



ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES

MINUTES OF THE ECONOMIC DEVELOPMENT COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY, 18 MAY 2021 COMMENCING AT 3.00PM.

The Committee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT AND APOLOGIES

Chairperson	His Worship the Mayor	
Members	Cr Davidson	
	Cr Hart	Cr Keogan (joined the meeting at 4.07pm)
	Cr Martin	Kw Madgwick
	J. Birnie, Development West Coast	P. Cuff, Westroads
	J. Conroy, Westland Holdings Limited (via Zoom)	

NGĀ WHAKAPAAHA. APOLOGIES

Cr Keogan for lateness.
Kw Tumahai

Moved Cr Davidson, seconded J. Birnie and **Resolved** that the apology from Kw Tumahai and from Cr Keogan for lateness be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Group Manager: Regulatory and Community Services; L. Crichton, Group Manager: Corporate Services; D. Maitland; Executive Assistant; M. Smith, Committee Secretary.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. The advised Interest Register changes are noted:

- **Cr Martin – Correction – Hokitika Lions Club**
Currently Treasurer, becomes incoming President as at 1 July 2021.
- **Peter Cuff – Interests noted via email.**
Tasman View Properties Ltd (Beachfront Hotel) – Pecuniary - Potential
Hokitika Books and Things Ltd (Take Note) – Pecuniary - Potential
Cuffs Ltd (Cuffs Chartered Accountants and Business Advisors) – Pecuniary – Potential.
Westroads Ltd - Non-pecuniary – Potential.
Pierson Scaffolding Ltd - Non Pecuniary – Perceived.
MBC Environmental Ltd - Non Pecuniary - Perceived.

3. **NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA**

There were no urgent items of business not on the Agenda.

4. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

The Minutes of the previous meeting were circulated separately via Microsoft Teams.

- **Economic Development Committee Meeting Minutes – 16 February 2021**

Moved Cr Hart, seconded P. Cuff and **Resolved** that the Minutes of the Economic Development Committee Meeting held on the 16 February 2021 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Economic Development Committee Meeting Minutes of 16 February 2021.

5. **ACTION LIST**

The Chief Executive spoke to the Action List and provided the following updates:

- **Development West Coast – Regional Resilience**
Civil Defence Emergency Management (CDEM) have been successful in receiving a \$90k grant for a role to help develop a business case to identify critical infrastructure needs. This is to be prepared for any potential funding opportunities that should arise in the future.
- **Hokitika Airport Site Visit**
Building works have started and are well underway. A site visit is to be organised once the roof is on and the site is waterproof. To also discuss the potential for an Emergency Operations Centre on site at the same visit.
- **PGF and Shovel Ready Projects Update**
This is an on-going action, updates to be provided by Warren Gilbertson in the public excluded section of today's meeting.
- **Letter of Support to Alan Giles, Westland Kart Club**
Letter has been completed and sent out to Alan Giles. The Mayor advised the project is underway with an expected event date of January 2022.
- **Franz Josef and Fox Glacier – Destination Management Planning Update.**
Development West Coast are taking the lead and are continuing to work on destination management planning for the whole region.
- **Email the Committee a full list of PGF Projects and Current Status.**
Reference material was loaded in teams for review.
- **Events Strategy.**
Destination Westland take the lead on behalf of Council. Develop the strategy. Jo to take back to DW. WC regional strategy out to the stakeholder released shortly. A few weeks.

Moved Cr Davidson, seconded Cr Martin and **Resolved** that the updated Action List be received with the following actions removed:

- Hokitika Airport Site Visit
- Letter of Support to Alan Giles, Westland Kart Club
- Events Strategy.

6. NGĀ TĀPAETANGA PRESENTATIONS

- **Westpower Projects**

Peter Armstrong, Chief Executive Officer from the ElectroNet Group spoke to this presentation. The topics covered were:

- Our Purpose
- Westpower – a product of 1990s Industry Reform
- A Growth Story
- ElectroNet Today – an Integrated Electro-technology Company
- Our Executive Team
- Where are we now?
- Where we work
- Highlights
- Westpower Network
- Key Projects
- Awards Line Up 2021
- Outlook – Opportunity and Challenges
- The Economic Climate for Electricity Looks Strong
- Challenges
- Proposed Waitaha Scheme

Moved Cr Martin, seconded Cr Davidson and **Resolved** that the presentation from Peter Armstrong, Chief Executive Officer from ElectroNet be received.

- **Westland Holdings Limited Quarterly Report**

Joanne Conroy and Chris Rea, Westland Holdings Limited (WHL) Directors spoke to this presentation. Chris Gourley (Director) was unable to attend and tendered his apology. The report covered the quarter ending May 2021 and the topics covered were:

- Westland Holdings Board
- Westland Holdings Update
- Westroads Update
- Destination Westland Update

Moved Cr Hart, seconded Cr Davidson and **Resolved** that the presentation from Joanne Conroy and Chris Rea, Directors from Westland Holdings Limited be received.

7. PŪRONGO KAIMAHI STAFF REPORTS

- **District Economic Stimulus Fund Report**

The Group Manager: Regulatory and Community Services spoke to this item and advised the purpose of this report is to update Council on the District Economic Stimulus Fund and consider options for the remaining funds.

Jo Birnie, Economic Development Manager, Development West Coast passed on discussion and resolving on this item.

Moved Cr Martin, seconded Cr Hart and **Resolved** that:

- A) That the report be received.
- B) That Westland District Council reopen the District Economic Stimulus Fund to the Westland District and receive applications for the unused funding of \$20,000. Funding is open for a period of 32 days;
- C) That Council consider applications that meet the purpose and criteria of the fund, and then submit the preferred applicants to Development West Coast.

The Chair approved hearing of the following item that was not listed on the agenda.

- **Westland Puanga-Matariki Festival**

Cr Martin spoke to the Westland Puanga-Matariki Festival on behalf of the Hokitika Lions Club and in partnership with Ngati Waewae and Ngati Makaawhio, describing a vision for the event around the Westland District for future years to celebrate the Maori New Year (Matariki) which becomes a New Zealand public holiday in 2022. The aim being to create an annual event, starting this year, for locals and visitors alike to experience the stories of Matariki from around the region through a variety of media.

Topics noted were as below:

- To light the central business buildings to be able to create interactive story telling.
- Evening events with community groups and businesses.
- Night and craft markets.
- Exhibitions: What Matariki means to the community.
- Cultural Workshops and Storytelling.
- Matariki Festival to be a Westland Festival not just a Hokitika Festival.
- Festival Budget and Funding.
- Liaising with Council around the lighting of the central business areas.

Jo Birnie, Economic Development Manager, Development West Coast passed on discussion of this item.

Cr Keogan entered the chambers at 4.07pm.

Moved Cr Davidson, seconded P. Cuff and **Resolved** that the verbal presentation Westland Puanga-Matariki Festival from Cr Martin be received.

8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Keogan, seconded Cr Hart and **Resolved** that the Economic Development Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.08pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 16 February 2021.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)
2.	Provincial Growth Fund Update	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1, 2	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Section 7(2)(b))
1,2	Maintain legal professional privilege (Section 7(2)(g))
1,2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Cr Keogan, seconded Cr Hart and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.34pm.

The Economic Development Committee was disestablished as adopted at the 29th April 2021 Council Meeting and effective as at the 1 July 2021.

MEETING CLOSED AT 4.34PM.

Confirmed by:

**His Worship the Mayor – Bruce Smith
Chair**

Date: 29.07.21 at the Ordinary Council Meeting.