



EXTRAORDINARY COUNCIL MINUTES

MINUTES OF AN EXTRAORDINARY MEETING OF THE WESTLAND DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON 5 MAY 2022, COMMENCING AT 3:00PM

The Council Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT AND APOLOGIES

Chairpersons	Deputy Mayor Carruthers	
Members	Cr Davidson	
	Cr Hartshorne	Cr Neale
	Cr Keogan	Cr Martin
	Cr Hart	Kw Madgwick

NGĀ WHAKAPAAHA APOLOGIES

His Worship the Mayor
Kw Francois Tumahai

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the apologies from His Worship the Mayor and Kw Francois Tumahai be received and accepted.

STAFF PRESENT

S. Bastion, Chief Executive; L. Crichton, Group Manager: Corporate Services; S. Baxendale, Group Manager: District Assets; T. Cook, Group Manager: Regulatory and Community Services; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; S. Johnston, Governance Administrator.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and was also available on the day on the council table.

3. PŪRONGO KAIMAHI STAFF REPORTS

- **ADOPTION OF THE DRAFT ANNUAL PLAN 2022/2023 & DRAFT COMMUNITY FEEDBACK DOCUMENT**

Strategy & Communications Advisor: Emma Rae spoke to this item and advised the purpose of this report is:

- 1.1. The purpose of this report is to provide Council with the Draft Annual Plan 2022/2023 (Appendix 1) and Draft Community Feedback Document (Appendix 2) for adoption, prior to community engagement.

- Councillors questioned the necessity of getting community feedback. The Strategy & Communications Advisor advised that getting feedback from the community is very important as there were some changes, she believed the community would want to bring their feedback on.
- Councillors also questioned why the questions asked were very generic and not particularly specific?

The Strategy & Communications Advisor advised that none of the issues going out to public had any options to provide i.e.: we cannot provide a yes or no options to the community with these issues. This is purely an engagement document (not a consultation document); which in turn gives the Community an opportunity to provide feedback if they want to – and if the Community provide a lot of feedback, it could possibly mean the Council might reconsider some of the projects.

- Due to some of the topics being high profile they are ‘hot topics’ for the community and it is important we provide the information to the Community; the Community can see the money that has been identified for these things and can have an understanding on why there are increases in fees and charges etc.
- Councillors asked what the difference is between consultation and engagement:
- Group Manager: Corporate Services, Lesley Crichton advised that the difference is that normally with a Consultation process the Council will provide options for the Community to say yes or no, whereas an engagement document is purely giving feedback on what the Council is doing for the Community.

Moved Deputy Mayor Carruthers seconded Cr Martin and **Resolved** that:

- 1) The Report(s) from the Strategy and Communications Advisor be received.
- 2) That Council adopt the Draft Annual Plan 2022/2023 for feedback, and Draft Community Feedback Document.
- 3) That engagement with the community will be undertaken from 9am, Friday 6 May to 5pm Monday 6 June 2022.

**DATE OF THE NEXT ORDINARY COUNCIL MEETING – 26 MAY 2022, 1:00PM
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM.**

MEETING CLOSED AT 3:43PM

Confirmed by:

Councillor Martin
Date: 26 May 2022

Deputy Mayor Carruthers
Chair