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LGOIMA

When releasing responses to previous LGOIMA requests, names and contact details of individual requestors will be withheld to protect their privacy.

Information requested by the media, lobby groups, public sector organisations and MPs will always be published, while information specific to an individual or their property will not generally be published.

Request from:	Lee Scanlon – Westport News
Information requested:	5 years of Consultant and Contractor information
Response by:	Simon Bastion, Chief Executive

16 February 2024

Lee Scanlon
Westport News

Via Email: lee@westportnews.co.nz

Dear Lee

Official information request for consultant and contractors information

I refer to your official information request dated 25 October 2023 for consultant and contractors information.

You have asked for the following information:

- 1. How much did your council spend on consultants each financial year for the last five years (i.e. 2018/23)? Please provide the name of the consultant, the total they received each year, the type of advice they provided and the council department to which they provided the advice.**

We have provided you with a partial release of the information from years 2021 - 2023 we will provide you with the remaining information years as soon as possible.

We are unable to breakdown the consultants and advice for the last 5 years due to the amount of time and resources it would take to search and collate the information, therefore we have to refuse this part of your request under section 17(f) of LGOIMA, that the information requested cannot be made available without substantial collation or research.

- 2. How much did your council spend on contractors each financial year for the last five years? Please provide the name of the contractor, the total they have received each year, the type of service they provided and the council department to which they provided the service.**

We have provided you with a partial release of the information from years 2021 - 2023 we will provide you with the remaining information years as soon as possible.

We are unable to breakdown the consultants and advice for the last 5 years due to the amount of time and resources it would take to search and collate the information, therefore we have to refuse this part of your request under section 17(f) of LGOIMA, that the information requested cannot be made available without substantial collation or research.

- 3. How many consultants did your council hire each year for the past five years? Please breakdown these figures into the number of consultants for each council department.**

We have provided you with a partial release of the information from years 2021 - 2023 we will provide you with the remaining information years as soon as possible.

We are unable to breakdown the consultants and advice for the last 5 years due to the amount of time and resources it would take to search and collate the information, therefore we have to refuse this part of your request under section 17(f) of LGOIMA, that the information requested cannot be made available without substantial collation or research.

- 4. How many consultants did your council hire each year for the past five years? Please breakdown these figures into the number of contractors for each council department.**

We have provided you with a partial release of the information from years 2021 - 2023 we will provide you with the remaining information years as soon as possible.

We are unable to breakdown the consultants and advice for the last 5 years due to the amount of time and resources it would take to search and collate the information, therefore we have to refuse this part of your request under section 17(f) of LGOIMA, that the information requested cannot be made available without substantial collation or research.

- 5. How much, each year, did your council's spend on consultants equate to as a percentage of council's operating and capital spending?**

We have provided you with a partial release of the information from years 2021 - 2023 we will provide you with the remaining information years as soon as possible.

- 6. How much, each year, did your council's spend on contractors equate to as a percentage of council's total operation and capital spending?**

We have provided you with a partial release of the information from years 2021 - 2023 we will provide you with the remaining information years as soon as possible.

- 7. How much, each year, did your council's spend on consultants equate to as a percentage of council's projected rate take?**

We have provided you with a partial release of the information from years 2021 - 2023 we will provide you with the remaining information years as soon as possible.

8. How much, each year, did your council's spend on contractors equate to as a percentage of council's projected rate take?

We have provided you with a partial release of the information from years 2021 - 2023 we will provide you with the remaining information years as soon as possible.

9. Which (if any) of the consultants were former or current council staff?

We are refusing this part of your request under section 7(2)(h) to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.

10. Which (if any) of the contractors were former or current council staff?

We are refusing this part of your request under section 7(2)(h) to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.

There is no charge in supplying this information to you.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Council has adopted a Proactive Release Policy and accordingly may publish LGOIMA responses on the Council Website at <https://www.westlanddc.govt.nz/lgoima-responses>. The collection and use of personal information by the Westland District Council is regulated by the Privacy Act 2020. Westland District Council's Privacy Statement is available on our website [here](#)

If you wish to discuss this decision with us, please feel free to contact Mary-anne Bell, Business Analyst at LGOIMA@westlanddc.govt.nz, 03 756 9091.

