funds aside to be used when the building needs to be replaced.

Council may also choose not to fund the depreciation. This would mean there would be no monies set aside to replace the building. Council may choose to do this where it does not want to replace the building if it believe there is no longer a use for it.

In the case of the Heritage Park, the park will pay for new buildings to be built when the old ones need replacing. Therefore, Council does not need to build up a funds for the building replacements at the Heritage Park.

Option 1:	Council no longer funds the depreciation on Heritage Park buildings and releases funds already held in reserve.	Council would continue to depreciate the Heritage Park buildings, but it would not fund the depreciation (set the cash aside) . The overall average decrease in rates would be 0.53%.
Option 2:	Council continues to fund depreciation on Heritage Park buildings, even though the Heritage Park would be responsible for their replacement.	This is how Council currently operates and there would be on reduction in rates if it continued with this process. There would be no overall change to rates.

Option 1 is the preferred option. Council does not need to set money aside for the replacement of buildings at the Heritage Park as the park will raise its own funding as and when needed.

Changes in to day-to-day revenue and expenses

Key changes* to day-to-day Council activities that impact on the budget and have a direct impact on rates include:

Key changes* to day-to-day Council activities that impact on the budget and have a direct impact on rates include:

All of Council Expenses		Specific Activities	
\$2,117,687	Depreciation - This has increased compared to the LTP as the previous forecasts understated depreciation due to a calculation error. This has been corrected in the Draft Annual Plan.	-\$163,554	Inspections and Administration – Building consent and inspection revenue is projected to decline due to increased competition from standalone BCAs and legislative changes removing consent requirements for “granny flats”.
-\$116,689	Remuneration – an overall decrease due to proposed changes to operating hours of some council facilities. This reduction is partially offset by inflationary pressures.	\$178,980	Water – Repairs and Maintenance and Materials are higher than planned mainly due to additional works required on water assets.
-\$125,596	Insurance – the cost of insurance premiums has reduced as negotiated by the collective.	\$90,621	Water – Electricity costs are expected to increase due to increased usage at Water Treatment Plants.
-\$298,323	Interest – forecast loan balances at 01 July 2026 are lower than planned as a result of deferred projects (mainly Hokitika Wastewater Treatment Plant).	-\$176,732	Contractors & Consultants – reflecting reduced reliance on external contractors and consultants as more work is expected to be completed in-house.
		-\$86,334	Courses, Accommodation, and Travel – Reduced budget

* Against the Year 2 plan in the LTP

Effect on Rates for 2026/2027

The table below shows what the indicative rates are likely to be if Council adopts all of the proposals and the preferred option rating options outlined in this document. Sample properties have been selected by the Council as being representative of an area. The same properties are used each year for consistency. Numbers and percentages in brackets indicate a reduction. All rates are shown exclusive of GST.

Sector	Community	Capital Value June 2026	2025/26 Rates	Draft 2026/27 Rates	Variance	Percentage Variance
Commercial	Bruce Bay	520,000	3,944.84	3,629.66	(315.18)	(7.99%)
Rural	Bruce Bay	947,000	2,856.21	3,020.92	164.71	5.77%
Rural Residential	Bruce Bay	1,060,000	2,539.60	2,679.49	139.89	5.51%
Commercial	Fox Glacier	1,000,000	9,178.63	8,185.09	(993.54)	(10.82%)
Residential	Fox Glacier	640,000	4,036.04	4,086.50	50.46	1.25%
Rural	Fox Glacier	830,000	3,341.24	3,073.16	(268.08)	(8.02%)
Rural Residential	Fox Glacier	86,000	1,390.00	1,353.65	(36.35)	(2.61%)
Commercial	Franz Josef	1,050,000	10,587.55	9,593.60	(993.95)	(9.39%)
Residential	Franz Josef	630,000	3,879.91	3,938.51	58.60	1.51%
Rural	Franz Josef	590,000	2,118.88	2,439.91	321.03	15.15%
Rural Residential	Franz Josef	450,000	1,888.48	1,872.73	(15.75)	(0.83%)
Commercial	Haast	1,450,000	9,076.51	8,275.82	(800.69)	(8.82%)
Residential	Haast	385,000	2,914.47	3,116.53	202.06	6.93%
Rural	Haast	90,000	1,053.43	1,158.04	104.61	9.93%
Rural Residential	Haast	420,000	1,548.75	1,663.44	114.69	7.41%
Commercial	Hari Hari	610,000	5,690.18	5,474.81	(215.37)	(3.78%)
Residential	Hari Hari	175,000	1,780.52	1,910.11	129.59	7.28%
Rural	Hari Hari	2,360,000	6,342.68	6,205.01	(137.67)	(2.17%)
Rural Residential	Hari Hari	285,000	1,318.69	1,384.00	65.31	4.95%
Commercial	Hokitika	650,000	9,891.52	10,089.03	197.51	2.00%
Residential	Hokitika	520,000	4,258.07	4,626.53	368.46	8.65%
Rural	Hokitika	770,000	2,142.07	2,554.50	412.43	19.25%
Rural Residential	Hokitika	690,000	2,821.58	3,052.15	230.57	8.17%
Commercial	Kumara	245,000	4,338.40	4,161.04	(177.36)	(4.09%)
Residential	Kumara	240,000	2,452.59	2,586.49	133.90	5.46%
Rural	Kumara	43,000	999.73	1,031.41	31.68	3.17%
Rural Residential	Kumara	317,000	1,718.45	1,763.90	45.45	2.64%
Commercial	Ross	1,630,000	9,622.78	9,814.88	192.10	2.00%
Residential	Ross	320,000	2,929.10	3,222.63	293.53	10.02%
Rural	Ross	351,000	1,970.23	2,179.69	209.46	10.63%
Rural Residential	Ross	1,050,000	3,515.54	3,750.25	234.71	6.68%
Commercial	Whataroa	345,000	3,266.49	2,999.69	(266.80)	(8.17%)
Residential	Whataroa	90,000	1,856.52	2,069.64	213.12	11.48%
Rural	Whataroa	955,000	2,928.15	3,195.11	266.96	9.12%
Rural Residential	Whataroa	405,000	1,597.84	1,732.24	134.40	8.41%

