



# Council Minutes

## MINUTES OF AN ORDINARY MEETING OF THE WESTLAND DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 23 MARCH 2017 COMMENCING AT 11.30 AM

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### 1 MEMBERS PRESENT, APOLOGIES AND INTEREST REGISTER:

#### 1.1 Members Present

His Worship the Mayor R.B. Smith (Chair)

Deputy Mayors Crs H.M. Lash and L.J. Martin (Chair part of the meeting)

Crs D.L. Carruthers, R.W.(G)<sup>1</sup> Eatwell, D.M.J. Havill (ONZM), J.A. Neale, G.L. Olson, Cr D.C. Routhan.

#### Apologies:

Nil.

#### 1.2 Interest Register

The Interest Register was circulated and amendments were noted.

### 2. **CONFIRMATION OF MINUTES:**

#### 2.1 Ordinary Council Meeting – 23 February 2017

Cr Routhan advised that he sought leave of absence for the ~~22 June~~<sup>29</sup> May 2017 meetings (Finance, Audit and Risk and also the Ordinary Council Meetings).

Moved Cr Deputy Mayor Lash, seconded Cr Neale and **Resolved** that the Minutes of the Ordinary Council Meeting, held on the 23 February 2017 be confirmed as a true and correct record of the meeting, subject to the following amendments:

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<sup>1</sup> Amended by Council – 07.04.17

<sup>2</sup> Amended by Council – 07.04.17

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“...Cr Routhan for the ~~22 June~~ 29 May 2017 meetings...”

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Item 6.8 – Carnegie Building:

“Cr Neale recorded her vote against the motion”.

**3. GENERAL BUSINESS:**

**3.1 Street Litter Bins, Hokitika**

*His Worship the Mayor noted that Mr Brooking was unable to attend the meeting for this item.*

*The following items were taken out of order for the Agenda papers.*

**5. AGENDA ITEMS FOR DECISION:**

**5.1 Transfer of Management to WDPL – Further Information.**

*His Worship the Mayor noted that advice had been received that the land in question is a reserve under the Reserves Act 1997 and as such Council cannot dispose of it.*

Moved Cr Martin, seconded Deputy Mayor Lash and **Resolved** that Council transfers Part Reserve 452 Block I Kaniere Survey District to Westland District Property Limited for management purposes.

**4. ACTION LIST:**

The Action List was reviewed and changes to be noted for the next meeting:

- Traffic light listing.
- Addition of Portfolio Councillors names
- Number to be added to each resolution.
- Timeframes to be allocated.
- Once items are completed, the items moved to the completed listing.

Moved Cr Routhan, seconded Cr Olson and **Resolved** that the Action List be received.

## 7.3 TOURISM ECONOMIC IMPACT PRESENTATION

Kevin Stratful, Economic Development Officer attended the meeting and provided a Powerpoint Presentation regarding the Tourism Economic Impact.

## 5. AGENDA ITEMS FOR DECISION CONT.

### 5.2 Review of Policy on Recreational and Non-Recreational Occupations on Unformed Legal Road

*Marion Smith, General Manager and Mark Jurisich, from Westland District Property Limited attended this part of the meeting.*

Moved Cr Havill seconded Cr Carruthers and **Resolved** that Council adopt the revised policy on “Recreational and Non-Recreational Occupations on Unformed Legal Road”.

*Cr Routhan, Cr Eatwell, Cr Neale recorded their votes against the motion.  
Cr Olson abstained from voting due to a potential conflict.*

### 5.3 Carnegie Building: Management Fee for Westland District Properties Ltd

The Chief Executive advised that Les Singer is coming back to staff with an update on the Carnegie Building.

Moved Cr Havill, seconded His Worship the Mayor and **Resolved** that:

- A) Council agree on a management fee of \$20,000 plus GST to Westland District Properties Ltd for managing the Carnegie Building funded from the Museum Operating Budget.
- B) Council confirms the operating costs of \$21,000 for the Carnegie Building as provided in the 2016-2017 Museum budget and it remain in place while under Westland District Property Limited.

