



ORDINARY COUNCIL MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY, 27 JUNE 2024 COMMENCING AT 10.32 AM

The Council Meeting was live-streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. KARAKIA TĪMATANGA OPENING KARAKIA

The opening Karakia was read by Her Worship the Mayor.

2. MEMBERS PRESENT AND APOLOGIES

Chairperson	Her Worship the Mayor
Deputy Mayor and Southern Ward Member:	Cr Cassin
Northern Ward Members:	Cr Neale, Cr Burden (via zoom for part of the meeting), Cr Phelps
Hokitika Ward Members:	Cr Baird, Cr Davidson, Cr Gillett
Southern Ward Members:	Cr Manera
Iwi Representatives:	Kw Madgwick, Kw Tumahai (via zoom in the afternoon)

NGĀ WHAKAPAAHA APOLOGIES

Kw Tumahai until 1.10 pm then via zoom.

Moved Cr Phelps, seconded Cr Baird and **Resolved** that the apology from Kw Tumahai for part of the meeting be received and accepted.

STAFF PRESENT

S. Baxendale, Acting Chief Executive; T. Cook, Group Manager Regulatory Planning and Community Services; L. Crichton, Group Manager: Corporate Services, Risk & Assurance; D. Maitland; Executive Assistant, P. Coleman, Governance Administrator; E. Bencich, Operations Manager; J. Visser, Facilities and Properties Manager; L. Truman, Finance Manager; L. Sadlier, Museum Director.

3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated.
There were no changes to the Interest Register noted.

Cr Neale advised that she is no longer on the Riding for the Disabled Committee.

4. **NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE
URGENT ITEMS NOT ON THE AGENDA**

There were no urgent items of business not on the Council Agenda.

5. **NGĀ MENETI O TE HUI KAUNIHERA
MINUTES OF MEETINGS**

The Minutes of the previous Meetings were circulated.

- **Ordinary Council Meeting Minutes – 30 May 2024**
- **Extraordinary Council Meeting Minutes – 5 June 2024**
- **Extraordinary Council Meeting Minutes – 18 June 2024**
- **Extraordinary Council Meeting Minutes – 24 June 2024**

Moved Cr Baird, seconded Cr Gillett and **Resolved** that the Minutes of the Ordinary Council Meeting held on 30 May 2024, the Extraordinary Council Meeting held on 5 June 2024, the Extraordinary Meeting held on 18 June 2024 and the Extraordinary Council Meeting held on 24 June 2024 be confirmed as true and correct records of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Council Meeting Minutes of the Ordinary Council Meeting of 30 May 2024, the Extraordinary Council Meeting of 5 June 2024, the Extraordinary Council Meeting of 18 June 2024 and the Extraordinary Council Meeting of 24 June 2024.

Minutes to be received from Standing Committees

- **Hokitika Wastewater Treatment Plant Project Oversight Subcommittee Meeting Minutes – 6 September 2023**

Moved Cr Baird, seconded Cr Phelps and Resolved that the reference to the Meeting Minutes dated 6 September 2024 be amended to 6 September 2024.

Moved Deputy Mayor Cassin, seconded Cr Davidson and **Resolved** that the Minutes of the Hokitika Wastewater Treatment Plant Project Oversight Subcommittee Meeting held on 6 September 2023 be received.

6. **ACTION LIST**

Scott Baxendale, Acting Chief Executive spoke to the Action List and provided the following updates:

- The Geotech report on the Council Headquarters will be provided to Council at the 25 July 2024 Council meeting.
- The Pakiwaitara Building will be put forward as part of the Long Term Plan for sale. Instructions in the interim are to keep the building wind and watertight, with only essential spending being undertaken.
- The Hokitika Gorge Lower Swingbridge is going through due process, and a presentation will be provided to the 25 July 2024 Council meeting.
- Community Housing – The Acting Chief Executive will meet with the Chief Executive of Westreap and this item will come back to the 25 July 2024 Council meeting.

Moved Cr Baird, seconded Cr Gillett and **Resolved** that the updated Action List be received.