FEES AND CHARGES

Review of Fees and Charges

Council aims to set fees and charges in a way that ensures a fair distribution of cost and keeps rates increases to a minimum. Our fees and charges are based on a user-pays system, so that those who benefit the most from a service or activity carry the cost.

Each year we review the fees and charges in full to ensure that we continue to charge fairly and identify reductions as well as increases. A full breakdown of the amended fees and charges is shown below:

ALL FEES AND CHARGES ARE GST INCLUSIVE UNLESS OTHERWISE STATED

Corporate service charges	
Customer enquiries	
First 30 minutes of staff costs are free, after that pro-rata \$65/hour	
Black and White Photocopying and Printing	
Single Sided - A4	\$0.36
Single Sided - A3	\$0.56
Double Sided - A4	\$0.46
Double Sided - A3	\$0.67
Single Sided - A2	\$3.45
Single Sided - A1	\$4.65
Single Sided - A0	\$7.70
Colour Photocopying and Printing	
Single Sided - A4	\$2.95
Single Sided - A3	\$4.55
Double Sided - A4	\$4.00
Double Sided - A3	\$5.75
Laminating	
A4 - Per Page	\$5.25
A3 - Per Page	\$7.25
Binding	
Small - less than 100 pages	\$10.25
Large - more than 100 pages	\$15.50
Scanning and scanning to email	
Large scale format scanning	\$5.15 per scan
Document scanning via photocopy machine	\$1.15 per scan
Requests under the Local Government Official Information and Meetings Act (LGOIMA)	
First hour of staff costs	Free
First 20 black and white copies	Free
Additional time	\$42 per ½ hour
Black and white copies in excess of 20 pages	\$0.36

Other costs – recovery	Actual cost
Other charges as per fees and charges schedule	
Meeting room hire	
Pakiwaitara building meeting room	\$320 general public \$160 community groups
Financial Services	
Rates settlement refund processing fee	\$35.00
Land Information Services	
Land online Search—CT or Plan Instrument	\$10.25
Land Information	
GIS Map—A4	\$11.25
GIS Map- A4 with aerial photos	\$16.95
GIS Map - A3	\$23.00
GIS Map - A3 with aerial photos	\$34.85
GIS Client Services (per hour)	\$112.00
Property Files	
Property File	\$30 per file request
Land information memoranda	
LIMs are issued per valuation number. Where multiple valuation numbers are under one title, individual LIMs will be required. Where there is more than one Certificate of Title, obtaining additional titles will be charged. A LIM does not include provision of a Certificate of Title.	
Land Information Memoranda – Residential Property	\$370
Land Information Memoranda – Commercial Property	\$580
Urgent residential only - within 48 hours	\$530
Hourly rate for time exceeding standard deposit	\$212
Westland Library	
Referral to Credit Recoveries – Administration fee	\$22
DVDs	\$2.00
Replacement cards	\$1.00
Lost / Damaged Items	Replacement Cost
Interlibrary loans (per item)	\$10 - \$25
Overseas Interlibrary loans (per item)	At cost
Activity Packs	\$2 - \$5
Book Covering	\$15 - \$20
Photocopying and Printing	
Refer to charges as set out in Corporate Services Charges	
Room Hire	
Available during library opening hours	
History Room	\$31 per hour
Digital Learning Centre	\$65 for 4 hour block \$110 for 8 hour block