Sincerely,



Simon Bastion | Chief Executive

SB/MB

21 February 2024

Lee Scanlon
Westport News

Via Email: lee@westportnews.co.nz

Dear Lee

Official information request for consultant and contractors information

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- 1. How much did your council spend on consultants each financial year for the last five years (i.e. 2018/23)? Please provide the name of the consultant, the total they received each year, the type of advice they provided and the council department to which they provided the advice.**

The information you have requested is enclosed for the years 2019 and 2020.

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If you wish to discuss this decision with us, please feel free to contact Mary-anne Bell, Business Analyst at LGOIMA@westlanddc.govt.nz, 03 756 9091.

Sincerely,

A handwritten signature in blue ink, consisting of a series of loops and a trailing line.

Simon Bastion | Chief Executive

SB/MB

Contractors		2023	no. per area of council
Name	Council activity	purpose	
NZBTC	Building control	BCA functions	
ComplyNZ	Building control	Consent processing	
R Clifton	Building control	Consent processing	
Buckley building	Building control	Consent processing	
Click	Building control	Consent processing	5
Wyllie	Environmental health	Social impact assessment	1
Kamahi	Planning	Consent processing	
Scoped	Planning	Consent processing	
Bretherton	Planning	Consent processing	
Southern	Planning	Consent processing	
Bekker	Planning	Consent processing	
Fringe	Planning	Consent processing	
Montgomery	Planning	Consent processing	
Patterson	Planning	Consent processing	
Tai Poutini	Planning	Consent processing	
Rata	Planning	Consent processing	10
Bits and bytes	Parks and Reserves	PGF project management	1
Shamrock holdings	Land and Buildings	Subdivisions	1
Shamrock holdings	Responsible camping	Compliance	1
M Sutherland	District assets	Contract supervision	1
Total cost			\$712,168
Number of consultants			19
% total operating exp and capex			1.7%
% forecast rates revenue			3.7%

		2022	
ComplyNZ	Building control	Consent processing	
R Clifton	Building control	Consent processing	
Buckley building	Building control	Consent processing	
NZBTC	Building control	BCA functions	4

Wyllie	Environmental health	Social impact assessment	1
Kamahi	Planning	Consent processing	
Rata projects	Planning	Consent processing	2
Buller DC	Solid waste	Waste recovery project	1
Bits and bytes	District assets	PGF project management	
M Sutherland	District assets	Contract supervision	2.00
Ward property services	WCWT	Land matters	1
Total cost			\$196,103
Number of consultants			11
% total operating exp and capex			0.4%
% forecast rates revenue			1.10%

2021			
ComplyNZ	Building control	Consent processing	
Schema	Building control	Quality audit	2
CF Bradley	MTFJ	Co-ordinator	1
Bits and bytes	District assets	PGF project management	
Morrison low	District assets	AMPS work	2
WCRC	HR	HR matters	1
DWL	Customer services	Cover	1
Total cost			\$243,093
Number of consultants			7
% total operating exp and capex			0.6%
% forecast rates revenue			1.5%

Consultants		2023	no. per area of council
Name	Council activity	purpose	
Watson Peters	Council	CE review support	
GWW Services	Council	R&A Committee	
PwC	Council	CCO review	3
Bretherton	Planning	Hearings commissioner	
Murchinson	Planning	TTPP	
Rough Milne	Planning	consenting advice	
University of Canterbury	Planning	Natural hazards advice	4
Rationale	Land Transport	Asset management advice	
Beca	Land Transport	Asset management advice	2
Playsafe	Parks and Reserves	Playground audit	1
Linz	Land and buildings	Land searches	
Shamroc holdings	Land and buildings	Easements/land advice	2
O'Connor partners	Headquarters	Building appraisals	
RDB projects	Headquarters	Evaluation options	
Evan Jones	Headquarters	Building appraisals	3
WSP	In house prof services	Bylaws	
Coast valuations	In house prof services	Property valuations	
Joseph and associates	In house prof services	various asset strategies	
Lutra	In house prof services	3 waters advice	
Morrison & Low	In house prof services	LTP infrastructure strategy	
Buller DC	In house prof services	Share of Waste strategy	6
The copier company	Information Management	Support contract	1
International	Library services	Community library review	1
Covenant trustees	Corporate Services	Debenture trustee	
PwC	Corporate Services	Treasury and tax advice	
Link services	Corporate Services	LGFA registrar	
Iron mountain	Corporate Services	Document storage	
Hedgebook	Corporate Services	Fair value swaps	5
Coastwide	Office of the CE	Land survey	1
Crew consulting	HR	HR services	
Strategic pay	HR	HR services	

