



INAUGURAL CONFIDENTIAL TENDERS SUBCOMMITTEE MEETING MINUTES

MINUTES OF THE INAUGURAL CONFIDENTIAL TENDERS SUBCOMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON FRIDAY, 4 JULY 2025 COMMENCING AT 2.40 ~~3.30~~¹ PM

1. MEMBERS PRESENT AND APOLOGIES

Chairperson:	Her Worship the Mayor	
Members:	Cr Gillett (via Zoom)	Cr Phelps
	Cr Manera	Kw Madgwick
	Kw Tumahai	

NGĀ WHAKAPAAHA APOLOGIES

Nil.

ABSENT

~~Kw Tumahai and Kw Madgwick.~~²

STAFF PRESENT

B. Phillips, Chief Executive; E. Bencich, Group Manager District Assets; N. Sinclair, Senior Administrator.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

There were no changes made to the Interest Register.

3. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

The Tenders Subcommittee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 1.17 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

¹ Amended by Council 25.09.25

² Amended by Council 25.09.25

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Engineering Support and Supervision Contract Number 24/25/07a – Tender Approval – Hokitika Airport Resilience Project (HARP)	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect information where the making available of the information: (i) Would disclose a trade secret; or (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. (S. 7(2)(b))
1	Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or (S. 7(2)(i))
1	Prevent the disclosure of use of official information for improper gain or improper advantage. (S. 7(2)(j))

DATE OF NEXT COUNCIL TENDERS SUBCOMMITTEE MEETING – TBC
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM

MEETING CLOSED AT 2.52 PM

Confirmed by Council on 25 September 2025.

Mayor Helen Lash
Chair

Date: 25 September 2025

Barbara Phillips
Chief Executive

Date: 25 September 2025