Hokitika Museum	
Admission fee	
Westland residents	Free
Adult 16+ (visitors)	\$10
Youth (visitors) (1 years - 16 years) Special exhibitions may incur an additional entry cost	Free
Research	
Westland Residents - In person enquiry first half hour Additional hours thereafter	\$5.25 \$32 per half hour
In person enquiry first half hour – non-Westland Residents Additional hours thereafter	First half hour \$15.50 \$37 per half hour thereafter
Written research service (per hour) Minimum charge	\$70 \$38
Special project research	By negotiation
Filming under supervision	\$80/hour
Reproduction/Reprint of collection items	\$32 per ½ hour plus reprint costs
Postage/packing	At cost
Photographs	
Laser copy on card	A5/A4: \$10.25 A3: \$15
Digital image	\$30
Flash drive for supply of digital images	At Cost
Photocopies	
Photocopying- Black and white A4 and A3	Refer to charges as set out in Corporate Services Charges
Reproduction fees: The following charges are for reproduction of Museum items for the purposes below, and are additional to the above charges	
Imagery for reproduction	\$105 per item
Venue Hire	
Carnegie Gallery Hire (per week)	\$65
Commission on sales	20%
Staff supervision outside normal hours	\$62 per hour

Sports field charges	
Cass Square (season hire)	
Touch Rugby per season	\$515
Softball per season	\$280
Rugby per season	\$1,450
Cricket per season	\$280
Soccer per season	\$1,450
Cass Square (casual use)	
Daily	\$280
Hourly	\$35
Wildfoods Festival	\$13,375
Showers and Changing Rooms	\$95
Changing Rooms only	\$40
Commercial Operators.	To be negotiated depending on type of usage
Hokitika Swimming Pool	
Spectator	Free
Single Admission	
Adult	\$6.00
Senior Citizen (60+)	\$4.50
Child at school	\$3.00
Pre Schooler and Parent	\$4.00
Additional Pre Schooler	\$1.50
Family (2 adults / 2 children)	\$15.00
Concession Ticket - 10 Swims	
Adult	\$48
Senior Citizen (60+)	\$32
Child at school	\$25
Pre Schooler and Parent	\$35
Additional Pre Schooler	\$12
Family (2 adults / 2 children)	\$120
3 month pass	
Adult	\$105
Senior Citizen (60+)	\$75
Child at school	\$60
Season Ticket	
Adult	\$350
Senior Citizen (60+)	\$270
Child at school	\$210
AquaFit Classes (Includes entry to swimming pool)	

Single Class	
Adult	\$7.00
Senior Citizen (60+)	\$6.00
Child at school	\$5.00
Concession Ticket – 10 Classes	
Adult	\$65
Senior Citizen (60+)	\$55
Child at school	\$45
Facilities Use	
Shower only	\$6
Spa only	\$5
Lane hire – Swim club per lane per hour	\$10
Lane hire – Swim school per lane per hour	\$30
Lane hire – Private per lane per hour	\$15
Whole facility – Schools per hour	\$60
Whole facility – Commercial/Private per hour	Price on application
Cemetery Charges	
Hokitika	
New grave (includes plot, interment and maintenance in perpetuity)	\$2,115
Ashes: plot purchase and interment (includes plot in Ashes Garden area and opening of plot)	\$740
Pre-purchase new Plot (interment added at the time)	\$1,900
Dig Grave site to extra depth	\$265
Additional cost to excavate grave on Saturday, Sunday or Public Holiday	\$450
Reopen a grave site	\$1,050
Inter Ashes in an existing grave	\$370
New grave in RSA area	\$1,050
Reopen a grave in the RSA Area	\$1,050
Inter a child under 12 in Lawn Area	\$2,115
Inter a child in children's section (Hokitika only)	\$740
Research of cemetery records for family trees per hour (one hour minimum charge)	\$42
Muslim burials	At cost
Ross and Kumara	
New grave (includes plot, interment and maintenance in perpetuity)	\$2,115
Pre-purchase new plot (interment added at the time)	\$1,900
Inter Ashes (including registration) Note: Ashes berms are not currently available in Kumara or Ross but are under development.)	\$740
Reopen a grave site	\$1,050
Research of cemetery records for family trees per hour (one-hour minimum charge)	\$42

Animal Control	
Dog control	
Standard Registration	
Certified Disability Assistance Dog	NIL
Unneutered dog	\$118
Neutered dog	\$82
20% discount for Gold Card holders on non-working registration fee	
First working dog	\$82
Additional working dog/s	\$41
Dangerous dogs	
Registration Fee	Standard registration fee plus 50%
Late Registration	
Registration Penalty –from 1 August	50% of applicable registration fee
Dog Impounding Fees	
First Impounding Offence	\$105
Second Impounding Offence	\$255
Third Impounding Offence	\$410
Second and third impounding will apply if occurring within 12 months of the first impounding date.	
Feeding per day	\$32
Call-out for Dog Reclaiming (after hours)	\$155
Microchipping per dog	\$36
Investigations	
Investigation Fee	\$155 per hour
Impounding Act	
Stock Control Callout Fees	\$230 per callout
Stock poundage and sustenance Fees	Cattle, horse, deer, mule: \$30/head/day Sheep, goats, pigs, other animals: \$10/head/day

