



WALKING AND CYCLING SUBCOMMITTEE MINUTES

MINUTES OF THE CYCLING AND WALKING SUBCOMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL VIA ZOOM ON THURSDAY 18 AUGUST 2022 COMMENCING AT 3:00 PM

The Subcommittee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT AND APOLOGIES

Chairperson Cr P. Davidson	
Members	
Cr P. Haddock, Grey District Council	J. Gurden, Trail Manager, West Coast Wilderness Trail
J. Wood, Chair, West Coast Wilderness Trail	T. Shaw, Department of Conservation
T. Thrupp, Department of Conservation	I. Perkins, Regional Field Advisor West Coast, Walking Access NZ
L. Anderson, Westland Mountain Bike Club Representative	M. Anderson, CEO, Destination Westland
J. Strange, Stantec	

NGĀ WHAKAPAAHA APOLOGIES

His Worship the Mayor
Paul Morris
Kw Madgwick
Tim Brownlee

ABSENT

Kw Tumahai

Moved Cr Davidson (Chair), seconded Liam Anderson and **Resolved** that the apologies from His Worship the Mayor, Paul Morris, Tim Brownlee, and Kw Paul Madgwick be received and accepted.

STAFF PRESENT

L. Crichton, Acting Chief Executive; S. Baxendale, Group Manager District Assets; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; S. Johnston; Governance Administrator.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table.

There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. NGĀ MENETI O TE HUI KAUNIHĒRA MINUTES OF MEETINGS

The Minutes of the previous Meeting were circulated separately via Email and Microsoft Teams.

- **Cycling and Walking Subcommittee Meeting Minutes – 19 May 2022**

Moved Cr Paul Davidson, seconded Cr Peter Haddock and **Resolved** that the amended Minutes of the Cycling and Walking Subcommittee Meeting held on the 19 May 2022 be confirmed as a true and correct record of the meeting, subject to the following amendment:

*Last meeting **Dave Ritchie (Not David Thrupp)** noted they made a submission around the Lake Kanieri Ride, but also Heritage Loop and a new loop proposed to connect to Blue Spur that connects to the Pine Tree Road Connection - How is the subcommittee involved in this and how can we progress and put it all together?*

The Chair **Approved** that their digital signature be added to the Amended and Confirmed Cycling and Walking Subcommittee Meeting Minutes of 19 May 2022.

5. ACTION LIST

The Group Manager District Assets, Scott Baxendale spoke to the Action List and provided the following updates:

- **Milltown Weir Crossing**
Alternative proposal has been put to MBIE for consideration; no outcome has been received yet.
- **Mahinapua Historic Bridge – Highway Crossing**
Preliminary work has been completed. Now looking at how it links in with item 3 on the Action list. Currently seeking clarification from NZTA – no response received from them to date.
- **West Coast Wilderness Trail exiting onto SH6**
As per the above action – seeking clarification from NZTA.
- **Trail Safety Audit**
This has been completed and can be removed from the action list.
- **Loopline Road Diversion**
Met with the contractor (Destination Westland) approximately 10 days ago and started mapping out temporary route. Application to Major Great Rides (MGR) is being put together to fund the temporary route.
- **Major Great Rides (MGR) Funding Applications**
This has now been completed and can be removed from the action list.
- **Walking Access NZ Update**
This is complete and can be removed from the action list.

- **Cycling and Walking Terms of Reference**
This has been completed and can be removed from the action list.
- **Pine Tree Road Connection**
There is a report on today's Agenda from Inger Perkins.

Moved Cr Paul Davidson (Chair), seconded Cr Peter Haddock and **Resolved** that the updated Action List be received.

6. **NGĀ TĀPAETANGA PRESENTATIONS**

- **West Coast Wilderness Trail – Update**
Melanie Anderson, Chief Executive Officer, Destination Westland
- Closure Diversions
 - Full Trail
 - Trail Diversion (Facebook post graphic needs to be updated please)
 - Checks
- Health & Safety – Mind Your Head signs
- Kawhaka – Potholes (Before & After pictures)
- July Storm Damage – the team is busy with clean ups, checks and diversions.
- Trees Down
- Shelters & Signs Damaged
- Scouring from July Storm event – still recovering from this and in the process of cleaning up.
- Richard Green – Destination Westland, Trail Maintenance Expert.