7. **NGĀ TĀPAETANGA
PRESENTATIONS**

- **Waste Minimisation and Management Plan Presentation**

Chris Purchas, Kimberley Hope and Hannah Kelly from Tonkin+Taylor provided a presentation via Zoom on the West Coast Regional Waste Assessment and WMMP 2024. Topics covered in the presentation included:

- Regional collaboration across the West Coast.
- The Waste Services Contracts are due to expire on 30 June 2025, this provides opportunities for councils to collaborate on these services which will improve resilience.
- Each council will retain the decision-making regarding the individual contracts.
- There will be a joint evaluation team overseeing this, with representatives from each council for the procurement process.
- The key risk is the tight timeline before the commencement date (1 July 2025), there have been some early contract engagement discussions to try to mitigate this risk.
- Next steps –
 - Early July the Request for Proposals will go out.
 - A recommendation to Council will follow in October 2024.
- South Westland will have a bespoke contract which will be under separate delivery.
- Management of landfills for each council are separate and not included in this plan.
- Glass sorting is included in this contract.

Joint Procurement Approach for Waste Services Contracts

Erle Bencich, Operations Manager spoke to this report and advised the purpose was to seek direction for Westland Waste and Recycling Contract procurement process over the next 12 months as follows:

Council Report Westland District Waste Management and Minimisation Plan (WMMP) update

Erle Bencich, Operations Manager introduced this item and advised the purpose of this report was to update Councils on the review of the current waste and resource recovery performance in the Westland District, decide whether to adopt the Draft Waste Assessment, then decide whether to review and update the current WMMP 2018.

Chris Purchas then spoke to this plan.

- The Joint Procurement for Waste Services Contracts are strategic and funding will fit under the Long Term Plan and Annual plan.
- Tonkin+Taylor will finalise the draft West Coast Regional waste assessment if Council decides to proceed.
- Partnership and Collaboration – Mana Whenua, Industry and Community working together to reduce waste and recycle. Education is the key.
- Moving forward, Tonkin+Taylor will finalise the waste assessment and draft a final plan to present to the Council in September 2024.

Moved Cr Baird seconded Deputy Mayor Cassin and **Resolved** that:

1. The presentation from Tonkin+Taylor be received.
2. The reports from the Operations Manager regarding the Joint Procurement Approach for Waste Services Contracts and the Westland District Waste Management and Minimisation Plan (WMMP) be received.
3. Council proceed to tender, allowing for joint tendering processes to secure combined contractor deployment where possible (combined evaluation and documentation delivery but individual council-controlled service delivery contracts either shared or individually depending on outcomes).
4. Council accepts the Draft West Coast Waste Assessment 2024 subject to the following:
 - a. Proceed to amend and update the West Coast Regional Waste Management and Minimisation Plan (WMMP) 2018.
 - b. Proceed with community consultation.

- c. Where possible extend activities to align with the 2023 National Waste Strategy – WMA s50(3)(a).

Cr Gillett recorded his vote against the motion.

**8. PŪRONGO KAIMAHI
STAFF REPORTS**

• **Appointment of Acting Chief Executive**

Her Worship the Mayor spoke to this item and advised the purpose of this report was for Council to appoint an Acting Chief Executive.

Moved Cr Davidson, seconded Cr Manera and **Resolved** that:

1. Council receive this report.
2. Council confirm the appointment of Scott Baxendale as Acting Chief Executive for Westland District Council, effective immediately.

• **Commencement of Recruitment Process for a Chief Executive**

Her Worship the Mayor spoke to this item and advised the purpose of this report was for the Council to commence the recruitment process for a new Chief Executive.

Moved Deputy Mayor Cassin, seconded Cr Baird and **Resolved** that:

1. Council receive this report.
2. Council engage a suitably qualified recruitment agent to manage the recruitment of a new Chief Executive for Westland District Council.

• **Financial Performance – May 2024**

Lynley Truman, Finance Manager spoke to this item and advised the purpose of the report was to provide an indication of Council's financial performance for the month to 31 May 2024.

- The Mayors Taskforce for Jobs income will cover the expenses.
- The Fox Glacier Water Treatment is a capital project, funded from the Tourism Infrastructure Grant.
- Street Maintenance is over budget, and depends largely if there needs to be more spraying or mowing, depending on the weather.

