



# EXTRAORDINARY COUNCIL MINUTES

## MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON WEDNESDAY, 30 OCTOBER 2024 COMMENCING AT 3 PM

The Council Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

### 1. MEMBERS PRESENT AND APOLOGIES

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Chairperson:	Her Worship the Mayor
Deputy Mayor and Southern Ward Member:	Cr Cassin
Northern Ward Members:	Cr Burden, Cr Phelps
Hokitika Ward Members:	Cr Baird, Cr Gillett
Southern Ward Members:	Cr Manera
Iwi Representatives:	

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#### NGĀ WHAKAPAAHA APOLOGIES

Cr Davidson. Kw Madgwick.

#### ABSENT

Cr Neale. Kw Tumahai.

Moved Cr Gillett, seconded Cr Burden and **Resolved** that the apologies from Cr Davidson and Kw Madgwick be received and accepted.

#### STAFF PRESENT

L. Crichton, Acting Chief Executive, Group Manager Corporate Services and Risk Assurance; E. Bencich, Acting Group Manager District Assets; D. Maitland, Executive Assistant; E. Rae, Strategy and Communications Advisor (via zoom); P. Coleman, Governance Administrator.

The following staff members were in attendance for part of the meeting:

L. Truman, Finance Manager.

### 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated.  
There were no changes to the Interest Register noted.

### 3. PŪRONGO KAIMAHI STAFF REPORTS

- **Draft Annual Report 2023/2024 For Adoption**

Lynley Truman, Finance Manager and Emma Rae, Strategy and Communications Advisor spoke to this item and advised the purpose of this report was to provide the Council with the draft Annual Report 2023/2024 for review and adoption.

The Finance Manager spoke to a presentation for Councillors with further explanation of the figures.

- Impact of asset revaluations, loss on disposal, and impairment -
  - The combined cost of loss on disposal and impairment accounts was \$7m before tax.
  - The higher the revaluation, the higher the loss will be when the asset is disposed of.
- Other items causing the deficit -
  - Loss on Derivative Financial Instruments.
  - Provision for Doubtful Debts.
  - Unrealised Landfill aftercare costs.
  - These are provisions and calculations allowing for future costs.
- Why the deficit is not a cash loss –
  - Re-valuations, while accounted for on paper, are not actually cash benefits unless the Council sells the asset.
  - Without these “costs”, the results would have been a balanced budget.
  - Revenue would be at least equal to expenditure.
- The Risk and Assurance Committee recommended that Council adopt the Annual Report.

A discussion followed which included the following topics:

- Council Key Performance Indicators.
- Customer satisfaction survey and reporting, for general ratepayers and for consenting customers.
- Service levels.
- Reserves – Staff will review the reserves and report back to Council regarding how this money can be used in the community that it has been allocated to.
- 146 LGOIMAs have come through for this year. Most are on Council’s website. There is a table which provides clarity on reasons and requests, staff will provide this table to councillors.
- Consenting and Compliance Committee.
- Creative Communities.
- Council land.
- Remuneration bands.
- Media release regarding the explanation of the Annual Report.

Moved Cr Phelps, seconded Cr Gillett and **Resolved** that:

1. The report be received.
2. Council adopt the Annual Report for the financial year ending 30 June 2024 as attached to the agenda, including the updates required by audit.

Todd Anderson, Brendan Summerfield and Veronika Babelova from EY joined the meeting via zoom to discuss the updates from audit –

- There has been an update to the closed report that was tabled at the Risk and Assurance Committee meeting on 17 October 2024.
- These are minor edits to the consistency between notes and information. Audit are currently working with staff on this, it should not hold up the Annual Report.
- There are no areas of concern.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 28 NOVEMBER 2024  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

**MEETING CLOSED AT 3.42 PM<sup>1</sup>**

Confirmed by:

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**Her Worship the Mayor  
Chair**

**Date:**

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<sup>1</sup> Amended at the 28 November 2024 Council Meeting