



AGENDA

RĀRANGI TAKE

NOTICE OF AN ORDINARY MEETING OF THE

Cycling and Walking Subcommittee

to be held on **Thursday 3 March 2022** commencing at 3.00 pm via Zoom

Chairperson: Cr Davidson

Members: His Worship the Mayor

Kw Madgwick

T. Brownlee, Trustpower

J. Gurden, WCWT

I. Perkins, Walking Access NZ Westland

Kw Tumahai

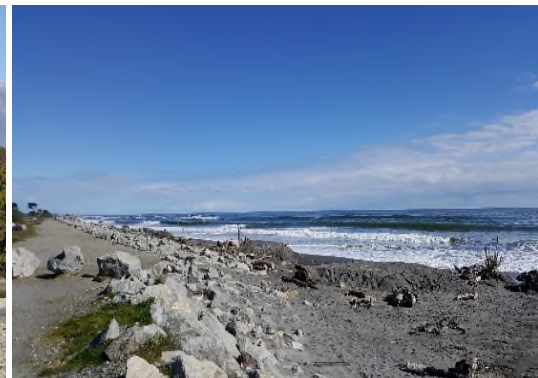
Cr Haddock, Grey District Council

J. Wood, Chair, WCWT

O. Kilgour, Operations Manager, DOC

Liam Anderson, Westland Mountain Bike Club

Dave Ritchie attending on behalf of WMBC



In accordance with clause 25B of Schedule 7 of the Local Government Act 2002, members may attend the meeting by audio or audiovisual link.

Council Vision:

We work with the people of Westland to grow and protect our communities, our economy and our unique natural environment.

Purpose:

The Council is required to give effect to the purpose of local government as prescribed by section 10 of the Local Government Act 2002. That purpose is:

- (a) To enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) To promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

1. NGĀ WHAKAPAAHA APOLOGIES

Liam Anderson, Westland Mountain Bike Club

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda, and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Group Manager: Corporate Services (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
 - (a) the local authority by resolution so decides, and
 - (b) the presiding member explains at the meeting at a time when it is open to the public, -
 - (i) the reason why the item is not on the agenda; and
 - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
 - (a) that item may be discussed at the meeting if –
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

4. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

Minutes circulated separately via Microsoft Teams and Email.

- **Cycling and Walking Subcommittee Meeting Minutes – Tuesday 19 October 2021.**

5. **ACTION LIST** (Page 5)

6. **NGĀ TĀPAETANGA PRESENTATIONS**

Nil

7. **PŪRONGO REPORTS**

- **Walking Access NZ – Verbal Update**
Inger Perkins, Regional Field Advisor, West Coast, New Zealand Walking Access Commission.
- **Westland Mountain Bike Club – Verbal Update**
Dave Ritchie on behalf of Westland Mountain Bike Club.
- **West Coast Wilderness Trail Trust – Update Report**
Jackie Gurden, Trail Manager, West Coast Wilderness Trail.
- **West Coast Wilderness Trail Maintenance Update – Destination Westland**
Melanie Anderson, Chief Executive Officer, Destination Westland.

8. **KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED**

(to consider and adopt confidential items)

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 19 October 2021.	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a))
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). (Section 7(2)(i))

**DATE OF NEXT CYCLING AND WALKING SUBCOMMITTEE MEETING – 19 MAY 2022
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

03.03.22 – Cycling and Walking Subcommittee Action List

Date of Meeting	COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
West Coast Wilderness Trail						
1	13.10.20	Milltown Weir Crossing	Alternative routes to be presented to the Subcommittee for discussion.	December 2020	CE	Site visit completed, design under evaluation. Put on hold while exploring alternative route options.
2	13.10.20	Mahinapua Historic Bridge – Highway Crossing	The CE to provide an update to the Subcommittee about progress made on a safer crossing at the Mahinapua Historic Bridge, across the highway from the golf course.	December 2020	CE	Site visit in March and Stantec commissioned to complete a new design incorporating the hazard management. Stantec provided a draft review at the July 2021 meeting. Remedial fix put in place via barriers To be considered for additional funding via the Annual Plan process
3	13.04.21	WCWT Trail exiting onto state highway 6.	Assess zones down the trail that exit onto the state highway.	July 2021	CE	Further hazard assessments to be completed as part of a larger safety audit for the trail. To be included as part of a wider safety review in conjunction with Jackie Gurden, Trail Manager, Destination Westland and Council staff. Focus on the trail area on the south side of the Taramakau.
4	13.04.21	Trail Safety Audit	To be scheduled with Jackie Gurden and Destination Westland.	July 2021	CE	In progress – scheduled to be completed in the next 2 months. WDC staff to coordinate with DWL & WCWTT
5	19.10.21	Loopline Road Diversion	The CE to liaise with T. Brownlee from Trustpower, J. Strange from Stantec and J. Gurden, Trail Manager from the West Coast Wilderness Trail Trust to validate the proposed diversion route.	Completed	CE	Work conducted via Vern Morris and route agreed
6	19.10.21	Major Great Rides (MGR) Funding Applications	The closing date for applications was the 30 September 2021, now a 12 week wait to see if the applications were successful. Once a reply has been received an update will be presented to the Subcommittee.	Completed	CE	Applications have been submitted and confirmation of funding received