



# CAPITAL PROJECTS AND TENDERS COMMITTEE MINUTES

MINUTES OF THE CAPITAL PROJECTS AND TENDERS COMMITTEE MEETING OF THE WESTLAND DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY, 2 FEBRUARY 2021 COMMENCING AT 3.00PM.

The Committee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

## 1. MEMBERS PRESENT APOLOGIES

| Chairperson | Deputy Mayor Carruthers |                      |
|-------------|-------------------------|----------------------|
| Members     | His Worship the Mayor   |                      |
|             | Cr Davidson             | Cr Hart (via Zoom)   |
|             | Cr Hartshorne           | Kw Madgwick (3.05pm) |

## NGĀ WHAKAPAAHA APOLOGIES

NIL

## ABSENT

Kw Tumahai

## STAFF PRESENT

L. Crichton, Group Manager: Corporate Services; T. Cook, Group Manager: Regulatory and Community Services Manager; L. Sparks, Group Manager District Assets; F. Scadden, Planning Manager; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; M. Teasdale, Asset Manager; M. Smith, Committee Secretary.

## 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via email and available on the Council Chambers table.

To note: Prior to the commencement of the meeting Cr Hartshorne updated his Contracting Company on the interest register from a 'perceived conflict' to a 'potential conflict'.

## 3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

## 4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous Meeting were circulated separately via email.

- Capital Projects and Tenders Committee Meeting – 10 November 2020

Moved Deputy Mayor Carruthers, seconded His Worship the Mayor and **Resolved** that the Minutes of the Capital Projects and Tenders Committee Meeting held on the 10 November 2020 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Capital Projects and Tenders Committee Meeting Minutes of 10 November 2020.

## 5. ACTION LIST

The Group Manager: Corporate Services spoke to the Action List and provided the following update:

- **Establish a WCWT Trail Sub-Committee:**  
Winding up of the Westland Wilderness Trust – Meeting rescheduled for 25.02.21 after the council meeting.

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the updated Action List be received.

## 6. NGĀ TĀPAETANGA PRESENTATIONS

- **Capital Projects at Westland District Council Update**

Prior to the presentation the Group Manager: District Assets updated the Committee on the new staff hires to support the District Assets Capital Projects Team.

*Kw Madgwick entered the Chambers at 3.05pm.*

The Group Manager: District Assets then spoke to the presentation and provided updates on the following projects.

- 3 Waters: Works currently completed.
- Water Supply 2020/2021 Progress
- Waste Water 2020/2021 Progress
- Stormwater 2020/2021 Progress
- Solid Waste 2020/2021 Progress
- Leisure Services and Facilities Recent Works in Progress
- Sunset Point and Tambo Schedule of Works
- Leisure Services 2020/2021 Project Schedule and Progress
- Leadership 2020/2021 Projects and Progress
- Transportation 2020/2021 Recent Works Completed
- Transportation 2020/2021 Work Underway
- Footpaths 2020/2021 Works Currently Planned
- Transportation 2020/2021 Upcoming Work
- Provincial Growth Fund Funding: Community Halls and War Memorials
- Infrastructure Reference Group Funding Projects
- Hokitika Swimming Pool Upgrade
- Franz Josef – Cron Street Extension
- Fox Landfill Waste Removal and Butlers Landfill Cell
- Old Christchurch Road Seal Extension
- Jacksons Bay Wharf Update
- Government 3 Water Reform Stimulus Funding Update

Action: The Group Manager: District Assets to confirm that the public notice that was placed in the Hokitika Guardian regarding the road closure for the Old Christchurch Road was correct.

Moved Cr Davidson, seconded Cr Hartshorne and **Resolved** that the presentation from the Group Manager: District Assets at Westland District Council be received.

## 7. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the Capital Projects and Tenders Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.00pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

| Item No. | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution   |
|----------|---|---|--|
| 1.       | Confidential Minutes – 10 November 2020         | Good reasons to withhold exist under Section 7                | That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists.<br>Section 48(1)(a) |

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

| Item No. | Interest   |
|----------|--|
| 1        | Protect information where the making available of the information:<br>(ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)(ii)). |
| 1        | Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))  |

Moved Deputy Mayor Carruthers, seconded His Worship the Mayor and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.02pm

**DATE OF NEXT CAPITAL PROJECTS AND TENDERS COMMITTEE MEETING – 4 MAY 2021  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

**MEETING CLOSED AT 4.02PM**

Confirmed by:

\_\_\_\_\_  
**His Worship the Mayor – Bruce Smith**  
**Acting Chair**

**Date: 16.08.21 via email confirmation.**

\_\_\_\_\_  
**Deputy Mayor Carruthers**  
**Chair**

**Date: 03.08.21**