Squared consulting	HR	HR services	
Rillstone associates	HR	HR services	
PwC	HR	HR services	
J Lainchbury	HR	HR services	
Peoplecentric	HR	HR services	
NZ Immigration	HR	HR services	
NZ police	HR	HR services	9
Total cost			\$617,933
Number of consultants			38
% total operating exp and capex			1.50%
% forecast rates revenue			3.20%

		2022	
GWW Services	Council	R&A Committee	
PJ & Associates	Council	Inductions	
Watson Peters	Council	CE review support	
Timaru DC	Council	3 Waters share of support	
Natural Resources	Council	land review and submission	5
Rata projects	Planning	Policy work	1
QANZ consulting	Building	Procedural audit	
Christchurch CC	Building	Fire specialist advice	
Schema	Building	IANZ assessments	3
C3 consulting	Civil defence	Document review	1
Rationale	Land Transport	Asset management advice	1
Coast valuations	Land and buildings	Rent valuations	1
WSP	Wastewater	WW advice	1
Chemsafety	Water services	certification	1
Westland medical centre	Withheld	Withheld	
Tonkin and Taylor	Solid waste	Contract review	1
Computer concepts	IT	Support contract	
Bits and Bytes	IT	Power outage support	2

This information has been refused under
1 section 7(2)(a) of LGOIMA

Stantec	WCWT	Technical assistance	
Ward property services	WCWT	Land services	2
PwC	Corporate Services	Treasury and tax advice	
Link services	Corporate Services	LGFA registrar	
Covenant trustees	Corporate Services	Debenture trustee	
IBIS	Corporate Services	Reporting system	4
Strategic pay	HR	HR services	
Rillstone associates	HR	HR services	
Crew consulting	HR	HR services	3
Total cost			\$320,860
Number of consultants			27
% total operating exp and capex			0.7%
% forecast rates revenue			1.8%

2021

GWW Services	Council	R&A Committee	
Cuff Booth Ross	Council	CE review support	
Grey DC	Council	Climate change submission	3
Joseph and associates	Planning	Town centre strategy	1
Murchinson	District plan	FJ planning	
University of Canterbury	District plan	Natural hazards advice	2
PwC	Wastewater	3 waters	
Tonkin and Taylor	Wastewater	3 waters	2
Chemsafety	Water services	certification	1
Coast valuations	In house prof services	FV assessments	
Tonkin and Taylor	In house prof services	Waste management review	2
Henley Hutchins	IT	Share WC4 strategy	
Henley Hutchins	IT	CDEM project assistance	2
Smolenshi	Museum	Display advice	1
Stantec	WCWT	Technical assistance	
D Inwood	WCWT	Technical assistance	2
Iron mountain	Corporate Services	Document storage	

PwC	Corporate Services	Treasury and tax advice	
Link services	Corporate Services	LGFA registrar	
Covenant trustees	Corporate Services	Debenture trustee	
IBIS	Corporate Services	Reporting system	
The copier company	Corporate Services	Health check documentation	6
Tonkin and Taylor	CE Office	WC 3 waters stocktake	
Equip	CE Office	CE review support	2
Brannigans	HR	HR services	
Datacom	HR	HR services	
Elmo	HR	HR services	
Strategic pay	HR	HR services	
EAP services	HR	HR services	
MyHR	HR	HR services	6
Total cost			\$389,295
Number of consultants			30
% total operating exp and capex			0.9%
% forecast rates revenue			2.4%