Moved Cr Gillett, seconded Cr Baird and **Resolved** that:

1. The Financial Performance Report for 31 May 2024 be received.

Kw Madgwick and Cr Phelps left the meeting at 11.51 am and returned at 11.53 am.
Cr Burden arrived at 11.53 am.

• **Representation Review Decision**

Lesley Crichton, Group Manager Corporate Services and Risk Assurance spoke to this item and advised the purpose of the report was to hear submissions received on the Representation Review.

There were no submitters in attendance to speak to their submission on the Representation Review.

Moved Cr Baird, seconded Cr Phelps and **Resolved** that Council:

1. Receive the report.
2. Hear and receive the written submissions
3. Deliberates on the submissions to the representation review in the open part of the meeting.
4. Resolve to remain with the status quo.
 - a. Three Wards being the Hokitika, Northern and Southern Wards.
 - b. No change to the number of councillors.
 - c. Councillors are elected by the electors of 2 or more Wards.

- d. Community Boards are not established.
- 5. Council direct staff to notify the public of the final decision.

- **Statement of Intent**

Lesley Crichton, Group Manager Corporate Services and Risk Assurance introduced representatives from Westroads Limited and Destination Westland Limited.

Her Worship the Mayor thanked Westland Holdings Ltd for the work they have done over the years for Council.

The following items within this report were taken out of order to the agenda papers.

Westroads Ltd (WRL) Statement of Intent 2025

Mark Rogers, Chairman and Graeme Kelly, General Manager, Westroads Limited spoke to this item and advised the purpose of the report was to present the Westroads Ltd Statement of Intent (Sol) for the period 1 July 2024 to 30 June 2025.

Rob Caldwell, Director of Westroads Limited was also in attendance for this part of the meeting.

- Westroads Limited (WRL) are budgeting to continue dividend payments.
- WRL participate actively in the market with regard to tenders to ensure a competitive market.
- Peter Cuff is retiring from the board of WRL at the Annual General Meeting.
- WRL are proud to be sponsoring local schools and sports groups.

Moved Deputy Mayor Cassin, seconded Cr Burden and **Resolved** that:

1. The report from Westroads Limited be received
2. Council adopt the Westroads Ltd Statement of Intent 2025.
3. Council direct staff to make the Statement of Intent available on the Westland District Council website within 1 month of this date for a period of no less than 7 years.

Final Statement of Intent 2024-2027

Chris Gourley, Chair, Destination Westland Limited and Peter de Goldi, Director, Destination Westland Limited spoke to this item and advised the purpose of the report was to present the Final 2024-2027 Statement of Intent (Sol) for approval by Council.

- Destination Westland have made a small amount of change and have refreshed the strategy in the Statement of Intent.
- The business is managing some high-value assets including the Hokitika Airport.
- Hokitika Airport revenue in regard to landing fees is low, and this is market competitive to keep the planes flying into Hokitika.

Moved Cr Baird, seconded Deputy Mayor Cassin and **Resolved** that:

1. The report from Destination Westland Limited be received.
2. Council approve the Destination Westland Limited 2024-2027 Statement of Intent as presented.
3. Council direct staff to make the Statement of Intent available on the Westland District Council website within 1 month of this date for a period of no less than 7 years.

- **Hokitika Wildfoods Festival 2024**

Chris Gourley, Chair and Peter de Goldi, Director, Destination Westland Limited spoke to this item and advised the purpose of this report was to provide Council with a summary of the Hokitika Wildfoods Festival financial and ticketing performance for the 2024 event.

- Community providers are able to hire a stall at the Hokitika Wildfoods Festival free of charge.
- The Hokitika Wildfoods Festival has a positive effect on the wider community.
- There is a fine balance between commercial and community for this event.

Council requested there be a wrap up report after each Wildfoods Festival event, including ticketing numbers, income and expenses.

Moved Cr Davidson, seconded Cr Phelps and **Resolved** that:

1. The presentation from Destination Westland Ltd be received.
2. Further discussions to be had via a Council Workshop, resulting in a formal report coming back to the 25 July Council Meeting.

