



ORDINARY COUNCIL MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY, 17 DECEMBER 2024 COMMENCING AT 1 PM

The Council Meeting was live-streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. KARAKIA TĪMATANGA OPENING KARAKIA

The opening Karakia was read by Her Worship the Mayor.

1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Her Worship the Mayor
Deputy and Southern Ward Member:	Cr Cassin
Northern Ward Members:	Cr Neale, Cr Burden, Cr Phelps (via zoom)
Hokitika Ward Members:	Cr Baird (via zoom), Cr Davidson, Cr Gillett
Southern Ward Members:	Cr Manera
Iwi Representatives:	Kw Madgwick, Kw Tumahai (via zoom)

NGĀ WHAKAPAAHA APOLOGIES

Nil

STAFF PRESENT

B. Phillips, Chief Executive; L. Crichton, Group Manager Corporate Services and Risk Assurance; E. Bencich, Acting Group Manager District Assets; D. Maitland; Executive Assistant; E. Rae, Strategy and Communications Advisor (via Zoom); P. Coleman, Governance Administrator; K. Jackson, Transportation Manager.

3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated.
There were no changes to the Interest Register noted.

4. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Council Agenda.

**5. NGĀ MENETI O TE HUI KAUNIHERA
MINUTES OF MEETINGS**

The Minutes of the previous Meetings were circulated.

- **Ordinary Council Meeting Minutes – 28 November 2024**
- **Extraordinary Council Meeting Minutes – 9 December 2024**

Moved Cr Gillett, seconded Cr Burden and **Resolved** that the Minutes of the Ordinary Council Meeting held on 28 November 2024 and the Minutes of the Extraordinary Council Meeting held on 9 December 2024 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Council Meeting Minutes of 28 November 2024 and the confirmed Extraordinary Council Meeting Minutes of 9 December 2024.

6. ACTION LIST

The Chief Executive spoke to the Action List which had been updated since the Agenda was issued and sent to Councillors.

No.	Item	Update
1	Pakiwaitara Building	Consultation will be carried out as part of the LTP for the sale of this building. A timeline will be released to Council in the New Year regarding the LTP.
2	Council Headquarters	Financial modelling is underway. The rates affordability will be known once a draft LTP model is completed.
3	Lower Hokitika Gorge Swing Bridge	Completion scheduled for February 2025.
4	Hokitika Museum Trust Board Formation	A report will be put to Council before the end of the first quarter in 2025.
5	Department of Conservation – Feral Cats	The Department of Conservation will be invited to attend the February meeting of Council.
6	Department of Conservation – Hokitika Gorge Swing Bridge Ownership	The Department of Conservation will be invited to attend the February meeting of Council. Research on future ownership of the bridge is pending.
7	Carnegie Building Windows	Replacement of the windows will be put forward during the LTP budget meetings in late January.
8	Hokitika Racecourse	A press release will be presented to Council in January 2025 for approval before release. There will be a public meeting in the New Year in conjunction with the developers where more information will be shared with the community. The final development agreement has now been signed off.
9	Hokitika CBD Parking Strategy	The current survey is seeking information from businesses and public. Further workshops will be held in February 2025. A report will come to Council in March regarding outcomes and requiring feedback followed by a report to Council in April for decision.

Moved Deputy Mayor Cassin, seconded Cr Davidson and **Resolved** that the updated Action List be received.

7. **NGĀ TĀPAETANGA
PRESENTATIONS**
Nil

8. **PŪRONGO KAIMAHI
STAFF REPORTS**

• **Ordering of Candidates Names on Voting Papers**

Lesley Crichton, Group Manager Corporate Services and Risk Assurance spoke to this item and advised the purpose of this report was for Council to consider the order of candidate names on the voting papers for the 2025 local elections.

- Pseudo-random order of candidates' names costs more overall than random order.
- Random order of candidates' names - certified software is used for this and is done through Electionz.com.

Moved Deputy Mayor Cassin, seconded Cr Burden and **Resolved** that:

1. The report be received.
2. The names of candidates for the 2025 triennial elections and any subsequent by-elections be arranged in random order.

Cr Gillett recorded his vote against the motion.

• **Proposed Road Name at Jacksons**

Karl Jackson, Transportation Manager spoke to this item and advised the purpose of this report was to seek confirmation of a new road name for a short section of legal formed road opposite the Jacksons Hotel.

- The Transportation Manager has completed consultation with all affected parties and Iwi.

Moved Cr Neale, seconded Cr Davidson and **Resolved** that:

1. The report be received.
2. Council adopts the name "Rangi Taipo Lane" for the unnamed legal road off State Highway 73 opposite the Jacksons Hotel.

At the conclusion of the open part of the meeting, Her Worship the Mayor thanked all staff, Council and Iwi for their dedication and focus over the year, the community for their support and reiterated that Council remains steadfast in working on behalf of the community. Mayor Lash thanked the Council Controlled Organisations, suppliers, contractors and wished everyone a Merry Christmas and a Happy and Healthy New Year.

9. **KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO GO INTO PUBLIC EXCLUDED**
(to consider and adopt confidential items)

Moved Cr Neale, seconded Cr Gillett and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 1.28 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 28 November 2024	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2.	Appointment Independent Chair Council Controlled Organisation Oversight Committee	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1, 2	Protect the privacy of natural persons, including that of deceased natural persons (S. 7(2)(a))
1, 2	Maintain the effective conduct of public affairs through: (ii) The protection of such members, officers, employees, and persons from improper pressure of harassment (S. 7(2)(f))

Moved Cr Davidson, seconded Cr Neale and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 2.06 pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 30 JANUARY 2025
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 2.06 PM

Confirmed by Council at their meeting held on the 30 January 2025.

Mayor Helen Lash
Chair

Date