Environmental Services	
Food Act 2014	
Registration of Food Control Plan	\$318
Registration of National Programmes and National Programmes operating under Food Control Plan	\$318
Renewal of Food Control Plan and National Plan	\$211
Amendment to registration – amendment of Food Control Plan Registration or National Programme	\$159
Verification / Audit (Includes up to two hours of verification activities) – including site visits and compliance checks with food plans	\$295
Verification / Audit - Any time over and above initial two hours - per hour	\$189
Compliance and Monitoring fee - per hour	\$189
Health Act 1956	
Offensive Trade Registration	\$420
Mortuary Registration	\$369
Camping Ground Registration	\$369
Camping Ground - fewer than 10 sites	\$261
Transfer of Registration	50% of registration fee
Overdue Health Act Licences	50% penalty day after expiry date
Miscellaneous Charges (Fees)	
Transfer of any licence registration of premises	\$116
Inspection or Advisory visit (non-routine)	\$189
Follow-up inspection or corrective action assessment (includes any licence type or audit or compliance inspection type)	\$189
Water or Food Sample Testing	Actual Cost
Environmental Health Officer (Hourly rate when extended time required to resolve issues)	\$189
LGA Activities	
Trading in Public Places (hawkers and mobile Shops)	
Full Year	\$565
1 October to 31 March only 50% penalty fee for trading outside of this period	\$395
Activities under other Legislation	
Amusement Devices	
For one device, for the first seven days of proposed operation or part thereof.	\$12.00
For each additional device operated by the same owner, for the first seven days or part thereof.	\$2.00
For each device, for each further period of seven days or part thereof.	\$1.00
Class 4 Gaming	
Class 4 Gambling Venue	\$528
Licence inspection Fee	\$264

Resource Management

NOTE: All fees and charges below are non-refundable, unless specified as a Fixed Fee, are deposits and minimum fees paid as initial charges on application. Staff time will be calculated at the hourly rates below. Under Section 36 of the Resource Management Act 1991, the costs of staff time and costs incurred processing the consent over the deposit will be invoiced, and where a charge is inadequate to enable the recovery of actual and reasonable costs the Council may require payment of any additional charge.

The costs incurred for the monitoring of consents and investigations of consent related incidents are to be recovered under Sections 36(1)(c) and 36(5) of the Resource Management Act 1991.

The costs incurred for the compliance investigations of non-consented incidents will be recovered under Section 150 of the Local Government Act 2002.

Printed copy of the District Plan	\$215
Public enquiries (including pre-application meetings) that exceed 30 minutes of staff input	\$215 per hour
Preparation and change to the District Plan deposit	\$10,560
Land Use: Deposit	
Consent for single Rural Dwelling	\$1,600
Vegetation Clearance	\$1,800
Commercial Activity	\$1,900
Industrial Activity	\$1,900
Land use activities (not listed elsewhere)	\$1,500
Limited (where more than one party) or Public Notification of resource consents (in addition to deposit)	\$1,100
Hearing	\$5,350
Subdivision: Deposit	
Subdivisions 2-5 lots	\$1,500
Subdivision 2 -5 lots with Land Use	\$1,900
Subdivisions 6-10 lots	\$2,350
Subdivisions 6-10 lots with Land Use	\$3,400
Subdivisions 11+ lots	\$3,800
Subdivisions 11+ lots with Land Use	\$5,500
General and Certificates	
Administration fee for every granted consent	\$215
Internal engineering review for every consent application	\$54
Return of incomplete application	At cost
Variations to Resource Consent	\$1,100
Existing use application	\$1,100
Surrender of Resource Consent	\$785
Transfer of Resource Consent: fixed fee	\$145
Certificates and Permitted Subdivision (Compliance, marginal and temporary, boundary activities)	\$955
s125 Extension of time application: fixed fee	\$955
s223 Survey Plan Approval: fixed fee	\$310
s224 Approval fee	\$835 plus staff time if inspection required
Monitoring charges per hour	\$215

Release of covenants, caveats, encumbrances, authority and instruction, amalgamations, easements, right of way approval, esplanade strips or reserve creation/variation or waiver and other title instruments - plus applicable legal fee	\$740
Designations	
Variations to Designations	\$2,120
New Designations, Notices of Requirement and Heritage Orders	\$3,200
Approval of outline plan	\$955
Consideration of waiving outline plan	\$955
Personnel time	
Planning staff processing time per hour for resource consent activities	\$215 per hour
Compliance staff monitoring and investigation time per hour	\$215 per hour
Administration staff time per hour	\$190 per hour
Incidental cost inclusive of obtaining necessary information	At cost
Internal engineering services per hour which exceed 15 minutes	\$215 per hour
Contractor staff processing times per hour for resource consent activities	At cost
Independent hearing commissioner	At cost
Compliance	
Issue of infringement notice	In accordance with Schedule 1, Infringement Offences and Fees of the Resource Management (Infringement Offences) Regulations 1999.
Return of items seized pursuant to section 328 of the Resource Management Act 1991: fixed fee	\$650
Legal costs for compliance monitoring and investigations under s 36(1)(caab) of the RMA	At cost
Recreation contribution	
5% of the value of each new allotment or the value of 4,000m ² of each new allotment, whichever is the lesser. The minimum charge is \$4,120 per new allotment and the maximum charge is \$8,954 per new allotment, both GST-inclusive. The above contributions are based on average values of the Westland QV Sales data from the 1 st July 2024 till the 30 th June 2025.	
Performance Bonds	
Performance bonds may be put in place from time to time with the amount to be established on a case-by-case basis. Non-refundable lodgement fee \$715	
Relocated buildings	
In addition to Building Consent Fees, and the Building Research Levy, a minimum deposit of up to \$10,560 is required for buildings being relocated.	