Moved Cr Gillett, seconded Cr Phelps and **Resolved** that the meeting be adjourned for lunch at 12.40 pm. The meeting resumed at 1.12 pm.

- **Council Controlled Organisation (CCO) Oversight Committee Terms of Reference (ToR)**

Lesley Crichton, Group Manager Corporate Services and Risk Assurance spoke to this item and advised the purpose of the report was to present the draft CCO Oversight Committee Terms of Reference for adoption.

Moved Cr Gillett, seconded Deputy Mayor Cassin and **Resolved** that:

1. The report be received.
2. Council adopts the Council Controlled Organisation Oversight Committee Terms of Reference.

- **Council Controlled Organisation (CCO) Director Appointment Policy**

Lesley Crichton, Group Manager Corporate Services and Risk Assurance spoke to this item and advised the purpose of the report was to present the draft CCO Director Appointment Policy.

- Council are required to have a director appointment policy.
- The CCO can decide regarding the maximum amount of time a director can serve.
- Replacing of a director, if required, would go through the CCO board, Council would resolve to remove the director if requested by the CCO board. Council can remove the director without request if needed.

Moved Cr Neale, seconded Cr Baird and **Resolved** that:

1. The report be received.
2. Council adopts the Council Controlled Organisation Director Appointment Policy.

- **Terms of Reference – Consenting and Compliance Committee**

Te Arohanui Cook, Group Manager Regulatory, Planning, and Community Services spoke to this item and advised the purpose of the report was for Council to consider adopting a Terms of Reference and appointment of members for a Consenting and Compliance Committee, a Standing Committee of Council.

- Councillors noted that the Terms of Reference be amended to replace Cr Baird with Cr Phelps.
- Deputy Mayor Cassin and Cr Phelps stated that they will manage their conflict of interest with this committee.
- Dog Control Hearings will also be heard by this Committee.
- Frequency of meetings, public forums and confidential forums will be at the discretion of the Chair and Committee going forward.

Moved Deputy Mayor Cassin, seconded Cr Phelps and **Resolved** that:

1. The report be received.
2. Council confirm the appointment of the following members to the Committee –
 - a. Her Worship the Mayor – Chair
 - b. Deputy Mayor Cassin
 - c. Cr Burden
 - d. Cr Phelps
 - e. Kw Madgwick

- f. Kw Tumahai
- 3. Council adopt the amended Terms of Reference and confirm the Council appointments to the Consenting and Compliance Committee as follows:
 - a. Amend reference from Cr Baird to Cr Phelps.
 - b. An additional Number 4 clause be added to include the provision for applicants, who are going through the consenting process, to seek clarification and raise matters of concern with the committee.
 - c. The amended Terms of Reference to come back to the 25 July 2024 Council meeting for re-adoption.

Cr Manera left the meeting at 1.38 pm and returned at 1.40 pm.

- **Manatu Whakaaetanga Partnership Agreement**

Scott Baxendale, Acting Chief Executive and Group Manager District Assets spoke to this item and advised the purpose of the report was to endorse the agreement between Te Rūnanga o Ngāti Waewae and Te Rūnanga o Makaawhio together known as Poutini Ngāi Tahu and Westland District Council – Te Kahui o Poutini.

- The agreement gives Mana Whenua a voice that was not previously heard.
- Council has a duty and relationship with Mana Whenua.
- Westland District Council was the first Council on the West Coast to endorse the agreement and is a model for how Mana Whenua can work with local government.
- Kw Madgwick and Kw Tumahai advised that having a voice around the Council table is more important than having a vote at Council meetings.

Moved Cr Neale, seconded Cr Phelps and **Resolved** that:

1. The report be received.
2. Council supports and endorses the renewal of the agreement between Te Rūnanga o Ngāti Waewae and Te Rūnanga o Makaawhio together known as Poutini Ngāi Tahu and Westland District Council – Te Kahui o Poutini.