Jackie Gurden advised that the Facebook post graphic will be updated – removing the word 'closures' and replacing with 'diversions' where appropriate.

Moved Cr Paul Davidson (Chair), seconded Jackie Gurden and **Resolved** that the presentation from Melanie Anderson, Chief Executive Officer, Destination Westland be received.

7. **PŪRONGO KAIMAHI STAFF REPORTS**

- **West Coast Wilderness Trail – Verbal Update**
Jackie Gurden, Trail Manager, West Coast Wilderness Trail

Highlights

- Annual Forum coming up with everyone who is connected to the trail. This is happening on the 1st September 2022 with guest Speaker Craig Wilson from Quality Tourism.
- Working with Grey District Council new Engineering Team. Trail Audit has been done; and now working through things that need to be addressed from that audit.
- Boardwalks meeting was held with Erle Bencich and Tony Thrupp, and initial planning done regarding elevation of boardwalks.
- Updating the trail website – hoping to go live with this in a month.
- Worked with Development West Coast Tourism on a Trail Campaign and with the marketing side of things. Completed a winter photo shoot for new advertising content.
- Issues with dogs on the trails in the Grey District. The Grey District Council are installing signage and monitoring of the trail when their new dog ranger is appointed.

- Working in with students from Greymouth High School on a student led project – Papa Taiao Earthcare Project. There are 3 sections of the trail they are doing planting work on. Working with Grey District Council on this.
- Working with young people in Greymouth and Greymouth Youth Trust upgrading of the bike park.
- In October developing the accessible trail ride guide. Ross Ormsby (who is in a chair) is working with us. It will be available to the public later.

Moved Cr Paul Davidson (Chair), seconded Inger Perkins and **Resolved** that the Verbal Update Report from the Jackie Gurden Trail Manager of West Coast Wilderness Trail be received.

- **Grey District Council – Update**

Cr Peter Haddock, Grey District Council

- Railway station sign provided by New Zealand Cycle Trail (NZCT) has been installed with earthworks and concreted completed.
- In-house Health & Safety Audit has been completed. Council will work with Jackie Gurden and the team to follow up any outstanding items.
- Reactive maintenance following some of the storm events: some bridges got scoured & general rubbish across the trail – this is being taken care of.
- Trail in Grey District is in pretty good order.
- Shanty Town side bridge that was budgeted for in year 2 of the Long-Term Plan (LTP) and hoping this year it will involve stake holder engagement and works going to tender.
- Aaron Haymes, Manager of Infrastructure (GDC) and Dinesh (WDC) are proactively looking at more NZTA funding from diff funding category to help move the trail forward especially for the Shanty town route.
- Due to not seeking re-election as a Councillor for Grey District Council, this will be my last Committee Meeting.

Cr Paul Davidson (Chair) acknowledged and thanked Cr Peter Haddock for the time, effort, hard work and experience he has inputted into the Committee and the trail.

Moved Cr Paul Davidson (Chair), seconded John Wood and **Resolved** that the Verbal Update from Cr Peter Haddock of Grey District Council be received.

- **Department of Conservation – Verbal Update**

Tim Shaw and Tony Thrupp, Department of Conservation

- Water Ways / Gillies Creek Section, entrance is changing with construction to bridge.
- Working with Council on doing some inspection and load testing on the swing bridge at Hokitika Gorge.
- Jobs for Nature team are doing weed control in Hokitika and Ross region - specifically on the cycleway between Hokitika and Kaniere. A group of approx. 18 people have been slashing the blackberry and gorse. Looks great, but now the area has been opened up and there is a big area that needs planting. An opportunity for revegetation. Any plants or funding for this would be appreciated.
- Wadeson Island Cycle Trail - working with Westland District Council to look at a plan for a cycle trail through there. Currently forming a bit of track there.
- First week of September is Conservation week, so have organised a planting session and trap building day and will be inviting stakeholders and hoping to get some trees planted.
- Request that the Wadeson track MOU be formalised. Working on that with Project Manager Vicki Price and District Assets.