Building Consent Activity

Total fees will vary according to the extent of processing required to grant a building consent and the number of inspections that may need to be undertaken. An estimated number of inspections will be charged for at the outset, with additional inspections charged for at the end of the project. Any refunds may be available for any unused inspections.

Residential Units – Single and Multi-Unit

Deposit – per application	\$3,000
Project Information Memorandum (with BC application) - plus processing fees	\$240
Lodging paper application – entering fee	\$155
Compliance Check	\$108
Consent fee	Category Res 1&2 \$610 Res 3 \$795 Multi units x 2 or more \$1,215 Plus processing fee
Alpha One / Objective Build online processing charge	\$95 for total value of work less than \$125,000 or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	Single unit \$410 Multiple units \$820
Inspection Fees	\$240 each
Code Compliance Certificate	Category Res 1 & 2 \$610 Res 3 \$795 Multi units x 2 or more \$1,215 Plus processing fee

Commercial/Industrial/Multi Unit Development

Deposit per application	\$3,000
Project Information Memorandum	\$350 plus processing fee
Compliance Check – RMA/Planning - plus processing time if over 30 minutes	\$110
Consent fee	Category Com 1 & 2 \$795 Com 3 \$975 Plus processing fee
Alpha One / Objective Build online processing charge	\$95 for total value of work less than \$125,000 or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$515
Inspection Fee	\$240 each
Code Compliance Certificate	Category Com 1 & 2 \$795 Com 3 \$975 Plus processing fee

Accessory Buildings – garages, shed, sleepouts, temporary buildings, pool, signs and demolition outside of Schedule 1etc

Project Information Memorandum	\$240 plus processing fee
Compliance Check – RMA – plus processing time if over 30 minutes	\$110
Consent & processing	\$220 plus processing fee
Alpha One / Objective Build online processing charge	\$95 for total value of work less than \$125,000 or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$205
Inspection Fee	\$240 each
Code Compliance Certificate	\$220 plus processing fee

Minor Alterations/Renovations (<\$150,000)	
Project Information Memorandum	\$240 plus processing fee
Compliance Check – RMA – plus processing time if over 30 minutes	\$110
Consent fee	\$220 plus processing fee
Alpha One / Objective Build online processing charge	\$95 for total value of work less than \$125,000 or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$205
Inspection Fee	\$240 each
Code Compliance Certificate	\$220 plus processing fee
Major Alterations/Renovations (>\$150,000 and over)	
Deposit per application	\$3,000
Project Information Memorandum	\$240 plus processing fee
Compliance Check – RMA – plus processing time if over 30 minutes	\$110
Consent fee	Category Res 1 & 2 \$610 Res 3 795 Category Com 1 & 2 \$795 Com 3 \$940 Plus processing fee
Alpha One / Objective Build online processing charge	\$95 for total work value less than \$125,000 or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$40
Inspection Fee	\$230 each
Code Compliance Certificate	Category Res 1 & 2 \$610 Res 3 \$795 Category Com 1 & 2 \$795 Com 3 \$940 Plus processing fee
Free-standing Spaceheater	
Set fee, including one inspection	\$650
Additional Inspection Fees	\$240 each
Additional Processing	As per processing section
Plumbing and Drainage	
Project Information Memoranda	\$240
Compliance Check – plus processing time if over 30 minutes	\$110
Consent fee	\$220 plus processing fee
Alpha One / Objective Build online processing charge	\$95 for total value of work less than \$125,000 or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$67
Inspection Fee	\$240 each
Code Compliance Certificate	\$220 plus processing fee