- **Hokitika Swimming Pool Stage 2 Refurbishment Feedback Report**

Jan Visser, Facilities and Properties Manager spoke to this item and advised the purpose of the report was to provide feedback on the Hokitika Swimming Pool Stage 2 Redevelopment Project.

- The Hokitika Swimming Pool project is complete.
- Some cost-saving methods had been identified which allowed additional work to be carried out on the project.
- Repairs and maintenance going forward are key to keeping the asset working at its best for many years to come.
- Replacing the heating system for the Swimming Pool and surrounds will pay for itself in savings in approximately 2 years. Replacing electric and diesel heating has been allowed for in the annual plan.

Moved Cr Burden, seconded Cr Davidson and **Resolved** that:

1. The report and appendices be received.

- **Public Toilet Refurbishments**

Jan Visser, Facilities and Properties Manager spoke to this item and advised the purpose of the report was to provide a budget figure and scope of works for the refurbishment of the Tancred Street and Beach Street public toilets.

- There is approximately \$60,000 allocated in the annual plan for this work.
- Beach Street toilets are the most used toilets in town.
- A robust discussion followed, including –

- The cleaning, maintenance, and consumable costs on each toilet block.

Moved Deputy Mayor Cassin, seconded Cr Phelps and **Resolved** that:

1. The report be received.
2. The scope of work and budget for the Tancred Street and Beach Street public toilet refurbishments be approved.

- **Ngā Whakatūranga – Museum Redevelopment**

Lauren Sadlier, Museum Director spoke to this item and advised the purpose of the report was to propose 3 options for the Hokitika Museum Redevelopment.

The report made reference to an Appendix 4 which was not tabled at the meeting.

- There were three options identified as follows:

Option	Cost
Option A	\$600,140.00
Option B	\$802,000.00
Option C	\$997,100.31

Cr Phelps left the meeting at 3.22 pm and returned at 3.25 pm

Cr Baird left the meeting at 3.24 pm and returned at 3.26 pm.

Moved Cr Phelps, seconded Cr Davidson that Council adopt Option A for the Hokitika Museum fitout at a cost of \$600,140.

For the Motion	Against the Motion	Abstained from Voting
Deputy Mayor Cassin		Cr Burden
Cr Phelps		Cr Neale
Cr Davidson		Cr Manera
		Cr Baird
		Her Worship the Mayor

The motion was put to the meeting and was lost on a show of hands.

Moved Cr Neale, seconded Cr Gillett that Council adopt Option B for the Hokitika Museum fitout at a cost of \$802,000.

For the Motion	Against the Motion	Abstained from Voting
Cr Neale		Deputy Mayor Cassin
Cr Gillett		Cr Phelps
Cr Davidson		Cr Manera
Cr Burden		Cr Baird
		Her Worship the Mayor

The motion was put to the meeting and was lost on a show of hands.

The Group Manager Planning, Regulatory and Community Services advised the Council that if no resolution is reached the original resolution from February 2024 will need to stand.

Moved Cr Neale, seconded Cr Gillett that Council adopt Option B For the Hokitika Museum fitout at a cost of \$802,000.

For the Motion	Against the Motion	Abstained from Voting
Cr Neale	Cr Manera	Her Worship the Mayor
Cr Gillett	Cr Baird	
Cr Davidson	Cr Phelps	
Cr Burden	Deputy Mayor Cassin	

The motion was put to the meeting and was lost on a show of hands.

After further discussion on this matter, it was Moved Deputy Mayor Cassin, seconded Cr Phelps and **Resolved by way of Amendment** that:

1. The report be received.
2. The Council adopt Option A – Internal fitout with a \$600,000 budget.

For the Motion	Against the Motion	Abstained from Voting
Her Worship the Mayor	Cr Neale	
Deputy Mayor Cassin	Cr Burden	
Cr Gillett	Cr Baird	
Cr Davidson		
Cr Manera		
Cr Phelps		

The amendment became the substantive motion, was put to the meeting and was Carried.

The Museum Director then advised Council that there is a Kura Pounamu Exhibition that will be touring in December 2024 and this is an unbudgeted expenditure. Her Worship the Mayor asked that the Museum Director prepare a report for a future meeting for Council consideration.