*Cr Routhan Cr Neale, Cr Eatwell recorded their votes against the motion*

*The meeting adjourned for lunch at 1.30 pm and reconvened at 1.54 pm.*

*Cr Carruthers returned to the meeting at 1.56 pm.*

#### 5.4 **Planning Update through February 2017**

*The Group Manager: Planning, Community and Environment spoke to this report.*

*Deputy Mayor Lash provided an update for the meeting.*

*Deputy Mayor Martin suggested a traffic light system for the reporting going forward.*

Moved Deputy Mayor Martin, seconded Cr Olson and **Resolved** that the report from the Group Manager: Planning, Community and Environment be received.

Deputy Mayor Lash and the Group Manager: Planning, Community and Environment were thanked for their work in this area.

His Worship the Mayor advised that in April 2017, a Standing Committee of Council, (Planning Committee) will be reinstated.

#### 5.5 **CCO Structure – Statement of Proposal**

This item was removed from the Agenda due to the report being incomplete.

#### 5.6 **West Coast Wilderness Trail – Project Update**

Moved Deputy Mayor Martin, seconded Deputy Mayor Lash and **Resolved** that the report from the Project Manager – West Coast Wilderness Trail be received with thanks.

### 6. **AGENDA ITEMS FOR DISCUSSION:**

#### 6.1 **Franz Josef Wastewater Treatment Plant**

##### **Action Item:**

A) Deputy Mayor Martin noted that no contract has been let for the Franz Josef Waste Water Treatment Plant as recently reported in the media.

B) His Worship the Mayor advised that staff are working through a process and this will come back to the Council.

#### 6.2 **Shared Landfill with Grey District Council**

##### **Action Item:**

A) His Worship the Mayor advised that Cr Carruthers and the Chief Executive will discuss this matter further with Grey District Council representatives.

### 6.3 Sunset Point/Beach – Theme and Working Group Terms of Reference

#### Action Items:

- A) Cr Carruthers provided an update from the staff perspective regarding Sunset Point/Hokitika Beachfront. He further advised that the staff member concerned has been waiting for some CAD design software for a design proposal to be prepared. The next step is then for interested parties to meet to work through the issues and recommendations with the plan to come back to Council.
- B) Cr Carruthers advised that the group does not need a Terms of Reference as the community group will meet as a reference group.

### 6.4 Carnegie Building – Working Group Terms of Reference

#### Action Item

- A) Moved Cr Martin, seconded Cr Eatwell and **Resolved** that a Working Group be formed of Cr Olson, Cr Carruthers, Group Manager: Planning, Community and Environment, Property and Projects Supervisor, and the Chief Executive with the ability to co-opt as required for the Carnegie Building to work on the costings and how it will be paid for.

## 7. **MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION':**

Moved Cr Havill, seconded Deputy Mayor Martin and **Resolved** that Council exclude the public in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.00 pm.

Council is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

#### 7.1 Confidential Minutes – 23 February 2017

#### 7.2 Confidential Minutes – 2 March 2017

#### 7.3 Tourism Economic Impact Presentation

*This presentation took place in the open part of the Council Meeting.*

#### 7.4 Mayor and Councillor only session

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	Minutes/ Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
7.1, 7.2	Confidential Minutes	Confidential Minutes	Good reasons to withhold exist under Section 7	Section 48(1)(a) & (d)
7.3 – this presentation took place in the open part of the meeting.				
7.4	Confidential Discussion	Confidential Update	Good reasons to withhold exist under Section 7	Section 48(1)(a) & (d)

This resolution is made in reliance on Section 48(1)(a) and 48(2)(a)(i) and (ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

No.	Item	Section
7.1, 7.2, 7.4	Protection of privacy of natural persons/organisations.	Section 7(2)(a)

Moved Deputy Mayor Lash, seconded Cr Neale and **Resolved** that the business conducted in the “Public Excluded Section” be confirmed and accordingly the meeting went back to the open part of the meeting at 4.36 pm.

**Date of next Ordinary Council Meeting – 27 April 2017  
to be held in the Council Chambers, 36 Weld Street, Hokitika**

**MEETING CLOSED AT 4.36 PM**

Confirmed by:

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**Mayor Bruce Smith**  
**Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Deputy Mayor Martin**  
**Chair**

\_\_\_\_\_  
**Date**