Application for Project Information Memorandum (PIM) only	
Deposit for PIM only - (actual costs worked out and invoiced or reimbursed at the end)	\$1,600
PIM Fee	\$537 plus processing fee
PIM Fee – small standalone dwellings	\$537 plus processing fee
PIM – Fee – File/document lodgement fee for supplying records to the TA	\$159
PIM Fee – 2 year follow up for small standalone dwellings	\$179
PIM fee – reissue of PIM	\$349
PIM fee – issue extension of time	\$179
Alpha One / Objective Build online processing charge	\$288
Compliance Check – plus processing time if over 30 minutes	\$110
++Where any building charge is inadequate to enable the recovery of the actual and reasonable costs, a further charge may be payable.	
Marquees Only	
Consent fee	\$72 plus processing fee
Alpha One / Objective Build online processing charge	\$95 for total value of work under \$125,000 or 0.075% for total value of work over \$125,000
BCA Accreditation Levy	\$64
Inspection Fee	\$240 each
Code Compliance Certificate	\$72 plus processing fee
Building Research Levy	
In addition to the Building Consent Fee, a Building Research Levy based upon \$1.00 per \$1,000 or part thereof of total value is required to be paid. Consents of lesser value than \$20,000 are exempt from this levy.	
Building MBIE Levy	
In addition to the Building Consent, a Building Industry Levy based upon \$1.75 per \$1,000 or part thereof of total value is required to be paid. Consents of lesser value than \$65,000 are exempt from this levy.	
Independent Building Consent Authority (BCA)	
Where the services of a Building Certifier are used, the fee will be established on a case by case basis to ensure full cost recovery.	
Compliance Schedules	
New Compliance Schedules	\$465 plus processing fee
Duplicate/copy Compliance Schedules	\$170
Amendment to compliance schedule – change of ownership only	\$85
Amendment to compliance schedule	\$240 plus processing fee
Receiving and Checking Building Warrant of Fitness (BWOFF)	
BWOFF – On or before due date	\$65 backflow preventor only \$205 – 2 to 4 specified systems \$310 – 5 to 6 specified systems \$410 – 7 or more specified systems
After due date late fee	\$205
BWOFF – audits – per inspection – plus processing fee	\$240
Certificate of Acceptance	
Deposit required	\$3,075
Objective Build fee – value of work up to \$125,000	\$96
Objective Build fee – value of work \$125,000 and over	\$425.50

Certificate of Acceptance – Emergency works - plus any fees, charges and levies that would have been payable had a building consent been applied for and processing fee	\$610
Certificate of Acceptance – all other works application fee - flat fee, plus full building consent fees, charges and levies that would have been payable had a building consent been applied for in accordance with Section 97 of the Building Act 2004 and processing fee	\$1,895
Other Building Charges	
Withdrawal or Lapse of Building Consent	\$160
Waiver / Modification for Durability	\$160
Notices to Fix - includes 1 hour processing time. Additional inspections will be charged accordingly as per the inspection fees	\$560
Notice to Fix - investigation inspection	\$230
Notice to Fix - reissue	\$285
Notice to Fix – Building Warrant of Fitness - includes processing fee	\$299
Travel for enforcement/compliance	Actual cost
Residential Swimming Pool compliance inspection	\$240 per inspection
Certificate of Public Use (CPU) (valid for 12 months from issue) - includes one hour processing time	\$580
Additional CPUs for the same consent – includes one hour processing time	\$840
Minor – Variations to building consent	\$118
Building consent amendment – plus processing fees, additional inspections and levies (includes Objective fee charge and quality/accreditation levy)	\$365
Accreditation charge for amendments	\$105
Extension of time for exercise of building consent	\$180
Signing of Certificates for Lodgement (s 72 & s75)	\$360
Deposit to lodge s 72/75 certificate (actual costs to be charged) includes lawyers costs and lodgement fee	\$690
Extension of time for exercise of building consent	\$163
Signing / Removal of s 73 or 75 certificate	\$360
Section 124 notice – dangerous/insanitary buildings (except in the event of a natural disaster)	\$360
Extension of time for obtaining CCC	\$180
Preparation of Sec 37 Certificate	\$87
Reapply for a CCC once it is refused	\$180
Exemptions under Schedule 1(2) - plus levies and hourly processing	\$410
Objective Build charge fees apply whether the decision is to approve or decline the application	\$95
Investigation/Additional / Site Inspections - each	\$240
Desktop / Remote inspection – only with prior approval and day booking - each	\$165
Cancellation of inspection – on the day of - each	\$135
Certificate of compliance (district licencing agency) – building code assessment for fire safety and sanitary facilities in a building, done with an alcohol licence application - includes one hour processing time	\$250
Building Infringement - relevant set fee plus administration charge	\$160
Application for extension of time – Heritage Earthquake prone building - includes one hour processing fee	\$370
Receiving and reviewing of engineer/ information relating to status of an earthquake prone building - includes one hour processing fee	\$475

Issue of Earthquake prone building notice (S133AL) -includes one hour processing fee	\$265
Removal of an Earthquake prone building notice - includes one hour processing fee	\$265
Application for or information for Determinations	At cost
Applications for court orders - plus processing fee	\$155
File/document lodgement fee to supplying records to the TA	
Insurance/ Legal Levy Residential, and accessory buildings: assessed value of work over \$20,000	
Accessory buildings	\$105
Housing / Residential standalone units	\$310
Housing / Residential multi units of 2	\$665
Housing / Residential multi units 3 or more	\$870
Commercial	\$515
Processing fees per hour Refer to Hourly Staff fees below	
Administration staff	\$160
Building Compliance, monitoring and enforcement officer	\$215
Residential Building Control officer	\$215
Commercial Building Control Officer	\$235
Building Team Leader/Manager	\$265
Meetings charge out rate – staff	Refer to Hourly fee structure for staff (first 30 minutes free)
Specialist / consultancy specific design input	At cost plus 10%
Baches on Unformed Legal Road	
Annual Site Fee	\$2,785
District Assets	
Water Supply Connections	
Actual cost recovery relating to the installation of water supply connections.	
Sewerage and Stormwater Connections	
Actual cost recovery relating to the installation of sewerage and stormwater connections.	
Vehicle Crossings	
Actual cost recovery relating to the installation of vehicle crossings.	
Sewerage Supply	
Trade Waste charges are levied separately according to waste volume and utilisation of sewerage system. Minimum fee of \$3,075 per annum	
Dumping into sewerage system, annually	\$3,075
Water Supply Annual Charges	
Hokitika / Kaniere Water Supply	Commercial metered supply per cubic metre \$3.08
The minimum charge for commercial or significant user metered water connections is the same as the commercial water rate.	
Council reserves the right to negotiate metered charges with significant users	
Treated Supplies—Rural Towns Fox Glacier / Franz Josef / Whataroa / Hari Hari	Commercial metered supply per cubic metre \$3.08
Road Damage – New Build	
Road damage deposit – refundable deposit	\$2,565
Road Damage (unconsented works) enforcement	At cost (staff time)

