



ORDINARY COUNCIL MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY 23 MARCH 2023 COMMENCING AT 12 NOON

The Council Meeting was live streamed to the Westland District Council YouTube Channel and presentations were made available on the Council Website.

1. KARAKIA TĪMATANGA OPENING KARAKIA

The opening Karakia was read by Cr Cassin.

2. MEMBERS PRESENT AND APOLOGIES

Chairperson	Her Worship the Mayor	
Members	Cr Gillett (Deputy)	
	Cr Neale	Cr Burden
	Cr Baird	Cr Davidson
	Cr Cassin	Cr Manera
	Kw Madgwick	Cr Phelps

NGĀ WHAKAPAAHA APOLOGIES

Kw Tumahai

Moved Cr Neale, seconded Cr Burden and **Resolved** that the apology from Kw Tumahai be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Group Manager: Regulatory, Planning & Community Services; L. Crichton, Group Manager: Corporate Services and Risk & Assurance; S. Baxendale, Group Manager District Assets; D. Maitland, Executive Assistant; and E. Rae, Strategy and Communications Advisor (via Zoom).

3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams. There were no changes made to the Interest Register.

4. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Council Agenda.

5. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

The Minutes of the previous meeting were circulated separately via Microsoft Teams.

- **Ordinary Council Meeting Minutes – 23 February 2023**

Moved Cr Neale, seconded Deputy Mayor Gillett and **Resolved** that the Minutes of the Ordinary Council Meeting held on 23 February 2023 be confirmed as a true and correct record of the meeting.

The Chair approved that their digital signature be added to the confirmed Council Meeting Minutes of 23 February 2023.

6. **ACTION LIST**

The Chief Executive spoke to the Action List and provided the following updates:

- **Pakiwaitara Building / Council Building Business Case**

This item is with the consultants working through the various vendors doing the framework for evaluating those buildings. There are some discussions with the Chief Executive of Heritage New Zealand Pouhere Taonga regarding Hokitika Government House, and options for assessment are being worked on.

There are some issues with water damage at 36 Weld Street and 41 Weld Street, Hokitika potentially affecting the integrity of the buildings and staff have been instructed to take a look at the options for waterproofing.

- **Hokitika Racecourse Development**

It was noted that there is a report on the Council's Confidential Agenda today regarding the Hokitika Racecourse Development.

- **Ōkārito Dark Sky Community**

The Chief Executive advised that he has been working with the Ōkārito Dark Sky Community and also with the planning team of the TTPP. A way forward has been identified which may potentially assist the zoning of the area. Council will write a letter of support to the Ōkārito Dark Sky Community to show their support for the proposed concept.

- **Responsible Camping Report**

The Chief Executive advised that there is a report in Microsoft Teams regarding responsible camping and a further update will be provided as part of the Chief Executive's Report to the 27 April Council meeting.

Moved Cr Cassin, seconded Cr Baird and **Resolved** that the updated Action List be received and the updates noted accordingly.

The following items were then taken out of order to the Agenda papers:

**8. PŪRONGO KAIMAHI
STAFF REPORTS**

- **Financial Performance Report – February 2023**

Finance Manager, Lynley Truman spoke to this report and advised the purpose of the report is to provide an indication of the Council's financial performance for the month ended to 28 February 2023.

Moved Deputy Mayor Gillett, seconded Cr Davidson and **Resolved** that the Financial Performance Report for the month ended 28 February 2023 be received.

- **Totaliser Building**

Operations Manager, Erle Bencich spoke to this report and advised the purpose of the report is to provide an update for Council on the Totaliser Building at the Hokitika Racecourse and to seek direction from Council as to the next steps on the future of the building.

Moved Cr Cassin, seconded Cr Phelps and **Resolved**:

1. That the report be received.
2. That the Council confirms that the demolition of the Totaliser Building is the preferred option and continues to liaise with Heritage Hokitika and the Westland Industrial Heritage Park on the removal of items of local interest within the building and remediate the site.

- **Hokitika Rating Group**

Chief Executive, Simon Bastion spoke to this report and advised that the purpose of the report is to endorse the proposed changes to the Hokitika Rating District Joint Committee Agreement as requested by the West Coast Regional Council.

Her Worship the Mayor thanked the previously appointed Council representatives on the Hokitika Seawall Joint Committee.

Moved Cr Baird, seconded Cr Manera and **Resolved**:

1. That the report be received.
2. That Council endorses the proposed Hokitika Rating District Joint Committee Agreement March 2023.
3. That Council appoints Mayor Lash, Cr Cassin, and Cr Phelps as the Westland District Council committee members.

7. NGĀ TĀPAETANGA PRESENTATIONS

- **Future of Replica Fox Moth Aircraft**

Mrs Ann Bradley spoke on behalf of Heritage Hokitika to support the proposal for the Fox Moth to be displayed at the Westland Industrial Heritage Park in a new display building.