Moved Deputy Mayor Cassin, seconded Cr Burden and **Resolved** that the meeting continues past two hours at 3.26 pm.

9. ADMINISTRATIVE RESOLUTION

Moved Cr Gillett, seconded Deputy Mayor Cassin and **Resolved** that Council confirm its Seal being affixed to the following documents:

- Warrants of Appointment –

Warrant of Appointment – Building Control Officer – Kerry Magnuson	To act in the Westland District as: <ol style="list-style-type: none"> 1. An Officer pursuant to Section 174 of the Local Government Act 2002; AND 2. An Authorised Officer pursuant to Section 222 of the Building Act 2004; AND 3. An Enforcement Officer pursuant to Section 371b of the Building Act 2004; AND 4. An Officer under the Westland District Council Bylaws; AND 5. An Enforcement Officer pursuant to Section 38 of the Resource Management Act 1991.
Warrant of Appointment – Health and Safety & Compliance Officer	STATUTORY APPOINTMENT <ol style="list-style-type: none"> 1. An Authorised Officer pursuant to Section 174 of the Local Government Act 2002. 2. An Enforcement Officer pursuant to Section 177 of the Local Government Act 2002. 3. An Enforcement Officer pursuant to Section 38 of the Resource Management Act 1991. 4. A Dog Control Officer pursuant to Section 11 of the Dog Control Act 1996. 5. A Dog Ranger pursuant to Section 12 of the Dog Control Act 1996. 6. A Deputy Poundkeeper pursuant to Section 9 of the Impounding Act 1955. STATUTORY DELEGATIONS AND ENFORCEMENT

	<ol style="list-style-type: none"> 1. Authority pursuant to the Local Government Act 2002 to carry out the functions, powers and duties of an Authorised Officer and an Enforcement Officer. 2. Authority to exercise all of the functions and powers of an Enforcement Officer under Sections 327 and 328 (which relate to excessive noise) of the Resource Management Act 1991. 3. Authority pursuant to the Dog Control Act 1996 to carry out the functions, powers and duties of a Dog Control Officer and Dog Ranger. 4. Authority pursuant to the Impounding Act 1955 to carry out the functions, powers and duties of a Deputy Pound Keeper, other than the setting of pound fees conferred by Section 14(1) of the Act. <p>DISCRETIONARY STATUTORY DELEGATIONS</p> <ol style="list-style-type: none"> 1. Authority to administer and enforce Westland District Council Bylaws in accordance with the scope of the position. 2. Authority pursuant to the Dog Control Act 1996: <ol style="list-style-type: none"> a. To seize and remove a dog pursuant to Section 15. b. To classify a dog as dangerous pursuant to Sections 31 and 33ED; c. To classify a dog as menacing pursuant to sections 33A, 33C and 33ED; d. To require a menacing dog to be neutered pursuant to Section 33EB; e. To exercise the powers and functions of Council pursuant to Sections 32 and 33E; and f. To return a dog to its owner pursuant to Section 70. 3. Authority to exercise powers, functions and duties of Council pursuant to Section 63 of the Impounding Act, other than the setting of fees and charges pursuant to Section 14 of the Act.
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10. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO GO INTO PUBLIC EXCLUDED
(to consider and adopt confidential items)

Moved Cr Gillett, seconded Cr Baird and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.28 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 30 May 2024	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons (S. 7(2)(a))
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (S. 7(2)(b))
1	Avoid prejudice to measures that prevent to mitigate material loss to members of the public. (S. 7(2)(e))
1	Maintain the effective conduct of public affairs through: (i) The protection of such members, officers, employees, and persons from improper pressure of harassment (S. 7(2)(f))
1	Maintain legal professional privilege; or (S. 7(2)(g))
1	Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or (S. 7(2)(h))
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (S. 7(2)(i))
1	Prevent the disclosure of use of official information for improper gain or improper advantage. (S. 7(2)(j))

Moved Cr Gillett, seconded Cr Phelps and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 3.30 pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 25 JULY 2024
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 3.30 PM

Confirmed by Council at their meeting held on the 25 July 2024.

Mayor Helen Lash
Chair

Date: 25 July 2024