Remedial action for unconsented road works	Full cost of remedial work required plus staff time
Road Damage – New	
Road damage deposit – refundable deposit	\$2,565
Road Damage (unconsented works) enforcement	At cost
Remedial action for unconsented road works	Full cost of remedial work plus staff time
Temporary Road Closures	
Non-refundable application fee	\$210
Additional Information request (from applicant)	\$115 per hour
Public Notification on approval	At cost
Management of temporary road closure	At cost
Call Out / Audit of Traffic Management Plan	\$270 per hour
Not for Profit Organisations	Exempt

Jackson Bay Wharf Charge (prices exclude GST)	
Commercial Fishing Vessels operating from the Wharf for discharge of wet fish and / or crayfish must have a licence to occupy.	
Annual Charge	
Vessels over 13.7 metres (45 feet)	\$5,330
Vessels between 9.1 metres and 13.7 metres (30-45 feet)	\$1,980
Vessels up to 9.1 metres (30 feet)	\$1,420
Casual users landing wet fish (per tonne)	\$30.75
Casual users landing crayfish (per tonne)	\$400
Other Vessels (not discharging) must pay a daily charge (24 hours) as below	
Vessels over 13.7 metres (45 feet)	\$335
Vessels between 9.1 metres and 13.7 metres (30-45 feet)	\$265
Vessels up to 9.1 metres (30 feet)	\$138
Recreational Boat Ramp use	\$10.25 per day
Car parking	\$10.25

WASTE MANAGEMENT

Any legislative charges under the Waste Management Act will be imposed as a levy if required.

Note: Government requires Council to charge a levy of \$10.00 per tonne, or equivalent volume at non weighbridge sites, on all waste disposed of to landfill. This is included in the below fees.

For non-standard loads, the Transfer Station Operators reserve the right:

- To measure the waste and charge the per cubic metre rate or;
- To measure the load and use the Ministry for the Environment Conversion Factors for compacted or dense waste.

Hokitika Transfer Station	
Refuse Site Gate Fees	
General Waste	
Per tonne	\$615
60L bag	\$6.35
Green Waste	
Green Waste per tonne	\$62
60L bag Green Waste uncompacted	\$1
Accepted Recyclable Items*	Free
*All glass will be accepted free of charge.	
Other	
Cars Prepared (Conditions apply, per item)	\$205
Non Weighbridge Sites	
Uncompacted General Waste	
Per Cubic Metre small loads < 0.5m ³	\$100
Per Cubic Metre large loads > 0.5m ³	\$125
60L bag	\$7.20
120L Wheelie Bin	\$15
240L Wheelie Bin	\$31
Small Trailer /Ute (0.68m ³)*	\$85
Medium Trailer (0.91m ³)*	\$125
Cage or Large Trailer (2.7m ³)*	\$360
*Take to Hokitika site. All glass accepted free of charge	
Uncompacted Green Waste	
Per Cubic Metre	\$11.80
60L bag	\$0.80
Small Trailer /Ute (0.68m ³)	\$7.70
Medium Trailer (0.91m ³)	\$11.80
All Sites: Other Items	
Gas Bottle Disposal	\$15.35
Whiteware (Fridges must be degassed, per item)	\$17.45
Tyres (Based on average weight of 7.5kg, per item)	\$15.50
Tyres over 7.5kg e.g. truck tyres	\$25.65
Rubbish and recycling receptacles	
Replacement and additional recycling bin 240 L (maximum 2x sets of bins per household)	\$180
Replacement and additional rubbish bin 120 L (maximum 2x sets of bins per household)	\$155
Delivery fee per replacement bin	\$77

Sale and Supply of Alcohol

On, Off or Club Licence

Applications and renewals for On, Off or Club Licence are assessed using a cost / risk rating system. The cost / risk rating of the premises is the sum of the highest applicable weighting for the type of premises and type of licence, the hours of operation and any enforcement holdings in the last 18 months.

Cost/risk rating	Fees category	Application fee \$ incl GST	Annual fee \$ incl GST
0-2	Very low	\$377	\$165
3-5	Low	\$625	\$401
6-15	Medium	\$837	\$648
16-25	High	\$1,049	\$1,061
26 plus	Very High	\$1,238	\$1,510

The cost/risk rating used to set the fees above is calculated using the tables below.

