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LGOIMA

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Information requested by the media, lobby groups, public sector organisations and MPs will always be published, while information specific to an individual or their property will not generally be published.

Request from:	Canine Research New Zealand
Information requested:	Documents relating to the Dog Control Activity
Response by:	Barbara Phillips, Chief Executive

16 December 2024

Canine Research New Zealand

Via Email:

Dear Canine Research New Zealand

Official information request for documents relating to the Dog Control Activity

I refer to your official information request dated 21 November 2024 for documents relating to the Dog Control Activity.

You have asked for the following information:

1. A copy of, and the date and place of publication of the notice for the:

a. Dog control and poundage fees for financial years 2023-24 and 2024-25.

This can be found in the applicable Annual Plans on the Westland District Council website here: <https://www.westlanddc.govt.nz/your-council/plans-policies-and-bylaws/annual-plans-and-reports/>

b. Dog Control Policy and Practises Report for the financial years 2022-23 and 2023-24.

This can be found on the Westland District Council website here: <https://www.westlanddc.govt.nz/your-council/publications/dog-control-annual-reports/>

2. In relation to the dog registration process:

a. The application form and all other information or documents provided to a person seeking to apply to register a dog for or during registration years 2023-24 and 2024-25.

A copy of the form can be found on the Westland District Council website here: <https://www.westlanddc.govt.nz/media/2gvainfu/dog-registration-form.pdf>

This form is unchanged from the 2023-24 year.

b. All documents and information provided to a person from whom an application to register a dog has been received for or during registration years 2023-24 and 2024-25.

The 'office use only' portion of the registration form on page one is returned once registration is complete, showing the amount paid and the tag numbers of each dog.

3. Links to the Council documents dealing with:

- a. Setting dog registration and poundage fees and charges for registration years 2023-24 and 2024-25, and a link to where those fees and charges are located on the Council website.**

The information for the current year can be found on the Westland District Council website here: <https://www.westlanddc.govt.nz/your-council/plans-policies-and-bylaws/fees-and-charges/>

For previous years, the information can be found in the Annual Plans on the Westland District Council website here: <https://www.westlanddc.govt.nz/your-council/plans-policies-and-bylaws/annual-plans-and-reports/>

- b. The Dog Control Policy and Practises Report for the financial years 2022-23 and 2023-24, and a link to where those reports are located on the Council website.**

Refer to question 1.

4. The financial statements for the “dog account” or dog control activity for the financial years 2022-23 and 2023-24, including details of operating expenses, and income from infringement fees and fines.

The information you have requested is enclosed.

5. If the dog control activity, or any part, has not been performed by the Westland District Council during the last five calendar years, for example, because it has been contracted out, performed pursuant to a Memorandum of Understanding or some other arrangement:

No dog control activity has been performed outside of Westland District Council in the past 5 calendar years.

- a. The name of the part performing the work, the nature of the work being performed, and the period the work was performed by them.**

Not applicable.

- b. The documentation relating to that arrangement, preferably by linking to the documents on the Council website.**

Not applicable.

- c. The most recent copy of the section 17A Report and related documents reviewing the arrangement, or the documents dealing with the determination no such review was required.**

Not applicable.

There is no charge in supplying this information to you.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Council has adopted a Proactive Release Policy and accordingly may publish LGOIMA responses on the Council Website at <https://www.westlanddc.govt.nz/lgoima-responses>.

The collection and use of personal information by the Westland District Council is regulated by the Privacy Act 2020. Westland District Council's Privacy Statement is available on our website [here](#)

If you wish to discuss this decision with us, please feel free to contact Mary-anne Bell, Business Analyst at LGOIMA@westlanddc.govt.nz, 03 756 9091.

Sincerely,



Barbara Phillips | Chief Executive

BP/MB

Account	Detail	Actual 2023/24	Actual 2022/23
Dog Control			
Statement of Operations,,,,			
Income			
2200 001	DOGCON - General Rates	-300,073	-231,504
2200 076	DOGCON - Impounding Fees	-4,619	-1,709
2200 083	DOGCON - Registration	-116,407	-113,922
2200 120	DOGCON - Fines	-55,171	-20,751
2200 139	DOGCON - Sundry Income	-97	-17
2200 153	DOGCON - Recoveries	-	-26
	Total Income	<u>-476,367</u>	<u>-367,929</u>
Expenditure			
2200 203	DOGCON - Software Licences	1,519	-
2200 221	DOGCON - Accommodation & Meals	507	-
2200 222	DOGCON - Course & Conference F	1,717	-
2200 223	DOGCON - Travel	477	-
2200 224	DOGCON - Vehicle Expenses	20,012	23,215
2200 347	DOGCON - Materials & Maintenanc	760	2,090
2200 361	DOGCON - Advertising	448	310
2200 372	DOGCON - Overhead Expenses	197,189	171,844
2200 374	DOGCON - Printing & Stationery	345	347
2200 389	DOGCON - Rent Expense	3,929	22,262
2200 392	DOGCON - Rental Overheads	1,991	1,980
2200 403	DOGCON - Legal Fees	2,165	522
2200 406	DOGCON - Veterinary Fees	411	250
2200 441	DOGCON - Staffing and contractor costs	124,668	118,983
2200 525	DOGCON - Doubtful Debt Provisi	36,224 -	
2200 541	DOGCON - Depreciation Expense	1,257	1,257
	Total Expenditure	<u>393,619</u>	<u>343,060</u>
	Net Cost of service	<u>-82,748</u>	<u>-24,869</u>

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