



# EXTRAORDINARY COUNCIL MINUTES – DRAFT ANNUAL PLAN 2022/2023

MINUTES OF AN EXTRAORDINARY MEETING OF THE WESTLAND DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON 14 JUNE 2022 COMMENCING AT 9:00am

The Council Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

## 1. MEMBERS PRESENT AND APOLOGIES

Chairpersons	Deputy Mayor Carruthers	
<b>Members</b>	Cr Martin	
	Cr Davidson ( <i>left the meeting at 10:30am and returned at 2:00pm</i> )	Cr Hart
	Cr Hartshorne (via Zoom)	Cr Neale
	Cr Keogan	Kw Madgwick

## NGĀ WHAKAPAAHA APOLOGIES

His Worship the Mayor  
Kw Tumahai

Moved Deputy Mayor Carruthers, seconded Cr Martin and **Resolved** that the apologies from His Worship the Mayor and Kw Tumahai be received and accepted.

## STAFF PRESENT

S. Bastion, Chief Executive; L. Crichton, Group Manager: Corporate Services; S. Baxendale, Group Manager: District Assets; L. Truman: Finance Manager; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor (via Zoom); S. Johnston, Governance Administrator.

## PART ONE – DRAFT ANNUAL PLAN 2022/2023 HEARING

### 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and was also available on the day on the council table.

### 3. PŪRONGO KAIMAHI STAFF REPORTS

- Hearing the feedback to the Draft Annual Plan 2022/2023 will be conducted in the open part of the meeting.
- Deliberations initially to be held in the open part of the meeting, but Councillors decided to deliberate in a Council Workshop.
- Decisions will be in the open part of the meeting.

**THE FOLLOWING MEMBERS OF THE PUBLIC WERE IN THE COUNCIL CHAMBERS TO SPEAK TO THEIR SUBMISSION:**

Donald Hibbs – President of the Westland Basketball Association
Gerard O’Malley
John & Diane Gordon-Burns
Charles Cowie – Heritage Hokitika
Jasyn Van Vliet (via Zoom)
Greg Maitland
Stephen Dalley (via Zoom)
Vonnie Cherry
Jacque Grant
Rachel Thomas, Policy Planner, Federated Farmers (via Zoom)

1.1 The purpose of this Extraordinary Council Meeting is to receive and hear feedback from the Community on the proposals in the Draft Annual Plan 2022/2023, deliberate on the feedback and make decisions for the final Annual Plan 2022/2023.

**Schedule of Verbal Submissions 14 June 2022**

*(All full submissions are available for viewing on the Westland District Council Website).*

Submitters	Submission Number	Topics Spoken to:
Donald Hibbs	9	- For Council to include a ½ basketball court at the northern end of the skatepark; \$5k contribution for equipment from Westland Basketball Association and \$15k contribution from the Council for groundworks.
Gerard O’Malley	12	- Reinstating the toilet at Otira for public use - Rubbish Bins / Removal - Welcome sign for Otira
Diane & John Burns	13	- Reinstating the toilet at Otira for public use - Rubbish collection / bins / removal
Charles Cowie – Heritage Hokitika	14	- Council to undertake maintenance to the Stafford Cemetery and re-open it for burials.
Jasyn Van Vliet (via zoom)	27	- Rates increase - Salaries / pay increase of staff at Council - Pakiwaitara Building
Greg Maitland	107	- Pakiwaitara Building - Hokitika Waste Water System - Cass Square Skatepark - Fees and Charges - Racecourse - Museum - Vegetation Clearance
Stephen Dalley	122	- Rates increase - Pakiwaitara Building - Tourism Signage
Vonnie Cherry	122	- West Coast Wilderness Trail – Safety issues

Jacque Grant	123	- Rates increase - Museum
Rachel Thomas	124	- Rates increase - Fees and Charges
Anthea Keenan (read by Council Staff member)	1	- Affordability - No change to LTP - Rates increase - Reduce triplicated policy/bylaws

Following the last verbal submission, Cr Martin referred to an additional email that had been circulated to Councillors from Anthea Keenan, where she mentioned a petition called 'Save Westland Heritage' and requested that Councillors be circulated with a copy of the Petition. The Strategy and Communications Advisor advised that the link to the Petition will be circulated to Councillors. (This was done via email during the meeting).