Latest alcohol sales time allowed for premises

Type of Premises	Latest trading time allowed (during 24 hour period)	Weighting
Premises for which an on-licence or club-licence is held or sought	2.00 am or earlier	0
	Between 2.01 and 3.00 am	3
	Any time after 3.00 am	5
Premises for which an off-licence is held or sought (other than remote sales)	10.00 pm or earlier	0
	Any time after 10.00 pm	3
Remote sales premises	Not applicable	0

Type of premises

Type of Licence	Type of Premises	Weighting
On-licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other premises not otherwise specified	5
	BYO restaurants, theatres, cinemas, winery cellar doors	2
Off-Licence	Supermarket, grocery store, bottle store	15
	Hotel, Tavern	10
	Class 1, 2 or 3 club, remote sale premises, premises not otherwise specified	5
	Winery cellar doors	2
Club-licence	Class 1 club	10
	Class 2 club	5
	Class 3 club	2

Enforcement holdings

Number of enforcement holdings in respect of the premises in the last 18 months	Weighting
None	0
One	10
Two or more	20

Definitions for types of premises

Type	Class	Description
Restaurants	1	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a significant bar area and operates that bar area at least one night a week in the manner of a tavern.
	2	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a separate bar area and does not operate that bar area in the manner of a tavern at any time.
	3	A restaurant that has or applies for an on-licence and, in the opinion of the Territorial Authority, only serves alcohol to the table and does not have a separate bar area.
	BYO	A restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Clubs	1	A club that has or applies for a club licence and has at least 1,000 members of purchase age and in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
	2	A club that has or applies for a club licence and is not a class 1 or class 3 club
	3	A club that has or applies for a club licence and has fewer than 250 members of purchase age and in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Remote sales premises		Premises for which an off-licence is or will be endorsed under section 40 of the Act.
Enforcement holding		A holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.

Special Licences

The fee payable for a Special Licence is assessed using a cost / risk rating system depending on the size of the event and the number of events applied for.

Large event: Means an event that the territorial authority believes on reasonable grounds will have patronage of more than 400 people.

Medium event: Means an event that the territorial authority believes on reasonable grounds will have patronage of between 100 and 400 people.

Small event: Means an event that the territorial authority believes on reasonable grounds will have patronage of fewer than 100 people.

Class	Issued in respect of	Application fee \$ incl GST
1	1 large event: More than 3 medium events: More than 12 small events	\$589
2	3 to 12 small events: 1 to 3 medium events	\$212
3	1 – 2 small events	\$65

Share your Feedback – Annual Plan 2026/2027

Submissions close: 4pm, 10 May 2026 (no late submissions will be accepted)

Submissions hearing: 9am, 13th & 14th May 2026 (Day two will only be used if necessary)

We would like to know your thoughts about what we are proposing in our Draft Annual Plan 2026/2027.

Please **scan and email** this form to the Council. **Email:** Consult@westlanddc.govt.nz

You can also **call** us with your submission and use the form to help you.

Phone: 03 756 9010

Freephone: 0800 474 834

Name _____ Organisation (if applicable) _____

Email _____ Address & phone number _____

I would like to speak to Council about my submission

- In the meeting in the Council Chambers
- Through a remote option (Zoom link or telephone)
- I do not need to speak to Council about my submission

Remittance of Rate Penalty

Your preferred option:

- Option 1: Council no longer remits (refunds) interest charges on overdue rate demands.
- Option 2: Status Quo, Council continues to remit (refund) penalties where the rate payer pays within 7 days of the overdue notice.

Comments

Changes to Pool Operating Hours

Your preferred option:

- Option 1: Pool users operate within standard opening hours
- Option 2: Status Quo, Council continues to allow use of the pool outside standard operating hours.

Comments

Changes to Museum Operating Hours

Your preferred option:

- Option 1: Reduce operating hours to better align with seasonal visitor demand.
- Option 2: Further reduce operating hours to prioritise cost savings.
- Option 3: Status Quo, Council continues with the current operating hours.

Comments

Changes to Library Operating Hours

Your preferred option:

- Option 1: Reduce operating hours to better align with usage and operating costs.
- Option2: Further reduce operating hours to prioritise cost savings.
- Option 3: Status Quo, Council continues with the current operating hours.

Comments

Changes to iSite Operating Hours

Your preferred option:

- Option 1: Reduce operating hours to better align with demand and operating costs.
- Option 2: Further reduce operating hours to prioritise cost savings.
- Option 3: Status Quo, Council continues with the current operating hours.

Comments

Library Reserves

Your preferred option:

- Option 1: Do not fund depreciation for the library reserve in the next financial year.
- Option 2: Status Quo, continue to fund depreciation to the library reserve.

Comments

Heritage Park

Your preferred option:

- Option 1: Council no longer funds the depreciation on Heritage Park buildings and releases funds already held in reserve.
- Option 2: Status Quo, Council continues to fund depreciation on Heritage Park buildings.

Comments