Moved Cr Paul Davidson seconded Cr Peter Haddock and **Resolved** that the verbal update from Tony Thrupp and Tim Shaw be received.

- **Herenga ā Nuku -Outdoor Access Commission – Written Report**

Inger Perkins, Regional Field Advisor, Herenga ā Nuku

- New Name / Rebranded – Herenga a Nuku Outdoor Access Commission – about connecting to and across the land, people, and places. Also picking up the outdoor in access, not just the walking access.
- Pine Tree Road Connection – A Business Case has been drafted to help this project along and to seek funding when appropriate funding is available. Karl Jackson is leading the project.
- Racecourse Development – Raised concern that neither the Commission as the advocate for public access, nor this Sub-Committee have been part of the stakeholder engagement. Keen to pick up on that opportunity if still possible. This would be a great opportunity to focus on public access and community connectivity. The racecourse area is a hub for public access – walking, cycling, horse riding – with links in many directions.

Group Manager District Assets, Scott Baxendale advised that RSL have been commissioned to look at the Racecourse and Cass Sq. They approached a number of main stake holders within Hokitika, and some questionnaires were issued, and an evening held at Council Offices. The consultants being utilised are very receptive to those with active stakeholder interest, however numbers have been limited as to how many stakeholders are involved at meetings. (2 per organisation). Scott put Inger Perkins in contact with RSL.

- The racecourse hub of public access links to legal connectivity between cul-de-sacs of Racecourse Terrace and Alpine View. Access is not practical at present. Suggested Council staff look into options to develop practical public access. There is an opportunity to connect communities similar to that at Pine Tree Road.
- 3 Obstructed legal roads with locked gates – working with various Council staff members: One has been resolved through Karl Jackson’s intervention. The other two remain locked and hope they will be resolved soon before the next meeting of this Sub-Committee.

Moved Cr Paul Davidson (Chair) seconded Cr Peter Haddock and **Resolved** that the report from Inger be received

- **Westland Mountain Bike Club – Verbal Update**

Liam Anderson, Club President, Westland Mountain Bike Club

- Applied to host a National Cross-Country Race, but unfortunately it went to Christchurch instead.
- Mountain Bike Club were alerted to the recreation review after the meeting had happened and read report which was submitted which had very little on mountain biking. Got hold of the questionnaire form and have completed it - thinking about what potential recreational activities around the Racecourse would look like from a mountain bike perspective. (Shared map on screen – the potential to link lots of different areas to create recreation opportunities for all sorts of user groups).
- Informed about the Better Off Funding available from 3 Waters. Wondering if application from the Mountain Bike Club could be put forward for this.

Inger Perkins welcomed the suggestions for connectivity from the racetrack, for example to Alpine View and Hokitika Primary School, by Liam Anderson, suggesting that multiple options to improve walking

and cycling access within and connecting communities is just the kind of thing this Sub-Committee could support.

Moved Cr Paul Davidson (Chair), seconded Inger Perkins and **Resolved** that the Verbal Update from Liam Anderson, Club President of Westland Mountain Bike Club be received.

8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Paul Davidson (Chair), seconded John Wood and **Resolved** that the Cycling and Walking Subcommittee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3:42 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes Cycling & Walking Sub-Committee 19 May 2022.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Cr Paul Davidson (Chair), seconded Cr Peter Haddock and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 3:45pm

LAST CYCLING & WALKING SUB-COMMITTEE MEETING OF THE TRIENNIUM.

MEETING CLOSED AT 3:45 PM

Confirmed by:

Cr Paul Davidson
Chair
Date: 25 August 2022

Lesley Crichton
Acting Chief Executive
Date: 25 August 2022