Contractors			no. per area of council
Name	Council activity	purpose	
		2020	
B.W. Bone	Building control	Consent processing	
Selwyn DC	Building control	Building services	2
MagiQ	Dog Control	Penalty letters	1
WCRC	District Plan	Plan assistance	1
MB writing services	In house prof services	Communications work	
D Inwood	In house prof services	Asset management plans	
Morrison Low	In house prof services	Asset management plans	3
WCRC	HR	HR services	1
Total cost			\$324,306
Number of contractors			8
% total operating exp and capex			0.80%
% forecast rates revenue			2.0%
		2019	
ComplyNZ	Building control	Consent processing	
Alphas inspections	Building control	Consent processing	
Buller DC	Building control	Consent processing	
Grey DC	Building control	Consent processing	4
Patterson Pitts	Planning	Consent processing	1
WCRC	HR	HR matters	1
Total cost			\$161,631
Number of contractors			6
% total operating exp and capex			0.5%
% forecast rates revenue			1.0%

Consultants Name	Council activity	purpose	no. per area of council
		2020	
Convergence	Council	Communications advice	
Coastwide surveys	Council	Ward maps	
Institute of directors	Council	Recruitment services	
Equip	Council	Inductions	
GWW Services	Council	R&A Committee	5
Electionnz.com	Democracy	Elections	1
Eliot Sinclair	Planning	Geotechnical survey	1
Murchinson	District plan	FJ planning	1
Tonkin & Taylor	Solid Waste	Butlers contract	1
Chemsafety	Water services	certification	1
PRP West Coast	In house prof services	Property valuation	
WCRC	In house prof services	Resource consents	
Fieldforce4	In house prof services	Contract documentation	
Building reform	In house prof services	Contract documentation	
ASCE	In house prof services	Structural assessments	5
WCRC	IT	WC4 G strategy costs share	
Pinpoint geospace	IT	Assetfinda support	2
PwC	Corporate Services	Treasury and tax advice	
Link services	Corporate Services	LGFA registrar	
Covenant trustees	Corporate Services	Debenture trustee	
IBIS	Corporate Services	Reporting system	
Iron mountain	Corporate Services	Document storage	5
Tonkin & Taylor	CE Office	WC 3 waters	1
Adcorp	HR	HR services	
Branigans	HR	HR services	
NZIM	HR	HR services	
EAP services	HR	HR services	4
ALGIM	Customer services	Customer satisfaction survey	1

Westland Medical Centre
 Total cost
 Number of consultants
 % total operating exp and capex
 % forecast rates revenue

Withheld

Withheld

This information has been
 refused under section 7(2)(a) of
 1 LGIOIMA
 \$178,800
 29
 0.5%
 1.1%

2019

Convergence	Council	Funding applications	
Equip	Council	Review	2
Electionnz.com	Democracy	Elections	1
Core services	Liquor	Transcripts	1
Stantec	Stormwater	Mediations	1
Elmac consulting	Land & Buildings	Seismic assessments	
Ward property services	Land & Buildings	Public trust advice	2
Tonkin & Taylor	Solid Waste	Butlers contract	1
Stantec	Wastewater	Geotech investigations	1
Chemsafety	Water services	certification	1
Bizeasset	In house prof services	Assetfinda support	
Stantec	In house prof services	Mediations	
Coastwide surveys	In house prof services	Road surveys	
Resource Management	In house prof services	CS-Vue support	
Cailibre consulting	In house prof services	Water safety plans	
MB Professional	In house prof services	Asset network investigations	
PRP West Coast	In house prof services	Property valuation	
ASCE	In house prof services	Structural assessment bridges	
Landpro	In house prof services	Aerial survey	9
Pinpoint geospace	IT	Cemetery GIS consultancy	1
Westland Fire & Emergency	Library	Fire review	1
Gurden consultancy	Museum	Feasibility study	1
PwC	Corporate Services	Treasury and tax advice	
Link services	Corporate Services	LGFA registrar	

Covenant trustees	Corporate Services	Debenture trustee	3
Equip	CE Office	Performance review	1
WCRC	HR	HR services	
NZIM	HR	HR services	
EAP services	HR	HR services	
Adcorp	HR	HR services	4
			This information has been refused under section 7(2)(a) of 1 LGOIMA
Westland Medical Centre	Withheld	Withheld	
Total cost			\$301,023
Number of consultants			31
% total operating exp and capex			0.8%
% forecast rates revenue			1.9%