Kw Madgwick also enquired as to the whereabouts of the petition (signed by approx. 900 people) regarding the Revell Street Trial that was not seen by Councillors either.

The Chief Executive advised that this petition had not been received.

However, Kw Madgwick understood that the petition was refused by Council staff at the time due to the subject being under review at the time.

Cr Martin also requested that Council staff do a search for the Revell Street petition, and this be circulated to Councillors also.

10.30am	Council adjourned for morning tea and to hold a Council Workshop to deliberate on the feedback submissions received to the Draft Annual Plan 2022/2023. <i>Cr Davidson left the meeting at this point and returned to the Workshop at 2:00pm.</i>
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#### 4. DELIBERATIONS – COUNCIL WORKSHOP

Council deliberated on the submissions in a public excluded Workshop, and the decisions to the feedback from the Draft Annual Plan 2022/2023 are as per below.

12:30pm	Council adjourned for lunch and reconvened the Workshop at 1:05pm. The Councillors finalised their deliberations and the Workshop concluded at 2:50pm.
2:00pm	Cr Davidson re-joined the meeting during the Workshop phase.

### PART 2 – DRAFT ANNUAL PLAN 2022/2023

#### 5. DECISION ON SUBMISSIONS

At 2:51pm Council reconvened the Extraordinary Council Meeting regarding the 2022/2023 Draft Annual Plan to pass a number of resolutions which were the result of the discussions had in the Workshop, brought about by the verbal and written feedbacks made to Council.

*(A copy of the analysis of all submissions are attached to the minutes as Appendix 2.)*

Moved Deputy Mayor Carruthers, Seconded Cr Keogan and Resolved that:

- A) That Council receive the report.
- B) That Council hear and receive the written and verbal feedback on the Draft Annual Plan 2022/2023.

- C) That Council deliberates on the feedback to the Draft Annual Plan 2022/2023 in the workshop part of the meeting.
- D) That the CE be instructed to make the necessary amendments to the Draft Annual Plan 2022/2023 and present the Draft Final Annual Plan 2022/2023 to a Council Meeting on 30 June 2022 for adoption.
- E) As a result of the feedback made to the Council, the following has been agreed to by the Council in relation to the Draft Annual Plan 2022-2023:
  - 1. Rates increase for 2022/2023 year be reduced to 6.9% in line with inflation.
  - 2. All significant capital projects - including the future of the Pakiwaitara building and the skatepark be reviewed.
  - 3. Proposed staff increases have been reduced and no additional roles will be created within Council without the approval of Council.
  - 4. Fees and charges to be increased in line with operational costs and inflation.
  - 5. Otira toilets to be reinstated - subject to a satisfactory MOU with the Otira Community.
  - 6. Community Engagement to be improved by realigning existing Council resources.
  - 7. Provide funding for half-court basketball court in Cass Square as part of the playground redevelopment.
  - 8. Commit to the ongoing maintenance of Stafford Cemetery.
  - 9. Provide electricity and gas for the changing rooms at Ross Rugby Reserve.
  - 10. Museum to be retained within Council, and funding has been reviewed to achieve savings.
  - 11. Tourism rate to be increased by \$13,000 to support Glacier Country Development.

Moved Deputy Carruthers, seconded Cr Neale and Resolved that the meeting be closed.

**DATE OF THE NEXT ORDINARY COUNCIL MEETING – 23 JUNE 2022  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM.**

**MEETING CLOSED AT 2:55PM**

Confirmed by:

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**Deputy Mayor David Carruthers  
Chair**

**Date: 23 June 2022**