



PLANNING COMMITTEE MINUTES

MINUTES OF THE PLANNING COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY 29th MARCH 2022, COMMENCING AT 3.00PM

The Committee Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Martin	
Members	His Worship the Mayor	
	Cr Davidson	Cr Hartshorne
	Cr Keogan	Kw Madgwick
	Cr Neale	Kw Tumahai

NGĀ WHAKAPAAHA APOLOGIES

Kw Tumahai
Cr Davidson

ABSENT

No Absences noted

Moved His Worship the Mayor, seconded Cr Hartshorne and **Resolved** that the apologies from Cr Davidson and Kw Tumahai be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Regulatory Services Manager; L. Crichton, Group Manager: Corporate Services; F. Scadden, Planning and Customer Services Manager; S. Baxendale, Group Manager District Assets; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; S. Johnston, Governance Administrator; Louise Dando, Asset Strategy and Development Manager

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

The Minutes of the previous Meeting 9th September 2021 were circulated separately via Microsoft Teams.

- **Planning Committee Meeting Minutes – 9 September 2021**

Moved Cr Martin seconded Cr Hartshorne and **Resolved** that the Minutes of the Planning Committee Meeting held on the 9th September 2021 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Planning Committee Meeting Minutes of 9th September 2021

5. **ACTION LIST**

The Chief Executive Simon Bastion spoke to the Action List and provided the following updates:

MINING CONSENTS & APPLICATION WITH DWL:

- Destination Westland have appt project lead to do gap analysis in terms of mining on Road Reserve
- Westland Holdings have been asked to provide an update of this project in their next report before Council.

Note: Cr Neale joined the meeting 3:06pm

Moved His Worship the Mayor, seconded Cr Martin and **Resolved** that the updated Action List be received.

6. **NGĀ TĀPAETANGA PRESENTATIONS**

- **PROJECTS – Update for Planning Committee**
Asset Strategy and Development Manager, Louise Dando spoke to this presentation:
- **Cass Square Concept Plan**
 - New Toilet Complex
 - New Skate Park Concept Design
 - New Playground
- **Hokitika Township – Way-finders**
 - Cultural developments integrated into the design. In final steps of the design.
 - Looking at June/July 2022 for installation
- **Hokitika Beachfront**
 - Ramp access – (Stage 4)
 - Carparking (Stage 5)
 - Sunset Point (Stage 5)

Note: Cr Keogan joined the meeting at 3:15pm

- Robbie Burns Statue being close to skate park – will this stay in situ?
- The definite need for grandstand/ seating to be incorporated into the plan
- Point of difference to be incorporated in playground area (theme)
- possibly include something to do with water play
- Staff to re-send out budget for the Cass Concept Plan

Moved His Worship the Mayor seconded Cr Martin and **Resolved** that the presentation from Asset Strategy and Development Manager Louise Dando be received.

**7. PŪRONGO KAIMAHI
STAFF REPORTS**

- **PLANNING UPDATE REPORT**

Planning Manager Fiona Scadden spoke to this item and advised the purpose of this report is:

- **Town centre plan**
 - Design guidelines have been finalised & gone into draft district plans
 - These designs are what will apply to the business sector
- **Town centre strategy**
 - Public spaces
 - Revell Street Trial
 - Overall concept plan
- **Revell Street Trial**
 - Covered in Council Meeting recently. Ready to go back and have conversations with Business owners regarding the current format, with an updated report regarding the outcome to Council in April.
- **Franz Josef strategy**
 - In 2 parts: Design guidelines / Rules for Zoning & Concept Plan
- **Hokitika Racecourse**
 - RSL have been contracted to work with stake holders and Sports Canterbury West Coast to
 1. Do an inventory of what we are lacking in terms of sports facilities
 2. To be working with the user groups
 3. And to look at the rural space at the back of the racecourse as to what could add the most benefit, efficient cost and sustainability.Conversations with stakeholders are happening now regarding the above.
- **Residential part of Racecourse**
 - Funding application has been sent to Kai Ora to see if funding can be firmed up regarding infrastructure upgrades that would allow more development of this area, and hope to get a response by the end of the month regarding this funding.
- **Consents**
 - 82 applications since last committee meeting, 52 – granted, 34 were for land use consents and 17 for sub-divisions.
 - Still on 100% of meeting legal timeframes

Moved Cr Keogan seconded Cr Hartshorne and **Resolved** that the Planning Report Update from Planning Manager Fiona Scadden be received.

**8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO GO INTO PUBLIC EXCLUDED**

(to consider and adopt confidential items)

Moved Cr Mayor seconded Cr Hartshorne and **Resolved** that the Planning Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.51pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes 9 th September 2021	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1,2	Protect the privacy of natural persons, including that of deceased natural persons
1, 2	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1, 2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Cr Martin, seconded His Worship the Mayor and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 3.57pm

**DATE OF NEXT PLANNING COMMITTEE MEETING – TUESDAY 5TH JULY 2022
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 3:57 PM

Confirmed by:

**Cr Latham Martin
Chair
Date: 19 July 2022**

**Simon Bastion
Chief Executive
Date: 21 July 2022**