An email had been provided by Rob Daniel, Vice Chair of Heritage Hokitika and also Treasurer of the Westland Industrial Heritage Park, which provided the background as to how the replica fox moth was constructed by Max Dowell, with assistance from Council staff, for the 1994 Air Show to celebrate the 60th anniversary of the establishment of Air Travel (NZ) Ltd. by Captain Bert Mercer, New Zealand's first licenced schedule services airline. The replica is of the Fox Moth ZK-ADI, the first aircraft used by the company. After the Air Show, it was displayed, with interpretation panels and background paintings, in a purpose-designed building near the Hokitika Airport Terminal.

In 2018 Hokitika Airport Ltd. decided to convert the building to office space for the Rental Car companies that operate out of the Airport. The replica was dismantled and removed to private storage. More recently it, together with the interpretation panels and paintings, has been relocated to storage and temporary display, with wings removed, at the Heritage Park.

Both Heritage Hokitika and the Westland Industrial Heritage Park have resolved that they want to see the replica put back on public display in a building at the Hokitika Airport, and their preference is for display in a building at the Heritage Park fronting Brian Waugh Lane with signage from Airport Drive. The replica, interpretation panels, and background paintings, would be visible from the street through glass windows.

The cost of a suitable building to house the Fox Moth and a Westland Aviation display is estimated at \$300,000. The cost of museum standard displays can be very high, however, \$100,000 would achieve a very attractive display.

Mr Ian Gilbertson on behalf of the Westland Industrial Heritage Park spoke in support of having the Fox Moth on public display and advised that the park is in the position of having land available if that is what the Council wishes to do, and asked if there may be opportunities for external funding to enable an expanded fox moth aviation centre display.

Mr Max Dowell provided information about the building of the fox moth replica and where it was located. Mr Dowell advised that the flying jacket previously reported on in the local newspaper, belonged to King Edward, the King of England, and Bert Mercer's daughter had subsequently purchased the jacket and then donated it. Mr Dowell offered to restore the fox moth back into the original building at the Hokitika Airport at no cost to the ratepayers.

Her Worship the Mayor thanked all the presenters for their verbal updates to Council.

Moved Cr Davidson, seconded Cr Burden and **Resolved:**

1. That the verbal updates from Ann Bradley on behalf of Heritage Hokitika and Ian Gilbertson on behalf of the Westland Industrial Heritage Park be received with thanks.
2. A letter of support be written to Westland Industrial Heritage Park and Heritage Hokitika from Her Worship the Mayor in support of the pathway forward for funding.
3. Westland Industrial Heritage Park and Heritage Hokitika be invited to submit to Council's Annual Plan process.

9. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO GO INTO PUBLIC EXCLUDED – Part 1
(to consider and adopt confidential items)

Moved Deputy Mayor Gillett, seconded Cr Burden and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 1.13 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 23 February 2023	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2.	Hokitika Racecourse – Part 1	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons. (Schedule 7(2)(a))
1, 2	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. (Schedule 7(2)(b))
1, 2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). (Schedule 7(2)(i))

Moved Cr Phelps, seconded Cr Baird and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 2.15 pm to undertake the Citizenship Ceremony.

10. CITIZENSHIP CEREMONY

Her Worship the Mayor extended a very warm welcome to Westland District's seven new citizens who were in attendance to undertake their Oath of Allegiance and Affirmation of Allegiance and bear true Allegiance to His Majesty King Charles the Third, King of New Zealand, and received their Certificate of Citizenship before the Mayor and Councillors:

Given Name	Family Name	Ceremony Statement
Paula	Chand	Affirmation
Devsepu	Chand	Affirmation
Deboraprecious	Chand	Affirmation
Hana	Fairbrother	Affirmation
María Eugenia	Puntillo	Affirmation
Miriam	Purcell	Oath
Celine Bernadette	Stokowski	Oath

The new citizens then watched a video and welcome from the Governor-General, Her Excellency the Rt Hon Cindy Kiro, and also the Hon Barbara Edmonds, the Minister of Internal Affairs, sang the National Anthem of New Zealand, received a copy of the NZ Citizenship Story from Internal Affairs and received a native tree from Council.

The meeting then adjourned at 2.30 pm to have afternoon tea with the new citizens, their families, and supporters and resumed in the Public Excluded Section of the meeting at 2.45 pm.

9. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED – Part 2 (to consider and adopt confidential items)

Moved Cr Davidson, seconded Cr Manera and **Resolved** that Council move back to the Confidential Section of the meeting at 2.45 pm to continue discussions in Part 2.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
2.	Hokitika Racecourse cont. – Part 2	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of

that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
2	Protect information where the making available of the information: (iii) would disclose a trade secret; and (iv) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. (Schedule 7(2)(b))
2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). (Schedule 7(2)(i))

Moved Cr Davidson, seconded Cr Burden and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 5.40 pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 27 APRIL 2023
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 5.40 PM

Confirmed by:

**Her Worship the Mayor
Chair**

Date: 27 April 2023