



Compiled Date	20/05/2024
File Number	23.24.117

LGOIMA

When releasing responses to previous LGOIMA requests, names and contact details of individual requestors will be withheld to protect their privacy.

Information requested by the media, lobby groups, public sector organisations and MPs will always be published, while information specific to an individual or their property will not generally be published.

Request from:	Private Individual
Information requested:	Electronic office products and database software usage
Response by:	Simon Bastion, Chief Executive

20 May 2024

Via Email:

Dear Private Individual

Official information request for electronic office products and database software usage information I refer to your official information request dated 24 April 2024 for electronic office products and database software usage information.

You have asked for the following information:

1. Please include all correspondence include domain names in resolving this request.

We are refusing this under section 7(2)(j) to prevent the disclosure or use of official information for improper gain for improper advantage.

2. Please provide a list of all the electronic office products utilised by Westland District Council for daily operations

We are refusing this under section 7(2)(j) to prevent the disclosure or use of official information for improper gain for improper advantage.

3. Does Westland District Council use Microsoft Office 365 and/or an in-house mail server for email communication?

Yes.

4. Does Westland District Council utilise Microsoft Teams for collaboration and communication?

Yes.

5. Approximately how many licenses of Microsoft Office 365 and Microsoft Teams does Westland District Council possess?

Eighty.

6. Does Westland District Council have self-hosted database servers?

We are refusing this under section 7(2)(j) to prevent the disclosure or use of official information for improper gain for improper advantage.

7. If yes, please provide details for all self-hosted database products utilised by Westland District Council for daily operations.

N/A.

8. Does Westland District Council utilise offsite storage and/or databases if so, who is the service provider?

We are refusing this under section 7(2)(j) to prevent the disclosure or use of official information for improper gain for improper advantage.

9. Please provide details for all database products utilised by Westland District Council

N/A.

10. What is the current number of staff supporting the Westland District Council IT infrastructure?

Three.

There is no charge in supplying this information to you.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Council has adopted a Proactive Release Policy and accordingly may publish LGOIMA responses on the Council Website at <https://www.westlanddc.govt.nz/lgoima-responses>.

The collection and use of personal information by the Westland District Council is regulated by the Privacy Act 2020. Westland District Council's Privacy Statement is available on our website [here](#)

If you wish to discuss this decision with us, please feel free to contact Mary-anne Bell, Business Analyst at LGOIMA@westlanddc.govt.nz, 03 756 9091.

Sincerely,

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Simon Bastion | Chief Executive

SB/MB